Program Planning Worksheet
Bachelor of Administration (90 credits)
2019-2020 Academic Year

Prerequisites
You must complete these courses only if you do not see exemptions or credit for them on your student record. If you completed any of these courses, they will be considered as non-business electives.

MATH 208  ECON 201  BTM 200
MATH 209  ECON 203

Core Courses (42 credits): All BAdmin students must complete the following 14 courses:

- COMM 205
- COMM 210
- COMM 215
- COMM 217
- COMM 220
- COMM 222
- COMM 223
- COMM 225
- COMM 211
- COMM 226
- COMM 305
- COMM 308
- COMM 401

Business Elective Courses (18 credits): You must complete 18 credits from among the courses offered by JMSB. These courses may include a 12-credit business minor.

- [ ]
- [ ]
- [ ]

Non-JMSB Elective Courses (30 credits): You must complete 30 credits offered by faculties other than JMSB, including at least 15 credits beyond the introductory level. These courses may include a non-JMSB minor.

- [ ]
- [ ]
- [ ]

Sample First Year Schedule for Full-time Students
You may register for five courses per term, but we suggest a maximum of four courses in each term during your first year. Always complete any missing prerequisite or ESL courses in your first year.

<table>
<thead>
<tr>
<th>Term 1</th>
<th>Term 2</th>
<th>Important</th>
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<tbody>
<tr>
<td>COMM 205</td>
<td>COMM 220</td>
<td>• You should register for courses in both Fall and Winter terms once you have access.</td>
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<tr>
<td>COMM 210</td>
<td>COMM 222</td>
<td>• Consult the Undergraduate Calendar and Class Schedule to plan your class schedule wisely.</td>
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<td>COMM 215</td>
<td>COMM 223</td>
<td>• Consult the Registration Guide for help when choosing courses.</td>
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<tr>
<td>COMM 217</td>
<td>COMM 225</td>
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</tbody>
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Important
- Academic advisors are available to help you make your class schedule, change your course load and plan your degree progression; please refer to the academic advising section of our website to book an appointment.
- If you are required to take ESL courses, up to 9 ESL credits may count toward your degree. Even if ESL courses are not required, up to 6 ESL credits may count toward your degree.