

TO: Members, Fine Arts Faculty Council

FROM: Tristan Khaner, Secretary, Fine Arts Faculty Council

DATE: May 8, 2020

Please be advised that the next meeting of the Fine Arts Faculty Council will be held on Friday,
May 15, 2020 at 10:00 a.m. via Zoom.

AGENDA

Closed Session (10:00 a.m.)

1. Approval of Graduation Lists (Spring 2020 Convocation)

Open Session (10:30 a.m.)

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes of the Meeting of April 17, 2020
4. Business arising from the Minutes
5. Chair's Remarks
6. Question Period
7. Appointments (2020-05-D1)
8. Academic Affairs
 - 8.1. Report of the Associate Dean, Academic Affairs (FFAC-2020-05-D4)*
9. Planning and Academic Facilities
 - 9.1. Report of the Associate Dean, Planning and Academic Facilities (FFAC-2020-05-D5)*
10. Research
 - 10.1. Report of the Associate Dean, Research (FFAC-2020-05-D6)*
11. Committee Reports
 - 11.1. Board of Governors Report – Prof. M. Steinberg
 - 11.2. Senate Report – no report
12. Presentations (10:45 a.m.)

Guest: Eunice Bélidor, Director, FOFA Gallery
Jose Garcia, VAV Gallery
Michèle Thériault, Leonard & Bina Ellen Art Gallery
13. Introduction (11:30 a.m.)

Guest: Annie Gérin, incoming Dean, Faculty of Fine Arts

14. Other business
15. Next Meeting – September 2020
16. Adjournment

* Documents not included will be uploaded to the Fine Arts Faculty Council web page:
<https://www.concordia.ca/finearts/about/faculty-council.html#documents>



ZOOM MEETING INVITATION:

Topic: Fine Arts Faculty Council - 2020-05-15

Time: May 15, 2020 10:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://concordia-ca.zoom.us/j/95456372846>

Meeting ID: 954 5637 2846

One tap mobile

+17789072071,,95456372846# Canada

+14388097799,,95456372846# Canada

Dial by your location

+1 438 809 7799 Canada

Join by SIP

95456372846@zoomcrc.com

Join by Skype for Business

<https://concordia-ca.zoom.us/skype/95456372846>

Concordia University
Minutes of the Meeting of the Faculty of Fine Arts Council
April 17, 2020
9:30 a.m. – 12:00 p.m.
EV2.776

Present: R. Duclos (Chair), E. Adams, J. Berzowska, R-M. Boucher, J.C. Bustros, L. Caminati, J.C. Castro, E. Cheasley Paterson, M. Corwin, G. Dimitrov, D. Douglas, B. Harnden, T. Khaner, J. Latour, C. Michaeu, L. Milner, C. Moore, E. Murphy, M.C. Newman, P. Pawelek, J. Potvin, M. Robin-Nye, C. Sawadogo, J. Sloan, L. Sujir, A. Tsafaras, G. Vaillancourt, M. Wright

Regrets: F. Figols, S. Panet-Raymond, V. Venkatesh

1. Call to Order

The Chair called the Zoom meeting to order at 9:30 a.m.

2. Approval of the Agenda

MOTION: (D. Douglas / L. Sujir)

“that the agenda for the meeting of April 17, 2020 be approved as amended.”

CARRIED

3. Approval of the Minutes of the Meeting of February 14, 2020

MOTION: (D. Douglas / L. Sujir)

“that the minutes of the meeting of February 14, 2020 be approved.”

CARRIED

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. Appointments (FFAC-2020-04-D1)

MOTION: (L. Milner / L. Sujir)

“that the appointments listed in document FFAC-2020-04-D1 be approved.”

CARRIED

6. Curriculum Changes for the Department of Studio Arts (Dossier: ARTU-14) (FFAC-2020-04-D2)

MOTION: (E. Cheasley Paterson / D. Douglas)

“that the curriculum dossier from the Department of Studio Arts be passed.”

