

**MINUTES OF THE SIXTH MEETING OF
THE COUNCIL OF THE SCHOOL OF GRADUATE STUDIES
OPEN SESSION**

Thursday, May 19, 2022 at 1:00 pm via Zoom

PRESENT

Ex-officio members: E. Diamantoudi (Chair), D. Lafrance (Secretary).

Voting members: A. Aghdam, R. Berger, S. Bertrand, K. Boies, S. Chauhan, E. Lagou, M. Medraj, P. Pawelek, I. Richmond, F. Scala, D. Secko, A. Sinner, M. Sussman, L. Switzer, MJ Thompson, M. Zaare.

Non-Voting members: S. De Celles.

Guests: N. Butt, E. MacFadden.

REGRETS

Voting members: D. Bowen, G. Dover, K. Clark, Y. Gélinas, Y.-G. Guéhéneuc, S. Han, D. Howes, A. Soliman, M. Steinberg.

Non-Voting members: W. Cheaib, S. Gabriele, R. Johal.

1. Call to Order

The meeting was called to order at 10:00 am.

2. Approval of the Agenda

Moved and seconded (F. Scala, P. Pawelek). Carried.

3. Approval of the Minutes of the Open Meeting of March 21, 2022

Moved and seconded (E. Lagou, A. Aghdam). Carried.

4. Chair's Remarks

Dr Diamantoudi took a moment to reflect on the academic year, thanking her team for their dedication and hard work through another year of Covid disruptions. Despite this, the School was able to successfully implement the graduate billing reform; a major project that could not have materialized without the instrumental assistance of the Office of the Registrar, and the good will and collaboration of the programs, Graduate Program Directors and departments.

The Public Scholars program had also undergone a significant revamp with a new pre-training program made available to all applicants. The inaugural session saw over 160 participants, ten of whom went on to form our latest cohort of Public Scholars.

5. Question Period

There were no questions.

Consent Agenda

6. Faculty Tribunal Pool Nominees ratification CSGS 2122 6 D1

Moved and seconded (M. Medraj, E. Lagou). Carried.

Business

7. Proposed Graduate Calendar Text changes CSGS 2122 6 D2

Moved and seconded (P. Pawelek, E. Lagou). Carried.

Dr Pawelek provided an overview of the changes to the program withdrawal and end of leave regulations. These minor editorial modifications result from the indirect impact of the thesis-based master's programs billing reform. In addition, a new section clarifying the composition of the Graduate Awards Adjudication Committees was added.

Reports

8. Awards Update
Mamoun Medraj, Associate Dean, Recruitment and Awards

Dr Medraj brought Council members up-to-date on our current Tri-Council and Fonds de recherche du Québec funding status. Tri-Council awards have increased at a

measured pace in light of quotas while FRQ results were to be released June 2nd with an expectation of results similar to prior years. In happy news Concordia secured two Vanier Canada Graduate Scholarships and SGS expects to see even more improvement with the School of Health.

Other

9. Adjournment

Moved and seconded (A. Aghdam, E. Lagou). Carried.

Next Meeting: Fall 2022

Respectfully submitted,

Michael Jordan
Recording Secretary
Council of the School of Graduate Studies



SCHOOL OF GRADUATE STUDIES

**Council of the School of Graduate Studies
Steering Nominations 2022-2023**

ELECTED FACULTY MEMBERS

Arts & Science

Wilds, Christopher Professor, Chemistry & Biochemistry

Fine Arts

Bowen, Deanna Assistant Professor, Studio Arts

Gina Cody School of Engineering & Computer Science

Vacant

John Molson School of Business

Fattoum-Guedri, Asma Associate Professor, Management (*Winter term*)

GRADUATE STUDENT REPRESENTATIVE

Richmond, Isabella Biology

**SCHOOL OF GRADUATE STUDIES****Faculty Tribunal Pool Members**

***to be ratified at CSGS October 6, 2022**

Lorrie Blair
Professor
Art Education
lorrie.blair@concordia.ca
514-848-2424 ext 4642
S-EV 2.619
September 1, 2022 - August 31, 2024

