

## Program Planning Worksheet

### Bachelor of Administration (108 credits)

### 2015-2016 Academic Year

**Foundation Courses (18 credits):** These required basic courses prepare you for university studies in business:

<input type="checkbox"/> MATH 208	<input type="checkbox"/> ECON 201	<input type="checkbox"/> BTM 200
<input type="checkbox"/> MATH 209	<input type="checkbox"/> ECON 203	<input type="checkbox"/> Non-JMSB elective

**Core Courses (42 credits):** All BAdmin students must complete the following 14 courses:

<input type="checkbox"/> COMM 210	<input type="checkbox"/> COMM 220	<input type="checkbox"/> COMM 226	<input type="checkbox"/> COMM 315
<input type="checkbox"/> COMM 212	<input type="checkbox"/> COMM 222	<input type="checkbox"/> COMM 305	<input type="checkbox"/> COMM 320
<input type="checkbox"/> COMM 215	<input type="checkbox"/> COMM 223	<input type="checkbox"/> COMM 308	<input type="checkbox"/> COMM 401
<input type="checkbox"/> COMM 217	<input type="checkbox"/> COMM 225		

**Business Elective Courses (18 credits):** You must complete 18 credits from among the courses offered by JMSB. These courses may include a 12-credit business minor.

<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

**Non-JMSB Elective Courses (30 credits):** You must complete 30 credits offered by faculties **other than JMSB**, including **at least** 15 credits beyond the introductory level. These courses may include a non-JMSB minor.

<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____		

### Sample First Year Schedule for Full-time Students

Term 1	Term 2	Important
<input type="checkbox"/> MATH 208 or 209 <input type="checkbox"/> ECON 201 or 203 <input type="checkbox"/> BTM 200 <input type="checkbox"/> Non-JMSB elective*	<input type="checkbox"/> MATH 208 or 209 <input type="checkbox"/> ECON 201 or 203 <input type="checkbox"/> COMM 212 <input type="checkbox"/> COMM 210*	<ul style="list-style-type: none"> <li>• Foundation courses must be completed in your first year.</li> <li>• You should register for courses in both Fall and Winter terms once you have access.</li> <li>• Consult the <a href="#">Undergraduate Calendar</a> and <a href="#">Class Schedule</a> to plan your class schedule wisely.</li> <li>• Consult the <a href="#">Registration Guide</a> for help when choosing courses.</li> </ul>

\* If required, ESL courses must be completed before elective courses.

**Important**

- Academic advisors are available to help you make your class schedule, change your course load and plan your degree progression; please refer to the [academic advising section](#) of our website to book an appointment.
- If you are required to take ESL courses, up to 12 ESL credits may count toward your degree. Even if ESL courses are not required, up to 6 ESL credits may count toward your degree.