

**FACULTY OF FINE ARTS**

TO: Members, Fine Arts Faculty Council

FROM: Helen Athanassiadis, Secretary, Fine Arts Faculty Council

DATE: February 10, 2016

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Please be advised that the next meeting of Fine Arts Faculty Council will be held on **Friday, February 17, 2016 at 9:30 a.m.** in EV 2-776.

**AGENDA**

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes of the Meeting of January 20, 2017
4. Business arising from the Minutes
5. Chair's Remarks
6. Question Period
7. Appointments (FFAC-2017-02-D1)
8. Motion: Sustainability in the Faculty of Fine Arts (FFAC-2017-02-D3)
9. Academic Affairs
  - 9.1. Curriculum Changes (no curriculum)
  - 9.2. Report of the Associate Dean, Academic Affairs (FFAC-2017-02-D4)\*
10. Planning and Academic Facilities
  - 10.1. Report of the Associate Dean, Planning and Academic Facilities (FFAC-2017-02-D5)\*
11. Research
  - 11.1. Report of the Associate Dean, Research (FFAC-2017-02-D6)\*
12. Committee Reports
  - 12.1. Board of Governors Report – D. Cross
  - 12.2. Senate Report – J. Potvin \*
13. Presentation: Fine Arts Donations and Philanthropy (10:50 a.m.)

P. Killeen, Principal Director of Development, Fine Arts, Advancement and External Relations and B. Freedman, Vice-President, Advancement and External Relations
14. Other business
15. Next Meeting – March 17, 2016
16. Adjournment

\* These documents will be distributed at the meeting.

**Concordia University**  
**Minutes of the Meeting of the Faculty of Fine Arts Council**  
**January 20, 2017**  
**9:30 a.m. – 12:00 p.m.**  
**EV2.776**

**Present:** R. Duclos (Chair), A. Aghdam, H. Athanassiadis, K. Austin, J.-C. Bustros, A. Cappelluto, E. Cheasley Paterson, M. Corwin, R. Halary, R. Khaled, pk Langshaw, D. LeRue, E. Little, A. Manicom, E. Mongerson, E. Murphy, A. Murdoch, M. Nye, S. Panet-Raymond, J. Potvin, E. Regler, C. Russell, M. Sussman, K. Thompson, R. Van Fossen, P. Visentin, K. Walz

**Regrets:** D. Douglas, Y. Silverman, E. Simon, S. Snow, A. Zhao-Djokic

**1. Call to Order**

The Chair called the meeting to order at 9:35 a.m.

**2. Approval of the Agenda**

**MOTION:** (M. Corwin / K. Thompson)

“that the agenda for the meeting of January 20, 2017, be approved as amended.”

**CARRIED**

**3. Approval of the Minutes of the Meeting of December 16, 2016**

**MOTION:** (J. Potvin / E. Mongerson)

“that the minutes of the meeting of December 16, 2016, be approved with a minor correction to the attendance.”

**CARRIED**

**4. Business Arising from the Minutes**

There was no business arising from the minutes.

**5. Chair’s Remarks**

- The Dean is to invite S. Groff, Financial and Planning Officer, to present on the faculty’s budget at the next Faculty Council.
- All faculties were asked to move forward with developing a summer school program at the weekly Academic Cabinet meeting.
- President Shepard invited students to speak about experiential learning at a round table that was held during the Board of Governors’ Retreat. Two Fine Arts students attended.

**6. Question Period**

C. Russell enquired about when the announcement for the new Associate Dean, Research, would be out and the Dean informed her it was forthcoming.

## 7. Appointments (FFAC-2017-01-D1)

**MOTION:** (E. Little / K. Thompson)

“that the appointments listed in document FFAC-2017-01-D1 be approved.”

