





Program Planning Worksheet Certificate in Business Studies (48 credits) 2017-2018 Academic Year

Foundation Courses (18 credits): These required basic courses prepare you for university studies in business:		
☐ MATH 208	☐ ECON 201	☐ BTM 200
☐ MATH 209	☐ ECON 203	☐ Non-JMSB elective
Core Courses (24 co	redits): All Certificate st	udents must complete the following 8 courses:
☐ COMM 205	☐ COMM 210	☐ COMM 215 ☐ COMM 217
☐ COMM 220	☐ COMM 222	☐ COMM 223 ☐ COMM 225
Business Elective C	Courses (6 credits): Y	ou must complete 6 business credits in consultation with an academic advisor.
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Additional Courses You may also have to comdepending on the deficien		ese additional courses prior to registering in the program courses, fer of admission.
☐ ESL 202	☐ ESL 204	☐ MATH 206
First Year Schedule for Full-time Students You may register for five courses per term, but we suggest a maximum of four courses in your first term.		
Term 1	Term 2	Important
■ MATH 208 or 209■ ECON 201 or 203■ BTM 200■ Non-JMSB elective*	☐ ECON 201 or 203 ☐ COMM 205	 Foundation courses must be completed in your first year. You should register for courses in both Fall and Winter terms once you have access. Consult the Undergraduate Calendar and Class Schedule to plan your class schedule wisely.
* If required, the additional courses must be completed as early in the program as possible.		 Consult the Registration Guide for help when choosing courses.

Important

- Academic advisors are available to help you make your class schedule, change your course load and plan your degree progression; please refer to the academic advising section of our website to book an appointment.
- If you are required to take ESL courses, up to 6 ESL credits may count toward your degree.