

**CONCORDIA UNIVERSITY**  
**Gina Cody School of Engineering & Computer Science**  
**Student Academic Services - EV-2.125**  
**Change of Concentration Form**

1. This form should be used for:
  - a. Students in the Faculty of Engineering and Computer Science who would like to be considered for a Change of Concentration within their current degree program (e.g.: BEng, Civil to Industrial OR BCompSci, Information Systems to Computer Applications)
  - b. Students from other Faculties who want to add a Minor in Computer Science to their current degree program.
2. Change of Concentration will be considered for the Fall and Winter terms only. Applications must be made at least one month prior to the start of the term. Applications received at the beginning of a term will only be considered for the following session.
3. Students must have **completed** a minimum of 12-24 credits at Concordia prior to applying for a Change of Concentration, e.g.: students admitted in September 2016 are only eligible for a transfer in Fall 2017.
4. Student must have **completed** the required prerequisite courses prior to requesting a change of concentration. Students from out of faculty requesting a Minor in Computer Science must have completed MATH 203, 204 and 205 or the equivalent(s).
5. Approval of the Change of Concentration is based on academic performance (i.e.: an annual/cumulative GPA and grades in relevant subjects.)

**Please print clearly**

Name: \_\_\_\_\_ ID #: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Tel. #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

My current degree is:       Bachelor of Engineering       Bachelor of Computer Science

My current program of study: \_\_\_\_\_

I would like to change my concentration to: \_\_\_\_\_

**I would like to add a Minor in Computer Science to my program of study. (For students outside the Faculty of Engineering and Computer Science only.)** Students in the Engineering program wanting to take the Computer Science Minor must fill out a Student Request Form.

I understand that my application will be considered for the next academic session and I will be advised by e-mail of the decision. If I do not have an e-mail account, I will be advised by mail of the decision. I understand that only one change of concentration can be made per academic year and that it is my responsibility to notify the Faculty if I wish to cancel my request.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***For Office Use Only***

Received: \_\_\_\_\_ Decision:  Yes  No

Processed: \_\_\_\_\_