**Oksana Tarabanovska**

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**Summary**

Certified university-level educator with a solid background and advanced knowledge of ESL teaching and 20 years of related experience. Teach topics through in-depth lectures, discussions and special projects. Smoothly diversify and adapt instruction to serve needs of diverse student groups. Skilled ESL teacher with extensive experience in developing curriculum for English language teaching. Exceptional background in designing meaningful and effective coursework that engages students and expedites learning.

**Skills**

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| --- | --- |
| * 17 years of teaching ESL at university * Teaching experience in ESL academic writing, language teaching methodology and grammar * Test preparation including teaching IELTS courses * Curriculum and exam materials development, lesson planning, experience in course coordination * Experience in remote teaching (Google Classroom, Google Meet, Zoom, MS Teams platforms) | * Excellent communicational skills, both oral and written * Planning skills and decision-making abilities * Ability to foster effective working relationships * Ability to take initiative and work both independently and in a team environment * Patient and encouraging * Excellent organizational skills and attention to detail * Experience in teaching diverse, multicultural contemporary Canadian society |

**ESL Teacher**

Montreal, Quebec

Concordia University

* Teaching ESL to non-native-speaking students;
* Developing the language skills necessary for academic work through the integrated program of grammar, vocabulary, reading and writing;
* Managing the class, preparing the lessons to be delivered to the students;
* Preparing and setting tests, examination papers, and exercises;
* Making and providing appropriate feedback to the students

**IELTS Teacher**

Ottawa, Ontario

Ottawa Catholic School Board (St. Patrick Adults School)/ October 2021 to July 2022

* Teaching IELTS preparation course including spoken English to the students;
* Developing teaching plans for the IELTS teaching program;
* Basic administration, such as keeping student registers and attending reports

**ESL Teacher**  
Gatineau, Quebec

INSITU. Services Linguistiques / March 2020 to present

* Teaching a clientele of federal public servants to achieve language levels B,C ;
* Providing intense vocabulary and grammar studies in accordance with government exam requirements
* Teaching lessons encompassing range of skill-building activities for speaking, writing, reading and listening.
* Developing lesson plans to teach course materials according to schedule and government exam requirements.
* Teaching courses on online platforms (TEAMS, Zoom)

**LINC Assistant Teacher**

Ottawa, Ontario

OCISO. August 2020/ to present

* Provide in-person English language training to adult newcomers to Canada in accordance with the guidelines set by OCISO
* Plan and present lessons in accordance with LINC Curriculum Guidelines and adult learning needs

**Corporate online ESL Teacher**

Montreal, Quebec

Ecole de Langues Shakespeare/ October 2020 to present

* Teaching corporate conversational Business English courses to a francophone clientele (levels from Beginner to Advanced );
* Providing teaching of grammatical aspects, verb tenses and work-related vocabulary through context and repetition;
* Developing speaking skills through word-study games and activities;
* Developing lesson plans adapted to different levels;
* Teaching courses on online platforms (TEAMS, Google Meet, Zoom)

**ESL Senior Teacher**  
Kharkiv, Ukraine

O.M.Beketov National University Of Urban Economy in Kharkiv/ Feb 2003 to Aug 2019

* Taught General English, Business English and English for Specific Purposes to university students through lectures, discussions, group activities, seminars and demonstrations.
* Taught lessons encompassing range of skill-building activities for speaking, writing, reading and listening in accordance with Common European Framework.
* Created immersive activities and utilized online technology to enhance instruction.
* Provided one-on-one instruction for non-English speaking students within classroom settings.
* Conducted small group and individual classroom activities based on differentiated learning needs.
* Mentored students on Ukrainian and international testing procedures.
* Developed curricular, syllabi and manuals for teaching General English, Business English and English for Specific Purposes.
* Planned and supervised class projects, field trips and guest speaker events.
* Engaged in cultural immersion programs with students to further cross-cultural communication and global understanding.
* Attended professional development workshops focused on learning goals and classroom management.
* Organized supplementary materials in English for all students.
* Tracked class attendance and student progress.
* Created daily lesson plans for multi-level adult ESL classes.
* Conducted research and wrote scientific articles for submission to professional journals.

**Online ESL Teacher**  
Vancouver, British Columbia

Canadian College Of English Language (SMRT)/ Sep 2015 to Jun 2019

* Taught English classes to students of various levels using online platform provided by Canadian College of English Language.
* Customized learning material according to student needs, native language and culture after testing and interviewing students.
* Utilized technology resources to develop immersive, informative lessons.
* Developed and implemented interesting and interactive learning media to increase student understanding of course materials.
* Evaluated student performance through tests, exams and projects.
* Assigned reading and homework with reasonable deadlines and detailed instructions.
* Participated in workshops and training sessions to extend knowledge and improve skills set in online education.
* Recorded daily attendance and test results in school SMRT system.
* Taught 15 students per semester with well-rounded English program.

**Education and Training**

**TESL Canada Professional Certificate: Teaching ESL**

TESL Canada Federation Mar 2020

London, Ontario

**Master's Degree in English: Teaching English at Higher Education Institutions**

Kharkiv National Pedagogical University Jun 2004

Kharkiv, Ukraine

**Bachelor's Degree in Ukrainian and English Philology**

Kharkiv National Pedagogical University Jun 2002

Kharkiv, Ukraine