CARRIED

7. Chair's Remarks

- The University is publishing several bulletins related to Covid-19 directives on a weekly basis.
- The Dean encouraged Council members to continue referring to the latest updates on the [Concordia COVID-19](#) and the [Fine Arts CSpace](#) information pages.
- The Dean attended a Zoom meeting of the [Canadian Association of Fine Arts Deans \(CAFAD\)](#) where art, performance and design schools from across Canada were represented. She will be sharing, with Council members, the recording of the participants' ideas, information and preoccupations regarding working remotely during the current health crisis.
- The [European League of Institutes of the Arts \(ELIA\)](#) which represents over 200 art, performance and design schools across European countries, is sharing information around best practices on their website. The Dean encouraged Council members to consult the website and to participate in the exchange of ideas by offering the Faculty of Fine Arts' own best practices. ELIA is also offering webinars on subjects such as, domestic health and safety standards for students working at home, fabrication ideas and mental health support. Council members are encouraged to widely distribute the links the Dean will be sharing.
- The Dean shared a memo addressed to all Budget Officers regarding the state of the 2019-2020 operating budget during the current health crisis.
- The Office of the Dean will be welcoming new staff members over the summer:
 - Annie Gérin is the incoming new Dean as of August 1. She will be Acting Dean as of July 1, and will be joining groups to elaborate scenarios for the Fall semester.
 - MJ Thompson, the incoming new Associate Dean, Research and Graduate Studies will start July 1.
 - Kristina Huneault, is the incoming Associate Dean, Faculty Relations and Inclusion. She will start July 1. This is a new Associate Dean portfolio to offer more support regarding faculty relations as well as inclusion and diversity policies and procedures.
 - Angela Tsafaras is continuing as Manager, Planning and Academic Facilities but will be assuming a greater role and reporting directly to the Dean.
 - Elaine Cheasley Paterson is staying on with a slight change of title, as Associate Dean, Academic Programs and Pedagogy.
 - The Dean thanked Cilia Sawadogo, Associate Dean, Planning and Academic Facilities and Joanna Berzowska, Associated Dean, Research whose terms will be ending as of July 1.
 - The Dean introduced Tristan Khaner the incoming Director, Office of the Dean and Faculty Operations who started with us March 30
- Dean's office are working at elaborating various scenarios to meet the challenges of delivering Fine Arts curriculum remotely (pedagogy, technology, shops/facilities, timetabling, workload, etc). They will be staging conversation drop-ins and faculty members will be invited to share their proposed ideas and solutions. Departments are encouraged to reach out to the respective unit managers as they continue their planning efforts for the Summer & Fall.
- The [Fine Arts Online Exhibitions 2020](#) website is up and Andy Murdoch, Communications Advisor, will be reaching out to Chairs asking them to share information about students' year-end projects and shows. Two other venues are available for posting Fine Arts content:
 - The Fine Arts Instagram account is available for a one-day takeover to be used as an exhibition/performance platform.

- The Concordia CU at Home is going live on April 23 and more Fine Arts content is wanted.
- There is an ongoing discussion with the Interim Provost Anne Whitelaw about Fine Arts possibly being asked to help produce a virtual graduation. The Dean is to share further information on this.

8. Question Period

The Dean addressed some of the questions that were posted via chat and a discussion ensued regarding:

- The possibility of modifying the enrolment thresholds for courses given their transition to online delivery (e.g. lowering the low-enrolment cancellation threshold. Or on the other side, maintaining TA : student ratio of enrolment cap is increased)
 - Possibility of changing course timetables to frontload theory and history courses while studios, labs, workshops cannot be accessed (there are significant impacts to modifying the timetable in this way – departments should consult Mary Lalotis, Manager, Enrolment and Student Affairs)
 - Condensing and shifting credit courses, timetabling changes, the impact on CUFA and CUPFA workloads and the impact on Enrollment systems
- The Quebec government is not yet in line with the Canadian government’s ruling on allowing new international students, not yet in the country or having not yet obtained a visa, to start their programs.
 - Requests for new hires are ongoing for 2020-2021 and have not been affected by the current situation.
 - FASA will be launching a bursary for students and they will share the information with Council members.
 - The link to the [Emergency Student Relief Fund](#) was shared in a chat.
 - It was proposed that the Centre for Teaching and Learning (CTL) could create a forum/survey for students to gather information about how they are experiencing remote learning during the current health crisis. E. Cheasley Paterson will be following-up with the CTL.
 - A memo regarding the Visual Collections Repository’s (VCR) resource of available online images is to be distributed to Council members and all full-time and part-time faculty.
 - J. Latour reminded Council that the Library online resources and services continue to be available during the closure: [Library Online Resources and Services](#)