**CARRIED**

## 8. Presentation: Report on Art and Design Conferences

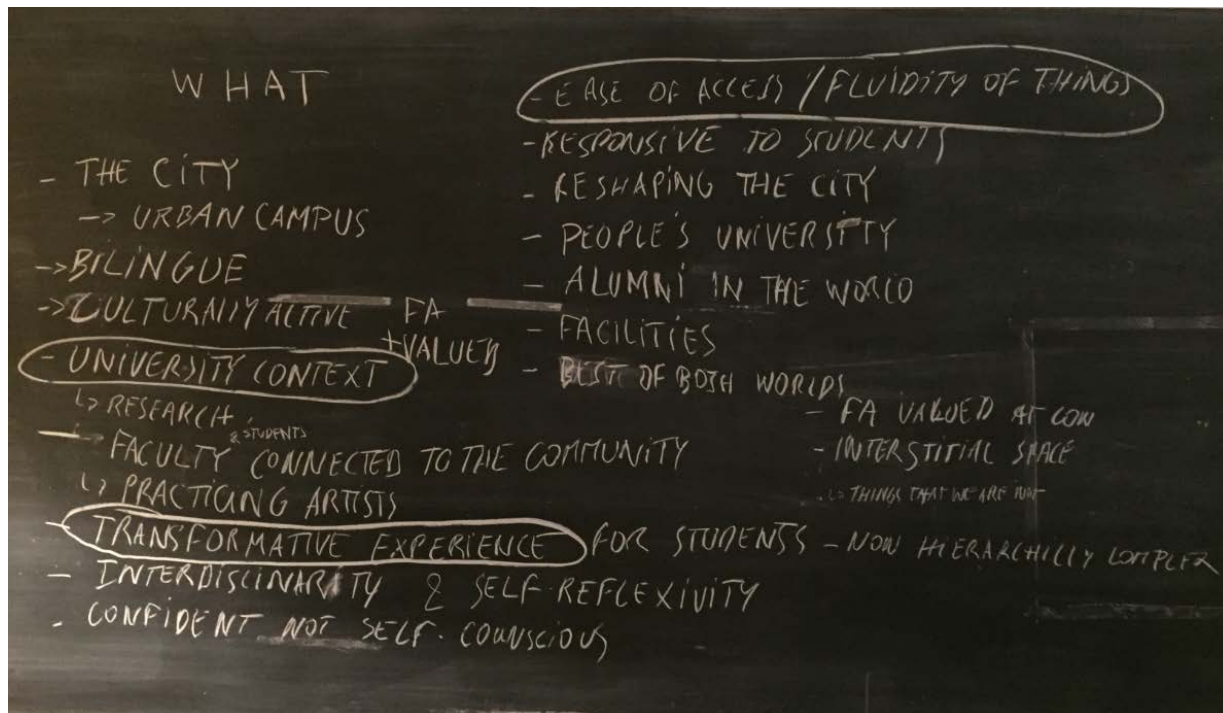
Dean Duclos, presented on the Art and Design conferences she attended during the Fall semester:

- Canadian Association of Fine Arts Deans (CAFAD). The discussion at CAFAD revolved around three major topics: Indigenous knowledge and curriculum / Research creation / How to connect schools around Canada
- The Association of Independent Colleges of Art and Design (AICAD)
- European League of Institutes of the Arts (ELIA)

The Dean shared promotional videos of three art and design schools and asked Council members to engage in a critique exercise:

- Ontario College of Art and Design University (OCAD University)
- School of the Art Institute of Chicago (SAIC)
- Willem De Kooning Academy (WDKA)

Council members were then asked to identify three prominent aspects about Concordia's Faculty of Fine Arts.



A list of schools that are part of the CAFAD, AICAD and ELIA associations, was distributed at the meeting.

## 9. Presentation: Sustainability in the Cultural Realm

pk Langshaw, Chair, Department of Design and Computation Arts presented on the diverse ways

sustainability is being supported and achieved throughout the faculty and university.