Xavier Ottenwaelder
Associate Professor
Chemistry & Biochemistry
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514-848-2424 ext 8934
L-SP 201-19
September 1, 2022 - August 31, 2024

Lan Lin
Assistant Professor
Building, Civil & Environmental Engineering
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514-848-2424 ext 3032
S-EV 6245
September 1, 2021 - August 31, 2023

Marlene Sokolon
Associate Professor
Political Science
marlene.sokolon@concordia.ca
514-848-2424 ext 5065
S-H 1225-31
September 1, 2022 - August 31, 2024

Jonathan Liscouët
Associate Professor
Mechanical, Industrial, & Aero. Engineering
jonathan.liscouet@concordia.ca
514-848-2424 ext 3076
S-EV 7105
September 1, 2022 - August 31, 2024

SCHOOL OF GRADUATE STUDIES

**Council of the School of Graduate Studies
Membership 2022-2023**

EX-OFFICIO MEMBERS

Name	Title	Appointment ending
Diamantoudi, Faye (Chair)	Interim Dean of Graduate Studies	
Lafrance, Donald (Secretary)	Director, School of Graduate Studies	
Carr, Graham	President & Vice-Chancellor	
Johal, Rajiv	University Librarian or representative	
Whitelaw, Anne	Provost & Vice-President, Academic Affairs	
Bérubé, Dominique	Vice-President, Research & Graduate Studies	

NON-VOTING MEMBERS

Cheuib, William	Assoc. Vice-President, International	
De Celles, Stéphanie	University Registrar	
Gabriele, Sandra	Vice-Provost, Innovation in Teaching & Learning	
Vacant	Assoc. Vice-President, Research, Strategic Initiatives & Partnerships	

ASSOCIATE DEANS, SCHOOL OF GRADUATE STUDIES

Berger, Rachel	Assoc. Dean, Academic Programs & Development	
Medraj, Mamoun	Assoc. Dean, Recruitment & Awards	
Pawelek, Peter	Assoc. Dean, Student Affairs & Postdoctoral Studies	

ELECTED FACULTY MEMBERS

Arts & Science

Howes, David	Professor, Sociology & Anthropology	2023
Salas, Aphrodite	Assistant Professor, Journalism	2025
Wilds, Christopher	Professor, Chemistry & Biochemistry	2025

John Molson School of Business

Fattoum-Guedri, Asma	Associate Professor, Management	2025
Huang, Xiao	Associate Professor, Supply Chain & Business Technology Management	2025
Ullah, Saif	Associate Professor, Finance	2025

Gina Cody School of Engineering & Computer Science

An, Chunjiang	Assistant Professor, Building, Civil & Environmental Engineering	2025
Soliman, Ahmed	Assistant Professor, Building, Civil & Environmental Engineering	2023
Vacant	,	2025

Fine Arts

Bowen, Deanna	Assistant Professor, Studio Arts	2023
Caminati, Luca	Professor, Mel Hoppenheim School of Cinema <i>(replacing M. Steinberg in Winter)</i>	2023
Sinner, Anita	Associate Professor, Art Education	2025
Steinberg, Marc	Professor, Mel Hoppenheim School of Cinema <i>(on sabbatical in Winter)</i>	2024

APPOINTED DECANAL REPRESENTATIVES

Aghdam, Amir	Associate Dean, Graduate Studies, Gina Cody School of Eng. & Computer Science
Boies, Kathleen	Associate Dean, Research & Research Programs, John Molson School of Business
Scala, Francesca	Associate Dean, Graduate Studies, Faculty of Arts & Science
Thompson, MJ	Associate Dean, Research & Graduate Studies, Faculty of Fine Arts
Vacant	Associate Dean, Research & Graduate Studies, School of Health

GRADUATE PROGRAM DIRECTOR REPRESENTATIVES

Gélinas, Yves	Chemistry & Biochemistry	2023
Sussman, Mark	Centre for Interdisciplinary Studies in Society & Culture	2023
Yuen, Felice	INDI Program	2023