9. Academic Affairs

9.1 Report of the Associate Dean, Academic Affairs (FFAC-2020-04-D4)

Report submitted. Questions/comments may be directed to Elaine Cheasley Paterson at elaine.paterson@concordia.ca

The Associate Dean, Academic Affairs announced the three Distinguished Teaching Award winners:

- Emerging Award Category: Maya Rae Oppenheimer, ETA, Studio Arts and FFAR 250
- Established Part-Time Faculty Award Category: Nicole Gingras, Department of Studio Arts

- Established Full-Time Faculty Award Category: Shira Avni, Mel Hoppenheim School of Cinema

10. Planning and Academic Facilities

10.1 Report of the Associate Dean, Planning and Academic Facilities (FFAC-2020-04-D5)

Report submitted. Questions/comments may be directed to Cilia Sawadogo at cilia.sawadogo@concordia.ca

11. Research

11.1 Report of the Associate Dean, Research (FFAC-2020-04-D6)

Report submitted. Questions/comments may be directed to Joanna Berzowska at joanna.berzowska@concordia.ca

12. Committee Reports

12.1 Board of Governors Report – No report submitted.

12.2 Senate – No report submitted.

13. Other Business

There was no other business.

14. Next Meeting – May 15, 2020

15. Adjournment

The meeting was adjourned at 11:30 p.m.

Submitted by E. Murphy

Appointments to be ratified

Faculty of Fine Arts Council (FFAC) Voting Members

Full-Time Faculty Department Representatives

- John Potvin, Department of Art History June 1, 2020 – May 31, 2023
- Erika Adams, Department of Studio Arts (corrected term) June 30, 2020 – June 1, 2021

Fine Arts Faculty Council Steering Committee

Full-Time Faculty Representatives

- Erika Adams, Department of Studio Arts June 1, 2020 – May 31, 2021
- Guylaine Vaillancourt, Department of Creative Arts Therapies June 1, 2020 – May 31, 2021

Part-Time Faculty Representative

- David Douglas, Mel Hoppenheim School of Cinema June 1, 2020 – May 31, 2021

Senate Steering Committee

- Chris Moore, Department of Design and Computation Arts June 1, 2020 – May 31, 2021

FACULTY OF FINE ARTS

REPORT TO FINE ARTS FACULTY COUNCIL

SUBMITTED BY:

Elaine Cheasley Paterson, Associate Dean, Academic

Marie-Ève Marchand, Facilitator, Academic and Student Affairs

ACTIVE CURRICULUM DOSSIERS

Department / Program	Dossier	Level	Date	Details	Current Step
Music	MUSI-21	UGrad	May 22, 2020	Changes to the Specialization in Music Composition; clarification of Music Major course pre-requisites; editorial changes.	Senate
Department of Design and Computation Arts	DART-21	UGrad	May 22, 2020	Program name change for the BFA Major in Computation Arts (combined with Computer Application Option).	Senate
Creative Arts Therapies	CATS-31	Grad	May 22, 2020	Replacing letter grading by pass/fail indication for 3 ethics courses.	Senate
Studio Arts	ARTU-14	UGrad	May 28, 2020	Creation of 7 3-credit studio courses at the 200 level to be offered as electives.	APC
Music	MUSI-19	Grad	June 5, 2019	Graduate Certificate in Electroacoustic and Sound Design.	LOI approved
Music	MUSI- 20	Grad	June 5, 2019	Graduate Certificate in Music Composition for the Moving Image.	LOI approved
Creative Arts Therapies	CATS-29	Grad	April 13, 2018	Graduate Certificate in Public Practice Arts in Health.	Pending LOI approval