The Dean asked Council members to think about some Fine Arts sustainability initiatives and the following were proposed:

- offer more courses on sustainability
- hold a symposium on resilient practices
- create a sustainability web page for Fine Arts
- identify courses and pathways for obtaining a degree in sustainability
- produce a quantitative statement to reduce materials
- hold sustainability conferences, symposia and design competitions
- propose a sustainability field school
- train labs and CTC shop technicians in sustainability
- have measurable outcomes (i.e.: offer financial support such as bursary for CUCCR)
- reduce energy consumption in spaces when not in use (Ana proposed Chairs take this into consideration when planning teaching schedules)
- give stationary second life (sharing stations)
- set limits on printing
- use more natural products: organic vs. toxic
- information and training

A motion to vote on measurable actions in sustainability for the Faculty of Fine Arts will be drafted and presented at the next Steering Committee meeting.

## **10. Academic Affairs**

### **10.1 Curriculum Changes – no curriculum changes**

### **10.2 Report of the Associate Dean, Academic Affairs (FFAC-2017-01-D4)**

Report distributed. Questions/comments may be directed to Mark Sussman at [mark.sussman@concordia.ca](mailto:mark.sussman@concordia.ca)

## **11. Planning and Academic Facilities**

### **11.1 Report of the Associate Dean, Planning and Academic Facilities (FFAC-2017-01-D5)**

Report distributed. Questions/comments may be directed to Ana Cappelluto at [ana.cappelluto@concordia.ca](mailto:ana.cappelluto@concordia.ca)

## **12. Research**

### **10.1 Report of the Associate Dean, Research (FFAC-2017-01-D6)**

No report was distributed.

## **13. Committee Reports**

### **11.1 Board of Governors Report – (no report)**

**11.2 Senate Report – (no report)**

**14. Other Business**

It was proposed that there be a presentation on the highlights of university policies and in particular the Policy Regarding Sexual Violence. H. Athanassiadis is to follow up.

**15. Next Meeting – February 17, 2017**

**16. Adjournment**

The meeting was adjourned at 12:05 p.m.

Submitted by E. Murphy

January 26<sup>th</sup>, 2017

## **Appointments to be ratified**

### **Board of Governors**

Daniel Cross, Mel Hoppenheim School of Cinema – from June 1, 2017 to May 31, 2018

### **Evaluation Committee for the Dean of Graduate Studies**

Kelly Thompson, Department of Studio Arts – from June 1, 2017 to May 31, 2018

### **Faculty of Fine Arts Council**

Pippin Barr, Department of Design and Computation Arts – from February 17<sup>th</sup>, 2017 to May 31, 2017 (replacing Rilla Khaled)

### **Faculty of Fine Arts Council Steering Committee**

Pippin Barr, Department of Design and Computation Arts – from February 17<sup>th</sup>, 2017 to May 31, 2017 (replacing Rilla Khaled)

## **Appointments for Council's Information**

### **Senate**

Marc Steinberg, Mel Hoppenheim School of Cinema – from June 1, 2017 to May 31, 2020

Ricardo Dal Farra, Department of Music – from June 1, 2017 to May 31, 2020



**Fine Arts Faculty Council  
Meeting of February 17, 2017**

**AGENDA ITEM:** # 8 - Sustainability in the Faculty of Fine Arts (FFAC-2017-02-D3)

**ACTION REQUIRED:** For approval

**SUMMARY:** Approval is sought to support and promote sustainability principles across the Faculty of Fine Arts.

**BACKGROUND:** Following the sustainability presentation by pk Langshaw, on January 20<sup>th</sup>, 2017 at the Fine Arts Faculty Council, Council Steering met on February 2, 2017 to define motions in support of sustainability initiatives across Fine Arts, for Council's review and approval.

