

REQUIREMENTS FOR DEGREE TRANSFER: BCOMM & BADMIN

- **Internal transfers to JMSB Bachelor's degrees are considered for the Fall term only (online, due March 1)**
Apply online by logging into the Application for Admission section of the MyConcordia Portal: myconcordia.ca
Step-by-step application guide: <https://www.concordia.ca/students/your-sis/degree-transfer.html>
 - **Applicants for transfer to either the BComm or BAdmin program must meet the following requirements**
 1. Complete a minimum of 12 credits at Concordia University and achieve a **minimum** Cumulative Grade Point Average (CGPA) of 2.70. (The CGPA is an overall GPA based on the grades for all the courses completed at Concordia).
 2. Complete the following five courses (or their equivalents) prior to admission:
 - **BTM 200** – Fundamentals of Information Technology. (Students who completed either INTE 290 or DESC 200 are not required to complete this course.)
 - **ECON 201** – Introduction to Microeconomics
 - **ECON 203** – Introduction to Macroeconomics
 - **MATH 208** – Fundamentals of Mathematics I (Linear Algebra)
 - **MATH 209** – Fundamentals of Mathematics II (Calculus I)
 3. Achieve an average grade of 2.70 (B-) or better in MATH 208 and MATH 209. Students who have received an exemption for MATH 208 must achieve a minimum grade of 2.70 in MATH 209, and vice versa.
 - **Applicants who have been placed in Failed Standing in their program at Concordia will not be considered for transfer to JMSB programs**
Such students must first apply for readmission to their current program, upgrade their academic standing by completing 24 to 30 credits, achieving a minimum CGPA of 2.70 for the courses completed after readmission to their program, and meeting requirements 2 and 3 above. Transfer credits for courses completed prior to re-admission will not be awarded.
 - **Courses available to non-JMSB students in preparation for internal degree transfer**
Students who are currently registered in a non-business degree program may wish to complete the following courses for which they may obtain an exemption from or transfer credits for specific COMM courses:
 - MARK 201 (Introduction to Marketing) → Transfer credit for COMM 223 (minimum grade of C-)
 - COMM 215* (Business Statistics) → Transfer credit for COMM 215 (minimum grade of C-)
 - ACCO 240* (Managerial Accounting) → Exemption (no credit) from COMM 305

* *These courses are difficult and should only be attempted by students with good academic standing.*
 - **The following courses will not result in transfer credits or exemptions toward a JMSB degree**
Current: ACCO 230 (unless completed before Fall 2015), ADMI 201, ADMI 202, FINA 230, MANA 201, MANA 202, MANA 298, and MANA 300
Discontinued: COMM 299 (Introduction to Financial Management), MANA 211, MANA 213, MANA 266
- Please note that completed university courses will have the credits transferred to a new program provided a grade of C- or better has been achieved.**

Revised February 2018 – Subject to change without prior notice

JMSB OPTIONS FOR STUDENTS IN NON-BUSINESS PROGRAMS

The following course options are available for all non-business students interested in taking a number of business courses while pursuing a degree in another field:

MINOR IN BUSINESS STUDIES (30 CREDITS)

- 24 credits COMM 205; 210; 215; 217; 220; 222; 223; 225
- 6 credits Additional JMSB courses chosen in consultation with an academic advisor.

• Applicants must meet the following requirements

1. Complete the following five courses (or their equivalents) prior to admission:
 - **BTM 200** – Fundamentals of Information Technology. (Students who completed either INTE 290 or DESC 200 are not required to complete this course.)
 - **ECON 201** – Introduction to Microeconomics
 - **ECON 203** – Introduction to Macroeconomics
 - **MATH 208** – Fundamentals of Mathematics I (Linear Algebra)
 - **MATH 209** – Fundamentals of Mathematics II (Calculus I)
 2. Achieve a **minimum** Cumulative Grade Point Average (CGPA) of 2.50. (The CGPA is an overall GPA based on the grades for all the courses completed at Concordia).
 3. Achieve an average grade of 2.70 (B-) or better in MATH 208 and MATH 209. Students who have received an exemption for MATH 208 must achieve a minimum grade of 2.70 in MATH 209, and vice versa.
- If the above requirements are met, the applicant must submit a Change of Concentration form and a copy of their (unofficial) transcript to MB 4.201. This form is available at MB-4.201 or online at concordia.ca/content/dam/jmsb/docs/programs/undergraduate/jmsb-change-of-concentration.pdf
 - Engineering students who wish to add this Minor must first obtain written permission from their Faculty by submitting a student request form at EV 2.125. Students in Computer Science are not permitted to add the Minor but may submit a request to their Faculty to be granted access to more JMSB courses.

JMSB ELECTIVE GROUP (15 CREDITS)

Non-JMSB students pursuing an undergraduate degree are granted access to select JMSB courses provided they add one of three elective groups:

- **Basics of Business Elective Group** An interdisciplinary selection of JMSB business courses chosen from:
 - ACCO 230, 240; ADMI 201, 202; COMM 215; FINA 200; MANA 201, 202, 298; MARK 201

Note: students who have received credit for MANA 266, 213, or 211 may not take MANA 201, 202, or 298 for credit, respectively.

- **Marketing Elective Group** A selection of marketing courses:
 - 9 credits MARK 201; 302; 305
 - 6 credits Additional credits from MARK 451, 453, 454, 460, 463, 480, 485, 486
- **Management Elective Group** A selection of management courses:
 - 6 credits MANA 201; 202
 - 9 credits Additional credits from MANA 298; 374; 300; 343; 362

It is not necessary to apply for elective groups – ask your Faculty or department academic advisors to make the changes to your file.

Non-JMSB students may only register for a maximum of 6 JMSB credits per term and 30 JMSB credits in total.