Report for Faculty Council –
May 15, 2020

Cilia Sawadogo, Associate Dean, Planning and
Academic Facilities

COVID-19 SECTION:

Concordia updates: <https://www.concordia.ca/covid19info.html>

Fine Arts IT-related updates: <http://www.concordia.ca/finearts/cda.html>

CDA Access to Software:

<http://www.concordia.ca/finearts/cda/support/access-to-software.html>

IT related problems write to: help@concordia.ca

Remote teaching for September 2020

- Scenario Planning underway regarding technical support for online classes
- Meetings with departments to assess their needs are ongoing
- General Q&A meeting with technicians: developing processes for online teaching support.

Research return to campus protocol: Under development

General News:

1. Fine Arts Master Space 10yr Plan: <https://www.concordia.ca/finearts/facilities/space-planning.html>
 - Abridged version of MSP will be available at the end of May 2020 and Master Space Plan presentation will follow.

Facilities Projects:

- #2017-030 Future of Fabrication – reconfigure technical support spaces and expansion of Digital Fabrication Lab – planning phase completed, Additional funding request submitted **Project start date 2021**
- #2018-030 Sculpture Critique space renovation **Construction start date under review**
- #2018-038 CDA Edit Suites – physical upgrades (acoustical treatment etc.) **completion expected Summer 2020**
- #2015-046 VA Remediation of water infiltration project **Project has been completed – landscaping to follow when possible**
- #2018-055 Creative Arts Therapies relocation to ER Building (Guy St.) – **Project in process -**

Report on the April 24, 2020 Senate Meeting
Marc Steinberg, Mel Hoppenheim School of Cinema, Fine Arts representative

President Graham Carr's statement (noted with as much precision as possible):

Update on COVID-19: Nothing is regular in these times.

First, updates:

Good news: changes in personnel.

Paula Wood Adams becomes Interim Vice president of Research

Faye Diamantoudi becomes interim dean of SGS

Morad Debbabi becomes interim dean of Gina Cody

Andre Roy leaves Concordia to become first president (?) at the Université Français d'Ontario

COVID-19 update:

Past 6 weeks extremely unusual.

Forced to make decisions no one else could imagine. Making decisions on the fly, in real time. Graham Carr and entire team is grateful to all the university and faculty for the way they dealt with the situation.

Holding of Senate itself is part of perseverance of university governance.

Even long before outbreak in Canada, Concordia was monitoring (as of January) COVID situation. Meeting on daily basis as of late February. Anticipating that something would happen in Montreal.

2 priorities in Concordia response:

1. Health and safety
2. Deliver end of semester to all students

Later added Third priority: Serve the larger Montreal community as much as possible (later priority)

Timeline:

Concordia cancels classes etc for March 13, on March 12.

Quebec declares state of emergency March 13

Concordia moves all operations to home/ remotely.

Senate should be proud of fact that in space of one week Concordia trained everyone to teach online. Sandra Gabriele and others worked around the clock to shift to online teaching.

Concordia is the national test site for Quebec made masks. One of the Gina Cody labs remains open as essential service

Both campuses are otherwise almost entirely closed. 50-60 people in both campuses.

Closed dorms because concern about significant risk for COVID-19 outbreak in dorms. Risk to students and to staff. About 400 students left residence.... the students who could not leave (150 students) were allowed to stay; helped students find other residences; now only 50 students left in dorms (many international students, unable to travel).

Concordia doesn't have an allowance for PASS/FAIL. We must now address this to change, but this is why Concordia couldn't offer this option.

Online proctoring of exams was initially going to be done, then set aside because needed to examine this further.

Concordia has done much for students, to help them in this time. Concordia university student relief fund. About \$800K at this point in time. Thanks staff and faculty for contribution to this fund.

