

Change of Concentration Form – Undergraduate

1. Email the completed form to Murielle.salari@concordia.ca
2. Changes will appear on your unofficial transcript in the MyConcordia Portal. Please note that you will not receive an email confirmation confirming the change.

First Name: _____

Last Name: _____

Student ID: _____

Email Address: _____

Daytime Phone: _____
(WHERE YOU CAN BE REACHED DURING THE DAY)Current John Molson Academic Program: BComm Co-op BAdmin
(Check the appropriate box)

Changes to your Major: (Bachelor of Commerce)

 Change from _____ to _____ Add second major _____ Remove second major _____

** Bachelor of Commerce students with a double major cannot have a business minor. If you add a second major, your existing minor will be dropped.*

NOTE: The Department of Accountancy requires a minimum final grade of "B-" in COMM 217 (Financial Accounting) to transfer to the Accountancy Major or Minor.

NOTE: The Department of Finance requires a minimum final grade of "B-" in COMM 220 (Analysis of Markets) or COMM 221 (Financial Markets) to transfer to the Finance Major or Minor.

NOTE: Students who have not completed COMM 217, in the case of ACCO or COMM 220/221 in the case of FINA can still transfer to Accountancy or Finance respectively up until the DNE date of the term they take the class in question.

Changes to your Minor: (Bachelor of Commerce or Bachelor of Administration)

 Change from _____ to _____ Add minor _____ Remove minor _____

Non-JMSB Students

 Add Minor in Business Studies Remove Minor in Business Studies

Addition of this Minor requires: 1) a cumulative GPA of 2.50 or better, 2) completion of MATH 208 and 209 with an average grade of B- or better, and 3) completion of ECON 201 and ECON 203

Student Signature: _____

Date: _____

Office Use Only Date: _____ Change Granted: Yes No

Comments/Conditions/Notes to Student:

Advisor's Signature: _____