**DRAFT MOTION:**

That, on the recommendation of Council Steering, Faculty Council:

1. supports in concept and practice, the application of sustainability principles across all of Fine Arts.
2. supports the creation of a sustainability action plan in Fine Arts for the:
  - a. Creation of a sustainability subcommittee that will make recommendations, guide initiatives and work with university-wide sustainability committees
  - b. Promotion of faculty-wide education and training for faculty and staff that builds sustainability into departments, classrooms, shops, materials and processes
  - c. Creation of a sustainability web portal containing educational resources and showcasing sustainability projects within Fine Arts.

**PREPARED BY:**

Name: Helen Athanassiadis

Date: February 9, 2017



## FACULTY OF FINE ARTS

### REPORT TO FINE ARTS FACULTY COUNCIL

SUBMITTED BY:

Mark Sussman, Associate Dean, Academic Affairs

Erica Howse, Facilitator, Academic and Student Affairs

### ACTIVE CURRICULUM DOSSIERS

Department / Program	Dossier	Level	Date	Details	Current Step
Art Education / Certificate in Museum Education	ARTE-19	Grad	TBC	Proposes a new program: an 18-credit graduate certificate in Museum Education	Faculty Council
CISSC / Humanities	HUMA-01	Grad	Feb. 27, 2017	Proposes a reorganization of the core courses and the addition of upper-level courses and newly designed electives	Council of the School of Graduate Studies
Design and Computation Arts / Computation Arts	DART-15	UGrad	March 17, 2017	Proposes changes to the Specialization, Major, and Minor; Clarifies the program's identity, and consolidates key aspects and areas	Faculty Council
Design and Computation Arts / Design	DART-16	UGrad	March 17, 2017	Reduces the required credits in the Major in Design to 66 credits from 72; revises requirements and makes several special topics courses permanent	Faculty Council
Design and Computation Arts / Master of Design	DART-17	Grad	March 17, 2017	Adds new courses to account for directed studies, professional internships, special topics in contemporary Indigenous art and design, and in design research	Faculty Council



Music	MUSI-16	Ugrad	March 14, 2017	Makes a number of minor curricular changes: provides unique course codes for its Jazz Ensembles; includes the Jazz Choir as fulfilling the choir requirement; adds course codes for Supervised Internships; clarifies course prerequisites in the Major in Music	Faculty Curriculum Committee
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### HUMANITIES GPD SEARCH

The call for applications for the position of Graduate Program Director for the Humanities program in the Centre for Interdisciplinary Studies in Society and Culture is out and open until filled. If you have any questions about the position please contact David Howes, CISSC Director, at [David.Howes@concordia.ca](mailto:David.Howes@concordia.ca).

### NEW CURRICULUM SOFTWARE

We are about to embark on the exciting project of implementing the new curriculum and calendar software. We will be working with the company Digarc, provider of the curriculum development and publishing systems - Acalog for the calendar and Curriculog to replace Provotrack. The Acalog system will be first implemented, followed by Curriculog. The kick-off meeting is scheduled for February 22 and involves a steering committee and three project teams for the curriculum, calendar and technical components.

### DEPARTMENT OF THEATRE

The Department of Theatre has reopened the Minor in Theatre for fall 2017-18. Note that the current undergraduate program guide indicates that the minor is suspended, as it was at time of printing.

### APPLICATION CLINICS

The Welcome Centre (LB 187) will be holding an Application Clinic weekdays from Feb 20 to March 1, from 9 a.m. to 6 p.m. (including Feb 24 – President's Holiday). This is for students who wish to complete the admission application on the spot with the help of recruitment staff. No appointment required.

### THE ART OF GRANT WRITING

Two workshops for students will be hosted by representatives from the English Language Arts Network (ELAN), the Conseil des arts de Montréal (CAM), the Conseil des arts et lettres du Québec (CALQ) and the Canada Council for the Arts (CCA). The workshops take place on February 22 and 23 from 6 – 9 p.m. in MB 10.121. This is an opportunity to ask questions to major Canadian grant-funding organizations, as well as Concordia Alumni grant recipients. There is a \$5 fee for each workshop.

