**Foundation Courses (30 credits):** These required basic courses prepare you for university studies in business:

- MATH 208
- MATH 209
- BTM 200
- ECON 201
- ECON 203
- ENGL 210 or 212*
- Non-JMSB elective
- Non-JMSB elective

* Complete this English course in your first year; level of English is determined by placement test at the Department of English.

**Core Courses (24 credits):** All Certificate students must complete the following 8 courses:

- COMM 205
- COMM 210
- COMM 220
- COMM 222
- COMM 215
- COMM 223
- COMM 217
- COMM 225

**Business Elective Courses (6 credits):** You must complete 6 business credits in consultation with an academic advisor.

- [ ]
- [ ]

**Additional Courses**

You may also have to complete some or all of these additional courses prior to registering in the program courses, depending on the deficiencies indicated in your offer of admission.

- ESL 202
- ESL 204
- MATH 206

**Sample First Year Schedule for Full-time Students**

You may register for five courses per term, but we suggest a maximum of four courses in your first term.

**Term 1**

- MATH 208 or 209
- ECON 201 or 203
- BTM 200
- ENGL 210 or 212*

**Term 2**

- MATH 208 or 209
- ECON 201 or 203
- Non-JMSB elective
- Non-JMSB elective

* If required, the additional courses must be completed as early in the program as possible.

**Important**

- Foundation courses must be completed in your first year.
- You should register for courses in both Fall and Winter terms once you have access.
- Consult the Undergraduate Calendar and Class Schedule to plan your class schedule wisely.
- Consult the Registration Guide for help when choosing courses.

**Important**

- Academic advisors are available to help you make your class schedule, change your course load and plan your degree progression; please refer to the academic advising section of our website to book an appointment.
- If you are required to take ESL courses, up to 12 ESL credits may count toward your degree. Even if ESL courses are not required, up to 6 ESL credits may count toward your degree.