

## **Quebec Merit Scholarship Program for Foreign Nationals Programmes De Bourses D'excellence Pour Étudiants Étrangers (PBEEE)**

### **General Information and Instructions for Applicants**

#### **Forms**

For the pre-selection application and nomination forms, [click here](#).

#### **Internal Deadline Dates**

Applicants are to submit to a [Nominating Department at Concordia University](#) by **July 31<sup>st</sup>**.

Departments are to submit electronically to the [School of Graduate Studies](#) by **August 13<sup>th</sup>**.

#### **Application Process**

Step 1: Determine if you are eligible to apply for this scholarship.

The Quebec Merit Scholarship Programs for Foreign Nationals has three components: doctoral research scholarships (V1, 1B, 1C, 1I, 1IS, 1W), postdoctoral scholarships (V2, 2B, 2C, 2I), and short-term research or professional development scholarships (V3, 3B, 3C, 3I, 3IS, 3W). Candidates may only submit one application to either the doctoral, postdoctoral or short-term research competition. Determine whether you are eligible to apply for one or more of the sub categories (i.e. Unrestricted V1, Brazil 1B, DE, etc.) – consult the [FRQNT website](#).

Step 2: Inform Concordia University

Contact a [Graduate Program Director](#) (GPD) of a department of your choice with your intent to apply. If a GPD agrees to endorse your candidacy, download and complete the fillable Pre-selection Application Form, housed on [Concordia's PBEEE page](#).

Step 3: Contact two referees for their reference letters

Obtain two (2) letters of references from referees who are familiar with your work.

- If you are currently engaged in supervised research, one of your referees should be your supervisor. If you cannot obtain a letter from your supervisor, please include a brief explanation letter.
- The second referee can be someone who knows you in a classroom context, a former supervisor, or someone else who can attest to your aptitude for research.

## Quebec Merit Scholarship Program for Foreign Nationals Programmes De Bourses D'excellence Pour Étudiants Étrangers (PBEEE)

- Letters MUST be supplied by using the [Letter of Reference Form](#) which can be downloaded from the School of Graduate Studies website and **sent directly by your referees to your Nominating Department**.
- For candidates applying for the Postdoctoral Scholarship or the Short-term or Professional Development Scholarship programs (V2 and V3), the [Letter of Acceptance Form](#) from the proposed supervisor in Quebec is required. The supervisor who wrote the letter of acceptance cannot complete a letter of reference.

### Step 4: Verify the application for completeness

- Consult the checklist;
- Ensure that the letters of recommendation are submitted on the required form(s);
- Ensure that you have provided the department with **a copy** of all your university transcripts.

Please note that students who will be nominated by Concordia to the provincial competition will be required to supply **official transcripts** of all university studies directly to FRQNT by the provincial deadline date (**November 1<sup>st</sup>**).

### Step 5: Submit your application

Candidates must submit their complete application package with copies of their transcripts to their Nominating Department at Concordia University by **July 31<sup>st</sup>**.

If preselected by the SGS Graduate Awards Committee, the candidate will be notified in late September by the School of Graduate Studies and they must create an account in the online FRQNet system. The FRQNT will then contact all preselected candidates to complete an electronic form with required documents attached. E-forms are available only in the secure zone of the FRQNet system. The forms must be completed and sent electronically. Files cannot be updated after the closing date for applications. It is suggested to keep a printed copy of your form for your records. The form may be completed in French or English. Candidates who apply in English must provide a French title for their project. The deadline date to submit the online application on the FRQNet system is November 1st.

### **Contact Information**

For further information, please contact the [Graduate Awards Office](#) and/or FRQNT [pbеее@frq.gouv.qc.ca](mailto:pbеее@frq.gouv.qc.ca)

Incomplete applications will not be reviewed by the SGS Graduate Awards Committee. Information on this document is subject to change.  
Detailed information is provided on the [agency's website](#).