Decision to suspend convocation, since MTL has banned all large indoor and outdoor gatherings this summer. No convocations at Canadian universities this summer. Considering possibilities of virtual celebration, or possibly something down the road. But reticent to make any plans since the future is so uncertain.

Deeply grateful for the work of staff at university. Staff have to work from home in environments that are not office. Very difficult for them.

Another issue is the mental health impact of isolation. Launched CU@home ("see you at home") to help with mental health. Continue expanding repertoire of services.

One of biggest challenges: communications. Thank you goes to university communications for doing great job communicating.

Graham Carr tries to communicate with community on a weekly basis. The biggest issue is the extraordinary volume of material to communicate.

3rd commitment: to Montreal community. Mission to society. Concordia is important economic and social link to the rest of society.

University is also a privileged place: university continues to pay employees in times of economic uncertainty.

How to begin a graduated return to campus, to teaching or research activities? Roger Coté is leading working group on plans to return to campus. Faculty deans have also been asked to work with faculty to create plan for graduated return to work. That said: have to work with public health officials to make these plans.

THERE IS NO TIMELINE IN MIND FOR THIS. We are not authors of our destinies: these decisions will be made FIRST by government of Quebec, then SECOND the island of Montreal. Montreal is hotspot in Canada, so this may/will take a while.

There are also other decisional groups with which the university must coordinate. for example: STM.

7000 employees, majority of whom come to campus via public transit.
Similarly, enormous question around when daycares and schools will reopen, which has enormous impact on peoples' abilities to return to work.

Furthermore: return to work means different things to different parts of the university. Logistics of imaging workplace like John Molson building = very different from 1-story building in Loyola.

Understands that many people want to return, but that many people are very apprehensive about returning to work.

So rest assured that the university is doing this in consultation with health officials.

Another concern: finances of the university. Financial plans built around a set of assumptions that don't work in this

Economic impact of COVID will be significant.

Summer: all classes delivered online. Reassuringly: many registering online.

Fall: still processing. Reassuringly: numbers are still solid / stable.

How to deliver high quality education in the Fall will be the major question. Currently in scenario-building mode... too early to know what Fall will look like.

Q&A Session:

Q: Zoom has security vulnerabilities will Concordia rethink use of it?

A: Zoom updates take care of these vulnerabilities so Concordia will continue to use it, but with passwords

Q: Can students access materials on campus, for ex: in labs?

A: University has asked that labs and research be a priority in returning to work. However right now Concordia is under the rule across Quebec, which says only COVID research labs are allowed to be open. So under current rules: no ability to let students into labs.

Q: What happens to international students next year?

A: Around 23% of student population is international.

QC is discussing issues of granting issues of visas to new students.

Federal government: announced that International students can do up to 50% of their program remotely. This is significant change.
More info to be communicated as it comes

Graham Carr reiterates his appreciate for how we are all helping to bring the university to a successful close. Still a lot more uncertainty down the road, but very appreciative.

expected move Spring to Fall 2021

- #2018-037 Cinema Student Lounge Project – project in planning phase – **construction expected summer 2020.**
- #Foundry and Metal Shop – VA Building – ventilation and renovation project – engineering study underway – **expected completion of project estimated for 2021-2022**
- #Sculpture Studio Ventilation – VA125-126 – engineering study underway

Safety:

- WHMIS training –
 - WHMIS training offered online and through workshops – students, staff and faculty must ensure they have valid certification. **WHMIS WILL BE OFFERED TO ALL UNDERGRADUATE AND GRADUATE STUDENTS IN 2020-2021**

CDA

CDA Up-coming services

- Microsoft Azure virtual computer lab up and running in a pilot mode
- Working on remote access to computer labs and edit suites for students
- Extended Adobe CC for all students until July 7th. Working on purchasing licenses through Concordia emergency fund to extending to August 31st
- Working on recording kits that will be distributed to faculty
- Working with technicians from all departments to help by providing potential on-line solutions
- Gathering technical requirements for on-line teaching by meeting with several departments
- Investigating several software solutions to complement CTL offering

CDA Operation

Majority of the tickets seen are from instructors needing technical assistance