**Canada Research Continuity Emergency Fund**

Program Overview

The Canada Research Continuity Emergency Fund (CRCEF) is a temporary tri-council program established to help the research enterprise at Canadian universities and health research institutions that have been affected by the COVID-19 pandemic. Funding under this program is specifically provided to support non-governmental sources of research funding.

The program established by the government includes three funding stages. Institutions applied at each stage to receive funding. The first two stages exclusively provided wage support for eligible research personnel.

Stage 1 and 2 formula

For each institution, the distribution is prorated and based on:

* the CAUBO research income report;
* the annual average over three years (2015-16 to 2017-18) of the total of research income from all **non-governmental sources**;
* scaled to a period of 12 weeks (12/52); and
* assumes that 60% of funding is allocated on average to personnel costs (60% of total).

 The third stage will support incurred costs associated with maintenance and ramp-up of research activities. For all stages, institutions had to demonstrate the need for the emergency funds.

Stage 3 formula

For each institution, the distribution is prorated and based on:

* the CAUBO total research income data, or data on total research income provided by universities and non-affiliated health research institutions not included in the CAUBO dataset; and
* the annual average over three years (2015-16 to 2017-18) for the **total** research income from all sources.

Program Objectives:

* To provide wage support as universities are ineligible to receive the Canada Emergency Wage Subsidy (CEWS),
* To support the extraordinary incremental costs associated with maintaining essential research-related commitments during the COVID-19 pandemic, and then ramping-up to full research activities

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| For the full program details please consult the Canada Research Continuity Emergency Fund website: <https://www.sshrc-crsh.gc.ca/funding-financement/crcef-fucrc/index-eng.aspx> |

Concordia University established a **CRCEF Working Group** to implement the program and distribute the funds in line with the agency requirements.

Chair:

Paula Wood-Adams, Interim Vice-President, Research and Graduate Studies

Members:

Monica Mulrennan, Associate Vice-President, Research, Development and Outreach Heather Adams-Robinette, Director, Vice-President, Research and Graduate Studies Sector

Daniel Therrien, Executive Director, Strategic Business Units Compliance and Support

Regan Toews, Assistant Director, Research Funds

Umar Khan, Supervisor, Research Funds

Andrea Rodney, Manager Research Grants

Eli Friedland, Associate Advisor, Institutional Research Initiatives

Decision process for the distribution of funds received in Stage 1 and 2:

In determining the allocation of the Stage 1 and 2 funds, Concordia has put a distribution plan in place based directly on the Stage 1 formula detailed in the CRCEF program. This formula calculates 75% of the total amount of eligible support from non-governmental sources for individual salary costs of research personnel, up to a maximum of $847 per week for the period of March 30 to June 19, 2020. This period was chosen because it coincides with the onset of the pandemic, when the greatest adverse impact occurred and the most significant amount of salary expenses was incurred

Concordia made an institutional commitment during the initial shut-down to maintain all salary expenses (including all research projects) in order to prevent furloughs and layoffs, and help limit the disruption to personnel and their families. The allocation of the CRCEF, will give priority to research projects identified by researchers as having terminated personnel costs due to COVID-19, provided the contracts can be extended during the eligible period.

**Equity, Diversity and Inclusion Considerations**

Concordia University is a forward-thinking, next-generation university, committed to fostering an equitable, diverse, and inclusive community. As with all funding opportunities, Concordia has ensured that the management of the CRCEF allocations has been undertaken with a focus on removing systemic barriers to equity-seeking groups (including, but not limited to, women, Indigenous peoples, persons with disabilities, members of visible minorities, and LGBTQ2+ individuals). Our diverse selection committee - each member of which has received EDI and unconscious bias training - has ensured that a maximum number of eligible Concordia research personnel will receive Stage 2 CRCEF support, employing a non-competitive decision-making and distribution process that recognizes research that is non-traditional or unconventional, based in Indigenous ways of knowing, outside the mainstream of disciplines, or focused on issues of gender, race or minority status. The committee is guided by the principles and practices embedded in Concordia's *Equity, Diversity and Inclusion Action Plan for the Canada Research Chairs Program* (adjudicated as "fully satisfying" the Canada Research Chairs Program's EDI requirements), as well as the priorities identified by Concordia's Working Group on Equity, Diversity and Inclusion for our forthcoming university-wide EDI Action Plan. Following is a list of our committee members and their titles:

Additional questions about the program or the distribution of funds to eligible projects at all Stages (Stage 1 and 2 for Salary support and Stage 3 for Maintenance and Ramp up Costs) may be directed to:

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