





Program Planning Worksheet Bachelor of Administration (108 credits) 2016-2017 Academic Year

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Foundation Courses (18 credits): These required basic courses prepare you for university studies in business:					
☐ MATH 208	☐ ECON 201	☐ BTM 200			
☐ MATH 209	☐ ECON 203	☐ Non-JMSB elective			
Core Courses (42 credits): All BAdmin students must complete the following 14 courses:					
☐ COMM 210	☐ COMM 220	☐ COMM 226	☐ COMM 315		
☐ COMM 212	☐ COMM 222	□ COMM 305	☐ COMM 320		
☐ COMM 215	☐ COMM 223	□ COMM 308	☐ COMM 401		
☐ COMM 217	☐ COMM 225				
Business Elective Courses (18 credits): You must complete 18 credits from among the courses offered by JMSB. These courses may include a 12-credit business minor.					
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Non-JMSB Elective Courses (30 credits): You must complete 30 credits offered by faculties other than JMSB, including at least 15 credits beyond the introductory level. These courses may include a non-JMSB minor.					
					
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Sample First Year Schedule for Full-time Students					
Term 1	Term 2	Important			
 ■ MATH 208 or 209 ■ ECON 201 or 203 ■ BTM 200 ■ Non-JMSB elective* * If required, ESL courses must elective courses. 	☐ MATH 208 or 209 ☐ ECON 201 or 203 ☐ COMM 212 ☐ COMM 210* the completed before	 Foundation courses must be completed in your first year. You should register for courses in both Fall and Winter terms once you have access. Consult the Undergraduate Calendar and Class Schedule to plan your class schedule wisely. Consult the Registration Guide for help when choosing courses. 			

Important

- Academic advisors are available to help you make your class schedule, change your course load and plan your degree progression; please refer to the academic advising section of our website to book an appointment.
- If you are required to take ESL courses, up to 12 ESL credits may count toward your degree. Even if ESL courses are not required, up to 6 ESL credits may count toward your degree.