

Sample only

(approx. 500 words, two pages)

Name

Personal and Family name

Address

1414 Rue du Fort, apt 888
Montreal, Quebec, H3H2K7

Tel:

Cell:

E-mail:

Objective

Education

Start with the last item:

Degree/diploma, date, institution

GPA (e.g., 5.9 from 7, 85%, top 3% in a class of 60, etc.)

Work/Professional Experience

Date, job title, company

Description of the job

Particular projects accomplished/participated in

Teaching Experience

E.g., taught Physics in High school,

Tutor in MECH 489

Etc.

Computer Skills

Software (any particular project/application to be mentioned)

Honors, awards (if any)

Memberships & Affiliations

e.g., ASME Student Member

Interests & Hobbies

e.g., Hockey, Dance

Languages

Spoken/Written, Level of Proficiency (e.g., TOEFL score 570 from 630)

Last Updated: _____ (not earlier than two months ago)