Citation Style: Chicago Notes & Bibliography
Online Citation Guides

http://library.concordia.ca/help/citing/
Citation Style Guides

- Help you avoid plagiarism by acknowledging sources
- Citations provide enough details to track down original source
- Each style contains the same basic information
- Information is formatted differently with each style

*Chicago Manual Style*—is commonly used in the Humanities and Social Sciences
Citation Elements

Each citation should contain enough information for a reader to track it back to the original source:

• Creator
• Title
• Where and when it was first published
In your Chicago Notes & Bibliography paper

• Use **Notes** whenever you directly quote a source and when you paraphrase

  **AND**

• Provide a full **Bibliography** at the end of your paper: this will be labeled Bibliography

• Chicago also has guidelines for how you should format your paper
Chicago is a print book and an e-book! The library has copies.
Chicago Manual of Style

• Chicago Quick Guide Online: http://www.chicagomanualofstyle.org/tools_citationguide.html
  • Click on Notes and Bibliography tab to see examples for most typical format for notes and entries in a bibliography

• Full ebook version: http://clues.concordia.ca/record=e1000563~S0
  • Refer to Chapter 14 – Documentation I: Notes and Bibliography
Bibliography

• The **list of sources** used in creating a research paper, a book, etc.
• A **method of giving credit** to the authors from whom information was taken
• A **resource for other researchers** who can use it to get information about the topic
• Goes at the end of your paper
For example

Let’s say your research topic is: Aboriginal constitutions and self-government development in Canada.

You find a great article in Academic Search Complete:

Chicago Author-Date In-Text Citation: Quoting

- Place quotation marks around other people’s exact words (“...”)
- Don’t rephrase or reorganize the quoted words
- Indicate the source of the quotation using a standard method (e.g. Chicago)

Tip: if copying an exact passage while researching, use quotation marks
“In small minority of countries, ancestry, defined as being removed by more than a single generation, is sufficient for citizenship.”

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“In small minority of countries, ancestry, defined as being removed by more than a single generation, is sufficient for citizenship.” ¹

Add the footnote to the end of your quotation and then add the Note citation to the bottom of the page

http://muse.jhu.edu/journals/jcs/summary/v044/44.2.alcantara.html
Once you have written a full footnote, there is no need to repeat all the information again. If you quote again from the same source, shorten the footnote to just include the author(s), article or book title before any subtitles and the page you took the quote from.

http://muse.jhu.edu/journals/jcs/summary/v044/44.2.alcantara.html

Every main footnote entry, also needs a corresponding Bibliography entry, these entries are listed in alphabetical order by author’s last name and if the entry is more than one line, all subsequent lines are indented.

IMPORTANT: Bibliography entries and Notes look similar but have slightly different formatting, pay attention to the examples and guide

Bibliography


Chicago Notes & Bibliography: Paraphrasing

• Write other people’s ideas in your own words
• Using synonyms or changing the word order is not sufficient
• Indicate the source of the quotation using a standard method (Chicago)

Tip: read the passage, close the book, write it in your own words
In-Text Citation: Paraphrasing

Aboriginal communities have specific requirements to prove citizenship. Unsurprisingly, many Aboriginal groups judiciously guard citizenship, setting up comparatively stringent requirements and burdens of proof for acquiring citizenship and outlining the conditions under which citizenship can be revoked or annulled. All 14 Aboriginal communities have specific requirements to prove citizenship, and clearly state when citizenship can and will be cancelled.  

Chicago Notes and Bibliography

• This style uses Footnotes and a bibliography entry


Chicago - Titles

• Titles and subtitles are **capitalized** headline-style.
  • In headline style, the first and last words of title and subtitle and all other major words are capitalized.

• Journal article titles should be in quotations marks

• Journal titles and Book titles should be in italics
  • Book title: *Speaking with Authority: the Emergence of the Vocabulary of First Nations’ Self-government.*
NOTES

BIBLIOGRAPHY ENTRY
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BIBLIOGRAPHY ENTRY

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2. Von Lieres and Piper, Mediated Citizenship.

BIBLIOGRAPHY ENTRY


**BIBLIOGRAPHY ENTRY**

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5. Langford and Ponting, “Canadians’ Responses to Aboriginal Issues”, 140-166.

BIBLIOGRAPHY ENTRY
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BIBLIOGRAPHY ENTRY

Help with Citation Styles

• Libraries’ main website
  • Help & How-to
    • Library “How to” Guides
  • Citing

http://library.concordia.ca/help/citing/
Help with Writing

Student Success – Writing Assistance:

http://www.concordia.ca/students/success/learning-support/writing-assistance.html

SGW Campus: 1455 de Maisonneuve W., Hall-662

• Appointments from 10:00 am daily

• Appointments are bookable online

• DROP-IN TIMES (without an appointment) Mondays and Thursdays from 1:00-3:00 pm and Tuesdays and Wednesdays from 5:00 - 7:00 pm in H-662

• To make appointments, login to MyConcordia Portal (new window) using your netname and password
• Under "Student Services" click on "Counselling and "Development"
• Carefully read the usage Terms and Conditions and click "Accept" if you agree
• Click on "Peer Tutor Writing Appointments"
• Then follow the instructions to book the appointment you want

Make an appointment AS SOON AS POSSIBLE if you need one
Help with Citations in the Library

• Call, Chat Online or Visit the Reference Desk

• For hours, chat and phone numbers:

http://library.concordia.ca/help/questions/