

**MINUTES OF THE OPEN SESSION**  
**COUNCIL OF THE GINA CODY SCHOOL OF ENGINEERING AND COMPUTER SCIENCE**

Friday, March 6, 2020  
EV 2.309

**PRESENT:**

Chair: Asif, A.

Voting members: Ait Mohamed, O.; Akgunduz, A.; Bagchi, A.; Ben Hamza, A.; Butler, G.; Contreras, I.; De Visscher, A.; Debbabi, M.; El Ayoubi, C.; Fancott, T.; Fayyaz, F.; Gopakumar, G.; Goyal, N.; Hashtrudi Zad, S.; Lucia, W.; Maistre, M.; Manirov, V.; Mariotti Lapointe, J.; Mehmet Ali, M.; Narayanan, L.; Ordonselli, S.; Paraschivoiu, M.; Pugh, M.; Shiri, N.; Singh, M.; Soliman, A.; Stathopoulos, T.; Stojda, A.; Terekhov, D.; Thiel, S.; Youssef, A.

Non-Voting members: Little, G.; Dolatabadi, A. (for Pawelek, P.); Udvud, E; Ward, M. (for Howse, E.)

Observers: Allaire, V.; Clarke, A.; Martel, C.; Miatello, M.

Guests: Bogner, C.; Gastbled, V.; Louridas, A.

**ABSENT:**

Voting members: Agarwal, A.; Alecsandru, C.; Carr, G.; Chen, M.; Ge, H.; Gueheneuc, Y.-G.; Hammad, A.; Nourani, H.; Shayan, Y. R.; Silber, J.; Whitelaw, A.; Ye, Z.; Youssef, A.; Zahangir Kabir, M.; Zeng, Y

Non-voting members: Howse, E.; Kraulis, I.; Pawelek, P.

Observers: De Melo, D.; Fiorentino, N.; Gosselin, G.; Himmo, M.

1. Call to order of the Open Session

The Chair called the open session of the meeting to order at 2:32 p.m.

The Chair welcomed the Concrete Toboggan Team, who won second place overall at the annual Great Northern Concrete Toboggan Race. The Chair thanked participants for their contributions and wished the team members all the best in the future.

2. Adoption of the Agenda

*Motion 2020-03-01*

*Upon motion duly moved and seconded (T. Stathopoulos / A. Stojda), it was passed that the Agenda be adopted with the following correction: in the item 8 b) Graduate Curriculum Proposal for the 2020-21 Academic Year, Department of Chemical Engineering (ECFC 2020-03-02), name of the department to be corrected into Department of Chemical and Materials Engineering.*

*Vote: Carried unanimously*

### 3. Approval of the Minutes of Open Session ECFC 2020-02 – February 21<sup>st</sup>, 2020

*Motion 2020-03-02                      Upon motion duly moved and seconded (G. Gopakumar / A. De Visscher), it was passed that the Minutes be approved as submitted.*

*Vote: Carried unanimously*

### 4. Chair's Remarks

- A number of staff and faculty members have received phishing emails that appear as though they were sent from the Dean. Please be sure to check the full email address of any emails you receive. AITS is looking into the issue.
- We have a team of seven students who are going to the Canadian Engineering Competition this week at the University of Manitoba. This will be the first time an engineering team has competed at the Canadian Engineering Competition since the change of the Faculty's name to the Gina Cody School.
- The next Law Meets Engineering lecture is Tuesday, March 24. The lecture will be about Online Terms and Privacy Policies and What They Really Mean. The guest lecturer is Me. Allen Mendelsohn who teaches Internet Law in the Faculty of Law at McGill University.
- The Dean's Awards Ceremony is scheduled for Monday, March 23, 2020 from 3:30 pm to 6:30 pm in the D.B. Clarke. This event is organized to congratulate undergraduate students that are on the Dean's list as well as students who have received scholarships.
- The university has formed an emergency team which is actively working on our response to the Coronavirus. They are working to distribute information updates as regularly as possible in order to reduce any possibly panic. Contacts are: Nadia Hardy for faculty questions, Carolina Willsher for staff questions, and Lisa Ostiguy for student questions. As international travel is being discouraged, faculty members can write to the dean regarding reimbursement for cancelled flights that are not covered by insurance. As for the possible closure of the university, the situation is continually being assessed and all the possible measures will be taken to ensure the academic integrity of our programs as well as the safety of our students.
- Women in Engineering (WIE) Concordia is hosting a free conference WIE INSPIRE, WIE EMPOWER tomorrow. This conference is for girls in high school (grades 7-11) interested in pursuing a career in STEM, i.e. for. It's the second the WIE conference is scheduled to coincide with International Women's Day.
- On March 2, 50 girls from the community group "Les Scientifines" attended lab tours and participated in a robotics workshop at GCS. Students created prototypes of robots that clean the ocean of plastic litter. The Dean thanked Carole El Ayoubi, Lyes Kadem, and Amanda Clarke for their work in organizing this event.

