POLI 204
Library Workshop
Michelle Lake
Subject Librarian for Political Science, Government Publications, SCPA & FPST
Vanier Library – Loyola Campus
24/7 access, with student card, after 11pm
1st, 2nd, and 3rd floor VL – “Vanier Library”
Computers/Printers/Photocopiers/Scanners
Group Study Rooms
Course Reserves
Print Journal Archive
Sciences, Psychology, Applied Human Sciences, Communications & Journalism

Grey Nuns – SGW Campus
Access 9am-9pm, with student card
1190 Guy St. (between Rene Levesque & Ste. Catherine)
Group Study Rooms
Quiet Study
Outlets/Wifi
Bring your own device
Library website: https://library.concordia.ca/

Discovery Search, searches the library catalogue and many journal article databases.

Course reserves & textbooks!

Library services for undergrad students:
- Find databases & more via the subject guide for your department
- Search for textbooks by course code
- Use the Article Finder to locate a specific article
- Use my laptop in the library (Wi-Fi & printing)
- Borrow from other libraries (interlibrary loans and BCI cards)
- Write research papers, annotated bibliographies, literature reviews, etc.
- More...
Library Services

• Your student card is your library card. You need it to borrow books, print and access the library during 24/7 hours.

• You can borrow up to 30 print books at a time, and keep them for 21 days (then renew them online, if no one else requests them).

• Webster library has 5 book scanners and 3 flatbed scanners, that can be used for free.

• To use Library databases, access online articles and ebooks when you are off campus, use your MyConcordia username and password to login to your Library Account on the Library website.
When you’re off campus, make sure you Log into ‘My Library Account’ before you start your research.

Once you’re logged in, you can access all our databases, ejournals and ebooks from home.
Finding items based on a citation

1. Identify the format: is it a book, book chapter or an article?
2. For books & book chapters: search the discovery search or library catalogue with the title of the book.
3. For articles: search the Discovery search with the title of the journal article.
4. For articles: search Google Scholar with the title of the journal article.
6. Ask or assistance/request from elsewhere: If you are unable to locate the items, use Ask-a-librarian chat and/or request them through COLOMBO
An ebook and print book version of this title are available in the library catalogue.
These other results likely cite the article we are trying to locate, in their reference lists.
Breaking down a topic
&
Search strategies
Search Tips

**AND** – limits how many results your search produces

Example: nationalism AND politics

**OR** – increases the number of results your search produces

Example: elect OR vote

“ ” - exact phrase, limits your search results

Example: “political parties”

*- truncation: retrieves all words that start with the letters entered and expands search results

Example: democra* finds democracy, democracies, democratic, democratization
Avoid Searching with Linking words

Effects
Impact
Consequences
Influence
Results
Cause
Importance
Significance
Response
Emphasis

Each author may use different linking words when discussing similar topics.

You don’t want your search to be limited to those books and articles that only contain the word “effect” or “consequence”
What are the challenges of Indigenous self-government in Canada, and how can be overcome?

<table>
<thead>
<tr>
<th>Key Idea</th>
<th>Keywords</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indigenous</td>
<td>Aboriginal, First Nations, Inuit Metis, First Peoples</td>
</tr>
<tr>
<td>Canada</td>
<td>Canadian</td>
</tr>
</tbody>
</table>
What are the causes of women’s underrepresentation in Canadian politics?

<table>
<thead>
<tr>
<th>Key Idea</th>
<th>Keywords</th>
</tr>
</thead>
<tbody>
<tr>
<td>Women</td>
<td>Woman, Female</td>
</tr>
<tr>
<td>Underrepresentation</td>
<td>Marginalization, Gender inequality, Gender gap</td>
</tr>
<tr>
<td>Canadian</td>
<td>Canada, provincial, federal</td>
</tr>
<tr>
<td>Politics</td>
<td>Politicians, Elected representatives, Elections, Parliament, Legislature</td>
</tr>
</tbody>
</table>
Academic Sources
(women or woman or female) AND (politic* or elect*) AND (inequality or representation or marginaliz*) AND Canad*
Use the Subject Headings to help focus your search and find relevant titles

The subjects can also be added as keywords to future searches
How do I know if a book is academic?

Is the Publisher a University Press? The majority of books published by university presses are considered academic.

How long is the book? Academic books will be a couple hundred pages.

Academic books always include bibliographical references.
How do I know if a book is academic?

Academic books have academic authors with university affiliations.

What are the author affiliations or bio information? Are they affiliated with a university or research institute?

