

## REQUIREMENTS FOR DEGREE TRANSFERS TO: BACHELOR OF ADMINISTRATION OR BACHELOR OF COMMERCE

- Degree transfers to the John Molson School of Business are considered for the Fall term only.

The Application for Degree Transfer can be obtained at the Birks Student Service Centre (LB-185). The deadline for submission is May 1 and the application fee is \$40.

- Applicants must have a 2.70 CGPA overall, including all required courses or their equivalents.

Applicants must have completed 12 credits at Concordia; the CGPA is an overall cumulative grade point average based on all courses completed at Concordia University.

Applicants to both JMSB programs **MUST** have completed the following five profile courses (or their equivalents) prior to transfer:

MATH 208 (Fundamentals of Mathematics I) and MATH 209 (Fundamentals of Mathematics II)

ECON 201 (Introduction to Microeconomics) and ECON 203 (Introduction to Macroeconomics)

BTM 200 (Fundamentals of Information Technology)

- Applicants must have a 2.70 GPA (B-) average between MATH 208 and MATH 209, or equivalent, if completed at the university level.

Students who complete equivalent courses at the Cegep level must achieve a minimum grade of 70% in order to receive exemptions for MATH 208 and/or MATH 209. If not, the student must repeat the course and achieve the minimum grade required prior to consideration for transfer to JMSB.

- Applicants in Failed Standing at Concordia will not be considered for transfer to the JMSB programs.

Students in this case must first be re-admitted to their Faculty, then upgrade their academic standing by completing 24 to 30 credits (achieving a CGPA of 2.70 since their re-admission) and meet all of the normal requirements before they will be considered for transfer to a JMSB program.

*Note: Complementary University Credits (CUC) earned through the School of Extended Learning will not be considered as part of the upgrade.*

- The following courses are available to non-JMSB students in preparation for degree transfer.

Students who are currently registered in a non-business degree program may wish to complete the following courses for which they can obtain an exemption or transfer credits for specific COMM courses:

MARK 201 "Introduction to Marketing" (with a grade of C-) = transfer credit for COMM 223

COMM 215\* "Business Statistics" (with a grade of C-) = transfer credit for COMM 213

ACCO 230\* "Financial Accounting" (with a grade of C) = exemption only, no credit for COMM 217

ACCO 240\* "Managerial Accounting" (with a grade of C-) = exemption only, no credit for COMM 305

\* These courses are difficult and should only be attempted by students with a good academic standing.

- The following courses will not result in any transfer credits toward a JMSB undergraduate degree:

ACCO 230, ACCO 240, ADMI 201, ADMI 202, MANA 201, MANA 202, MANA 211, MANA 213, MANA 266.

**PLEASE NOTE THAT THESE REQUIREMENTS ARE SUBJECT TO CHANGE.**

## ARE YOU A NON-BUSINESS STUDENT LOOKING TO ADD BUSINESS STUDIES TO YOUR DEGREE?

The following programs are available for all non-business students interested in taking a number of business courses while pursuing a degree in another field:

### MINOR IN BUSINESS STUDIES (30 CREDITS)

24 credits COMM 210; 212; 215; 217; 220; 222; 223; 225

6 credits Additional JMSB courses chosen in consultation with an academic advisor.

- Applicants must have a 2.50 CGPA overall, including all required courses or their equivalents.  
MATH 208 (Fundamentals of Mathematics I) MATH 209 (Fundamentals of Mathematics II)  
ECON 201 (Introduction to Microeconomics) ECON 203 (Introduction to Macroeconomics)  
BTM 200 (Fundamentals of Information Technology)
- Applicants must have a 2.70 GPA (B-) average between MATH 208 and MATH 209, or equivalent, if completed at the university level.  
Students who complete equivalent courses at the Cegep level must achieve a minimum grade of 70% in order to receive exemptions for MATH 208 and/or MATH 209.
- Applicants must submit a **Change of Concentration form** along with a copy of their transcript to MB 4.201.  
This form is available at [johnmolson.concordia.ca/undergrad](http://johnmolson.concordia.ca/undergrad) or can be picked up at MB 4.201.

Engineering students wanting to add this minor must first obtain written permission from their faculty by submitting a student request form at EV 2.125. Students in Computer Science are not permitted to add the minor but may submit a request to their Faculty to be granted access to more JMSB courses.

### JMSB ELECTIVE GROUP (15 CREDITS)

Non-JMSB students pursuing an undergraduate degree are granted access to select JMSB courses provided they add one of three elective groups:

- **Basics of Business Elective Group**  
An interdisciplinary selection of JMSB business courses chosen from:  
ACCO 230, 240; ADMI 201, 202; COMM 215; FINA 200; MANA 201, 202, 298; MARK 201.  
*Note: students who have received credit for MANA 266, 213, or 211 may not take MANA 201, 202, or 298 for credit, respectively.*
- **Marketing Elective Group**  
A selection of basic and upper-level JMSB marketing courses:  
9 credits MARK 201; 302; 305  
6 credits Additional credits from MARK 451, 453, 454, 460, 463, 480, 485, 486.
- **Management Elective Group**  
A section of basic and upper-level JMSB management courses:  
6 credits MANA 201; 202  
9 credits Additional credits from MANA 298; 299; 300; 343; 362.

It is not necessary to apply for elective groups – ask your Faculty or department academic advisors to make the changes to your file.

Non-JMSB students may only register for a maximum of 6 JMSB credits per term and 30 JMSB credits in total.