### 5. Associate Dean Remarks

Marius Paraschivoiu

- The exams office is offering to prepare exam packaged. They require a hard copy of the exam to be dropped off 72 hours in advance due to the increased volume of exams to administer. In the future they plan to implement the electronic submission of exams.

Mourad Debbabi

- Discussions are ongoing among faculty members on the subject of applied artificial intelligence in preparation for a meeting with the VPRGS office.
- We have completed the evaluation of 24 applications for CURC and prepared the final recommendations for the university.

6. Presentation: Procurement Services

Caroline Bogner, Senior Director, Procurement Services  
Valerie Gastbled, Associate General Counsel

7. Presentation: Annual Giving Team: Community Campaign

Michelle Miatello, Principal Director of Development  
Alexandra Louridas, Development Officer, Community Programs

8. Curriculum Changes

- a) Graduate Curriculum Proposal for the 2020-21 Academic Year, Department of Building, Civil and Environmental Engineering (ECFC 2020-03-01)

*Motion 2020-03-03 Upon motion duly moved and seconded (M. Debbabi / A. Bagchi), it was passed that document ECFC 2020-03-01, be ratified with the following change: notion "Calendar for academic year: 2020/2021 Implementation Month/Year: Fall 2020" to be removed.  
Vote: Carried unanimously*

- b) Graduate Curriculum Proposal for the 2020-21 Academic Year, Department of Chemical and Material Engineering (ECFC 2020-03-02)

*Motion 2020-03-04 Upon motion duly moved and seconded (M. Debbabi / A. De Visscher), it was passed that document ECFC 2020-03-02, be ratified with the following change: notion "Calendar for academic year: 2020/2021 Implementation Month/Year: September 2020" to be removed.  
Vote: Carried unanimously*

- c) Graduate Curriculum Proposal for the 2020-21 Academic Year, Department of Mechanical, Industrial and Aerospace Engineering (ECFC 2020-03-03)

*Motion 2020-03-05 Upon motion duly moved and seconded (M. Debbabi / M. Pugh), it was passed that document ECFC 2020-03-03, be ratified as submitted.  
Vote: Carried unanimously*

- d) Graduate Curriculum Proposal for the 2020-21 Academic Year, all departments (ECFC 2020-03-04)

*Motion 2020-03-06 Upon motion duly moved and seconded (M. Debbabi / L. Narayanan), it was passed that document ECFC 2020-03-04, be ratified with the following changes in language:*

- i. Clarification on earning internship credits;*
- ii. Rationale.*

*Vote: Carried unanimously*

9. Ratification of Elections (ECFC 2020-03-05)

*Motion 2020-03-07*

*Upon motion duly moved and seconded (M. Paraschivoiu / M. Pugh), it was passed that document ECFC 2020-03-05, Ratification of Elections be ratified as submitted.*

*Vote: Carried unanimously*

10. Committee Reports (ECFC 2020-03-06)

Reports were submitted for the following committees:

- Report on Arts and Science Faculty Council (ASFC)

11. Other Business

12. Adjournment at 4:30 p.m.

Erica Howse  
Secretary of Faculty Council  
Gina Cody School of Engineering & Computer Science