GRADUATE STUDENT REPRESENTATIVES

Raju, Duraichelvan	Mechanical, Industrial & Aerospace Engineering	2023
Richmond, Isabella	Biology	2023
Zaare, Masoumeh	Education	2023

POSTDOCTORAL FELLOW REPRESENTATIVE

Moritz, Sarah	Geography, Planning & Environment	2023
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MEMBERSHIP AND POWERS OF THE COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

MEMBERSHIP

a) Chair

- Dean of Graduate Studies. The Chair can vote in case of a tie.

b) Voting members

Ex-officio members (members marked with an asterisk are voting members who do not count for quorum)

- President and Vice-Chancellor - Honorary Chair*
- Provost and Vice-President, Academic*
- Vice-President, Research and Graduate Studies*
- Associate Deans of the School of Graduate Studies

Elected or nominated members

- A member of the decanal team involved in graduate studies, from each Faculty and the School of Health, appointed by the relevant Dean
- Three tenured or tenure-track faculty members involved in graduate studies from the Faculty of Arts and Science, representing the sciences, the humanities and the social sciences, each appointed for a three-year term by Faculty Council.
- Three tenured or tenure-track faculty members involved in graduate studies from the John Molson School of Business, each appointed for a three-year term by Faculty Council.
- Three tenured or tenure-track faculty members involved in graduate studies from the Gina Cody School of Engineering and Computer Science, each appointed for a three-year term by Faculty Council.
- Three tenured or tenure-track faculty members involved in graduate studies from the Faculty of Fine Arts, each appointed for a three-year term by Faculty Council.
- Three graduate students, each appointed for a one-year term by the Graduate Students' Association, each from a different Faculty.
- Three graduate Program Directors, each nominated for a two-year term by the School of Graduate Studies and ratified by Council (one must be the Director of the Individualized Program or Humanities Program).

- One Postdoctoral fellow, appointed for a one-year term and elected through a process to be monitored by the School of Graduate Studies.

c) Non-voting members

- University Librarian or delegate
- University Registrar or delegate
- Vice-Provost, Innovation in Teaching and Learning
- Secretary of Council
- Recording Secretary of Council

POWERS

The Council of the School of Graduate Studies shall have the power to:

1. establish committees and delegate any of its responsibilities to committees; receive, consider and act upon the reports of its committees;
2. consider, approve and recommend to Senate:
 - i. the establishment and implementation of any program of graduate studies by any academic unit;
 - ii. the modification or discontinuance of any program of graduate studies by any academic unit;
 - iii. the awarding of graduate degrees;
3. establish university-wide standards and procedures for admission to graduate programs;
4. establish university-wide standards and procedures for graduation from graduate programs;
5. establish university-wide standards and procedures for the evaluation of all graduate work, including theses, reports, projects and comprehensive examinations;
6. establish university-wide standards and policies which ensure that graduate program directors, graduate supervisors, instructors and tutors for graduate courses have the requisite qualifications and experience;
7. establish any other university-wide standards for graduate programs that the Council deems appropriate;
8. establish policies, procedures and mechanisms for:
 - i. promoting interdisciplinary, multidisciplinary or inter-university graduate programs; and

- ii. managing those graduate programs of an interdisciplinary, multidisciplinary or inter-university dimension, which are under the supervision of the School of Graduate Studies;
- 9. establish rules and procedures governing requests for exemption from academic regulations. Such rules and procedures take precedence, with respect to graduate students, over similar rules and procedures established by Faculty Councils;
- 10. establish procedures for the conduct of its own affairs; and
- 11. make recommendations to Senate concerning the following matters:
 - i. the composition of the Council of the School of Graduate Studies;
 - ii. the establishment of graduate fellowships and bursaries;
 - iii. the establishment of post-doctoral programs;
 - iv. the conduct of periodic academic appraisals of all graduate Programs;
 - v. priorities and directions for the development of graduate studies at Concordia University.

As approved by the Board of Governors on September 6, 1973.

And amended by the Board of Governors on October 11, 1973, May 8, 1975; June 9, 1977; December 18, 1980; May 24, 1989; November 20, 1991; May 15, 1996; June 18, 1997; June 16, 1999; June 21, 2012; June 16, 2022.