Academic books have academic authors with university affiliations.
Print books at Webster Library

Political Science & Government: J – JZ (4th floor)
  Political institutions and public administration (North America): JF 1000 – JF 1019
  Political institutions and public administration (Canada): JL 1 – JL 500

Law, K-KZ (4th floor)
  Canadian Law: KE

  Women, Feminism: HQ

History of North and South America (Canadian history), First peoples and Indigenous studies: E-FC (3rd floor)
Search phrase for Database Searching

(women or woman or female or gender*)

AND (politic* or elect* or legislat* or parliament*)

AND (inequality or equality or representation or marginaliz* or parity)

AND Canad*
Database searching: ProQuest Combined Canadian

Combined Canadian databases

Advanced Search

(women or woman or female or gender*)

AND

(politic* or elect* or legislat* or parliament*)

AND

(inequality or equality or representation or marginaliz* or parity)

AND

Canad*

Anywhere except full text — N

Subject

- politics (434)
- women (419)
- feminism (254)
- book reviews (218)
- nonfiction (94)

More >

Limit to: Full text

Peer reviewed

Concordia LIBRARIES
Database Searching: Political Science Complete

Search: (women or woman or female or gender*) AND (politic* or elect* or legislat* or parliamen*) AND (inequality or equality or representation) AND Canad*
Accessing journal articles
Find it @ Concordia

You are looking for:
Journal of Politics  v. 77  no. 2  p. 407  Year: 20150401

Click on the link(s) below to get the article:
- University of Chicago Press
- Academic Search Complete (EBSCO)
- Business Source Complete (EBSCO)

Clicking on any links under the green banner should take you directly to the article

Check the library catalogue:
- Search for the Journal in the library catalogue (by Journal Title Journal of Politics)
- Search for the Journal in the library catalogue (by ISSN 00223886)


If there are no direct links, try searching for the journal in the library catalogue

More options:
- Get the publication from Concordia's collection through Inter-Campus & Article Delivery
- Get the publication through another library using Interlibrary Loan
- Ask a Librarian
- Search the library catalogue

If we don’t have the journal, you can use the Interlibrary loans link to request it from another library
How do I know if an article is scholarly?

Has the article gone through the peer review process?

**What is peer review?**

Peer review is a system used to decide if an article should be published in a peer-reviewed journal. Each paper submitted to a peer-reviewed journal is read and evaluated by experts in the article’s subject area.

The reviewers assess the article’s validity, importance, and originality, and then recommend whether it should be printed in the journal.

The reviewers’ suggestions are considered by the journal’s editor, who makes the final decision about whether to accept or reject the article.

[Criteria for evaluating academic or scholarly articles](#)
How do I know if an article is academic?

How long is the article? Academic articles are 10+ pages.

Is the author affiliated with a university?
How do I know if an article is academic?

There should be citations to other sources throughout the paper, supporting the central arguments.

Look at the structure of the paper, are there headings, an introduction and conclusion?
How do I know if an article is academic?

Some scholarly articles will contain tables, charts, graphs or figures.

All academic articles will always include an extensive list of references or bibliography at the end of the article.
BCI Card – Borrow from other Libraries

Use a **BCI card** – to borrow books

You can use the BCI card to visit a different university library **in person**:

- Up to 3 books, for 2 weeks
- McGill, UdeM, UQAM, etc.

To receive a card, take your student card to the circulation/Loans desk at Webster or Vanier libraries and ask for a BCI card.

**Why wouldn’t Concordia have the book or article?**

- Different programs/areas of expertise/languages
COLOMBO – Interlibrary Loans

Interlibrary loans/COLOMBO

Books
Request print books from other libraries, which are delivered to Concordia for your use.

E-books are Not available to borrow from other libraries.

E-Journal Articles

Request e-journal articles from other libraries and a PDF copy will be delivered to your email within a week.

Use the ‘Create Request’ option on the left hand menu in COLOMBO to request articles.
Need help? Just Ask.

Ask a Librarian service

Ask a Librarian
For help with research and course work:
- Email us and receive a response within 48 hours (excluding weekends and holidays).
- Call (during service hours) Vanier / Webster 514-848-2424, ext. 7786 (Vanier) or ext. 7770 (Webster).
- Go to the reference desk to talk to a librarian in person (during service hours Vanier / Webster).
- For one-on-one help with your research project, schedule an appointment with your subject librarian. Consult the research guides by subject for contact information.
- For more information, see Reference & research assistance.

Online chat with a librarian

Loans, fines...
Circulation Services can help with library cards, PINs, renewals, recalls, holds, fines.
- Call during service hours (Webster Library / Vanier Library) 514-686-2424, ext. 7706 (Webster) or ext. 7770 (Vanier)
- Visit the Ask Us Desk.

Online Chat.
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Visit the Ask Us Desk.

Make an appointment with Michelle.

Online Chat hours

Today 11am to 5pm
Tomorrow 11am to 5pm

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