

Doctoral Consortium Information for PhD Administration Students

Amount: \$500.

One (1) request per student for the length of their studies and before the end of the 5th year in the program.

Important

In order to allow for processing time, application must be received a minimum of one month prior to the date of travel.

Rules

- A limited amount of funding is available for PhD Administration students. To allow equitable allocation of the funds available, attendance should be planned, and support requested well in advance of the trip.
- This award is not intended to fully fund the cost of the consortium, but rather to help defray some of the cost. All applications must comply with the travel policies of the University.

Eligibility

Student must be registered in the PhD Administration program, and must be within five (5) years of starting their program and must be considered a student in good standing. This award is not applicable to students who have graduated.

Documentation Required - Submit to the PhD Program Office

- Documentation regarding acceptance to the consortium, organizers and location,
- Stage of progress in the PhD program, indicating entry date and expected time to completion.
- Letter of support from your supervisor.

After the Consortium

For re-imbusement, a completed expense report must be accompanied by original receipts (including original boarding passes) and a receipts for travel, hotel, meals, etc. are required for reimbursement. Expense Reports should be submitted no later than ten (10) days after the doctoral consortium is over.