



**MINUTES OF THE FIFTH MEETING OF
THE COUNCIL OF THE SCHOOL OF GRADUATE STUDIES
OPEN SESSION**

March 18, 2013 at 10:00 am room H-767

PRESENT

Ex-officio members: J. Beaudoin (Secretary), P. Wood-Adams (Chair).

Voting members: N. Alatawneh, G. Brown, F. Crooks, A.-M. Croteau, E. Diamantoudi, M. Fritsch, B. Ibrahim, D. Matthews, M. Mehmet Ali, C. Mulligan, B. Nelson, C. Skinner, S. Snow, S. Ullah, V. Venkatesh, B. Vorn.

Non-Voting members: O. Dyens, M. Jordan (Recording Secretary).

Guests: J. Locke, V. Mann-Feder.

REGRETS

Voting members: F. Al-Saqqar, A. Atia, A. Awasthi, S. Chauhan, M. Lefebvre, E. Manning, E. Peltier-Wagner, B. Pervez, H. Wasson, R. Wuthrich.

Non-voting members: W. Cheaib, J. Powlowski.

1. Call to Order

The meeting of the Open Session was called to order at 10:00am.

2. Approval of the Agenda

Moved and seconded (B. Nelson, A.-M. Croteau). Carried.

3. Approval of the Minutes of the Open Meeting of February 11, 2013

Moved and seconded (V. Venkatesh, A.-M. Croteau). Carried.

4. Chair's Remarks

Dr Wood-Adams announced that a small envelope of funding to arrange visits of potential PhD students would be available, Council members may contact Ms Beaudoin for further details; and that Yesica Macias, an MA student in public policy and public administration, was selected as a participant in the St-Gallen Symposium, of which only 200 are chosen worldwide. The winners travel to Switzerland and are afforded the opportunity to meet with world leaders and other young minds from the new breed of entrepreneurs to outstanding academics, professionals, politicians and public intellectuals. The Chair further reported that Dr Croteau is currently undertaking a series of focus groups to discuss best practices in graduate recruitment. Dr Wood-Adams announced the establishment of a focus group whose task is to study the future of the PhD in humanities. Lastly, the Chair announced that there have been 52 single rooms allocated exclusively for graduate students from outside of Montreal at the Jesuit Residence, interested parties may contact Concordia Residence Life.

5. Question Period

There were no questions.

6. **Consent Agenda**

Proposed Graduate Curriculum Changes

Faculty of Engineering and Computer Science

6.1	GCC report from the Chair of GCC	CSGS 1213 5 D1
6.2	Department of Building, Civil and Environmental Engineering (BLDG-61)	CSGS 1213 5 D2
6.3	GCC report from the Chair of GCC	CSGS 1213 5 D3
6.4	Centre for Engineering in Society (CES-3)	CSGS 1213 5 D4
6.5	GCC report from the Chair of GCC	CSGS 1213 5 D5
6.6	Department of Electrical and Computer Engineering (ELEC-58)	CSGS 1213 5 D6
6.7	GCC report from the Chair of GCC	CSGS 1213 5 D7
6.8	Department of Electrical and Computer Engineering (ELEC-59)	CSGS 1213 5 D8

Moved and seconded (G. Brown, C. Mulligan). Carried.

Business

7. Proposed Graduate Curriculum Changes

Faculty of Arts and Science

- 7.1 GCC report from the Chair of GCC CSGS 1213 5 D9
7.2 Department of Applied Human Sciences CSGS 1213 5 D10
(AHSC-12)
New Program: Graduate Diploma in Youth Work

Dr Venkatesh requested speaking privileges for Prof. Locke and Dr Mann-Feder. Dr Mann-Feder explained that this program was a longtime coming and that many AHSC faculty members are working in this area in the Anglophone community. The program seeks to provide graduate training in community and youth work to a broad range of applicants; the program comes out of a legislative change in Quebec leaving a gap in available services for the community. Dr Mann-Feder also added that the department has a large pool of highly qualified part-time professors to support the program. Certain graduates may be eligible for membership in the *Ordre des psychoéducateurs et psychoéducatrices du Québec*. An MA program is a future consideration.

Academic Regulations Changes:

- 7.3 Status definition – full- and part-time CSGS 1213 5 D11

Dr Skinner gave an overview of the changes in the document. The definition of a full-time student was updated to require students to be registered for 9 credits in a term, with certain exceptions for programs in the John Molson School of Business. A member questioned the impact of these changes on international students. Dr Skinner explained that international students in a certificate program would be required to take an addition course in their second semester to maintain their full-time status.

Moved and seconded (C. Skinner, V. Venkatesh). Carried with one abstention.

- 7.4 Withdrawn and Withdrew CSGS 1213 5 D12

Dr Skinner gave an overview of the changes in the document. The definition of the terms ‘withdrawn’ and ‘withdrew’ were clarified in light of the eventual implementation of a new Student Information System. The modalities surrounding the registration and discontinuance of courses have also been updated to coincide with the introduction of web registration.

Moved and seconded (C. Skinner, V. Venkatesh). Carried.

- 7.5 Required Administrative Leave CSGS 1213 5 D13

Dr Skinner gave an overview of the changes in the document. Minor changes were brought to the various definitions of leaves of absence. An ‘administrative leave’ was introduced whereby students may be removed from study due to lapsed immigration documents, for example.

Moved and seconded (C. Skinner, V. Venkatesh). Carried.

Information

8. Spring 2013 convocation non-academic medals and award:

The Dean of Students Medal
The Stanley G. French Medal
The First Graduating Class Award

Ms Beaudoin asked that Council members circulate the above-named awards amongst their respective departments and faculties.

Other Business

Next Meeting: April 15, 2013 from 10:00 am – 12:00 noon, H 767

9. Adjournment

It was moved and seconded (V. Venkatesh, A.-M. Croteau) to adjourn the meeting. Carried.

Respectfully submitted,

Michael Jordan
Recording Secretary, Council of the School of Graduate Studies