SCPA 301
Library Workshop
Michelle Lake
SCPA, FPST, Poli Sci and Government Publications Librarian
Vanier Library – Loyola Campus
24/7 access - between 11pm – 7am access with your student card
1st, 2nd, and 3rd floor VL – “Vanier Library”
Sciences, Psychology, Communications & Journalism
Group Study Rooms
Special Collections
Print Journal Archive

Webster Library – SGW Campus
24/7 access - between 11pm – 7am access with your student card
2nd, 3rd, 4th, and 5th floor of LB - “Library Building”
Poli Sci, Government Info, Maps, History, Social Sciences, Humanities, Engineering & Fine Arts
Group Study Rooms
Interlibrary Loans
Current Print Journals

Grey Nuns – SGW Campus
Mon-Thurs 9am-9pm, Fri 9-5pm, Sat & Sun 10am-5pm
Access with student card
Group Study Rooms
Quiet Study
Bring your own device
Outlets/Wifi
No collections
Print Books

5th floor: Medicine & the state, regulation, economics of medicine, public health RA 1 – RA 1270

4th floor: Political Science & Government: J – JZ
- Political institutions and public administration (North America): JF 1000 – JF 1019
- Political institutions and public administration (Canada): JL 1 – JL 500
- International relations: JZ 5 – JZ 6530

4th floor: Law, K-KZ ; Canadian Law: KE

- Labour, work, labour systems, labour market, unions, labour policy HD 4801 –HD 8943
- Energy industries, energy policy, fuel trade HD 9502
- Women, Sex roles, Feminism: HQ
- Social Services, Social Work, Social and public welfare, Immigration: HV

3rd floor: Environmental policy GE 170 – GE 190
## Assignment Topics: Keywords & Synonyms

**Topic: Feminist foreign policy**

<table>
<thead>
<tr>
<th>Feminist</th>
<th>Foreign policy</th>
<th>Canada</th>
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<tbody>
<tr>
<td>Feminism</td>
<td>International policy</td>
<td>Canadian</td>
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<td>gender</td>
<td>Development</td>
<td>North American</td>
</tr>
<tr>
<td>women</td>
<td>International assistance</td>
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</table>
Search tips - Databases

- **And** – limits how many results your search produces
  - Example: legalization AND drugs

- **OR** – increases the number of results your search produces
  - Example: health OR medical

- **“ ”** - exact phrase - Example: “public policy”

- *** - truncation**: retrieves all words that start with the letters entered.
  - Example: Environment* finds: environments, environmental, environmentalist, etc.
Avoid Searching with non-essential words

Effects on
Impact of
Consequences of
Influence of
Results
Importance of
Significance of

Each author may use different linking words when discussing similar topics.

You don’t want your search to be limited to those books and articles that only contain the word “effect” or “consequence”.
Community and Public Affairs Guide

http://www.concordia.ca/library/guides/scpa.html

Community and public affairs subject guide

Find information  Workshops & CED  Citation & How-to

Background sources
- Sources in Canadian Politics & Public Administration

Articles
- Political Science Complete
- ProQuest Combined Canadian - journal articles, newspapers, current events & theses
- PAIS International
- IPSA International Political Science Abstracts
- SocINDEX - Sociology articles
- HeinOnline Law Journal Library

Need help?
Michelle Lake
Subject Librarian

514-848-2424 ext. 7361
Michelle.Lake@concordia.ca

LB-509-01
Webster Library
1400 de Maisonneuve Blvd. W.

Office hours: by appointment, with at least three days advance notice

Contact your subject librarian for research assistance, for library instruction, or to recommend books.
When you’re searching for books, you want to keep your keywords broad.

Check out the subject headings for a few of the titles that are relevant to your topic.

They will likely lead you to other useful materials.
Bibliographical references and an index is a good sign that the book is scholarly. Plus, you can follow up on sources from the bibliography.

Use the Subject Headings to explore other keywords, for journal article searching and to find additional books.
This is an online collection of policy documents, government publications and some scholarly ebooks. It is all published in Canada, and you can use your narrowing options to find just “public documents”, or narrow by subject keyword.
Searching in the databases: Political Science Complete

Narrow your search results down to Scholarly (Peer reviewed) articles only.

Add subject terms to narrow down your results and make them more specific.

Always use Canada as a keyword in non-Canadian Databases.
Searching in the databases: ProQuest Combined Canadian

Add subject terms to narrow down your results and make them more specific.

Narrow your search results down to Scholarly Journals only.
Journal articles are more narrow in their focus, you might want to add more keywords to your journal article search. And be as specific as possible.
Look at the source or journal title when you are assessing a journal article. Also, look for author affiliation. Are they a university researcher? A faculty member?
Look for journal articles with in-text citations, footnotes or endnotes to other scholarly sources.

Academic, scholarly, peer reviewed articles will always have extensive Reference lists or Bibliographies.
Accessing e-journal articles

1. Click on the links provided under the green bar

2. Search for the Journal Title in the Library Catalogue. You will need all the citation information above to locate it.

3. Request the article through Interlibrary loans / COLOMBO, from another library, a PDF will be emailed to you.
BCI Card – Borrow from other Libraries

Use a BCI card – to borrow books

You can use the BCI card to visit a different university library in person:
- Up to 3 books, for 2 weeks
- McGill, UdeM, UQAM, etc.

To receive a card, take your student card to the circulation/Loans desk at Webster or Vanier libraries and ask for a BCI card.

Why wouldn’t Concordia have the book or article?
- Different programs/areas of expertise/languages
COLOMBO – Interlibrary Loans

Use Interlibrary loans/COLOMBO – to borrow print books and access e-journal articles from other libraries

with the exception of e-books, which are unavailable from other libraries.

Request an e-journal article from another university library and (generally) a PDF copy will be delivered to your email within a week.

Use the ‘Create Request’ option on the left hand menu in COLOMBO to request articles.
Finding policy or government information

This is a custom Google Search, which searches through all the Canadian government websites and publication catalogues.

Because it is a Google style search, you can be broad and you don’t need to use AND/OR.

Adjust your keywords as you search.
Thank you!

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