See <https://www.concordia.ca/cuevents/offices/vpaer/aar/2017/02/22/fine-arts-young-alumni---students-grant-writing.html> for more details.

**Report for Faculty Council –**  
**February 17, 2017**

**Ana Cappelluto, Associate Dean,**  
**Planning and Academic Facilities**

**Facilities Active Project:**

- #2015-063 VA Vestibule scheduled for approximate May 2017 completion
- #2015-007 Retrofit of MB9 – Effect on MB8 (Music department) and MB7 (Theatre and Dance department) Contract awarded to Sutura Inc. Construction has begun. Progress updates will be provided.
- HBI30 auditorium renovation scheduled for February to August 2017

**Facilities overall:**

- Faculty wide machine assessment under way. Fine Arts units have three years to complete all recommendations. Costs involved to be funded from Faculty's operating budget. Fine Arts estimated cost over three years is \$100K
- Safety training –
  - WHMIS training offered online and through workshops – students, staff and faculty must ensure they have valid certification. Register for January and February 2017 sessions here: <https://www.concordia.ca/campus-life/safety/fine-arts-safety.html>
  - Supervisor safety training – rollout of program in 2017 by Environmental Health and Safety.

**CDA projects**

Ongoing/Active

- IT Capital Request Process for 2017-18. Information gathering is completed. The process to request funding has begun.
  - Teaching computer labs – This category includes Fine Arts computers in edit suites and technical centres and academic software
  - Faculty and staff computers and software
  - Classroom fixed audio-visual new installations
  - Classroom Presentation Computers

# Report of the Associate Dean, Research

February 17, 2017

Prepared by Joanna Berzowska with Lyse Larose and Donna Caputo

## 1. 2017 Petro-Canada Young Innovator Award (two awards, \$10,000 each) and University Research Awards (six awards, \$5,000 each)

We strongly encourage nominations for these awards, which serve as important recognition of research achievement. The deadline for submissions to the Associate Dean is **March 6, 2017**.

## 2. Provost's Circle of Distinction

The Provost Office has issued a call for nominations for the Provost's Circle of Distinction award. The deadline for nominations to the Associate Dean is **March 10, 2017**.

## 3. Canada Research Chairs (SSHRC)

The VPRGS has issued a call for Letters of Intent (LOI) for two Tier 2 (junior) Canada Research Chairs (SSHRC). All applications should be sent to the Associate Dean by **March 20, 2017**.

## 4. Jorisch Family Artist Residency

The Faculty of Fine Arts invites applications for the inaugural Jorisch Family Artist Residency, hosted by the Museum der Moderne, in Salzburg, Austria. The deadline is **February 27, 2017**.

## 5. External Grants

We received one application for SSHRC's Connection, three for the Insight Development Grant (IDG), and two Letters of Intent (LOIs) for the Partnership Grant led by members of our faculty. We were also invited to participate in a YORK-led Partnership Grant.

## 6. OVPRGS Internal Funding Programs

We received 10 applications for the ARRE, two for the Team Start-up/Accelerator Grant Program, one for the Individual Seed Program, and one for the Facility Optimization Program.

## 7. CURCs

We received five CURC nominations, three for Tier I and two for Tier 2. Three were from Cinema (two Film Production, one Film Studies), one from Studio Arts, and one from Art History.

## 8. Bronfman Fellowship

We received five shortlisted applications. The jury is meeting at UQAM on March 8<sup>th</sup>.

## 9. Graduate Studies

I would like to thank outgoing ADR Anne Whitelaw who continued working through January and beyond to finalize the graduate funding allocations.

Allocations for the Fine Arts Graduate Travel Award (to support graduate student travel) were recently circulated to the GPDs/Departments, and we look forward to receiving departments' lists of recipients following internal competitions.

## 10. Concordia Undergraduate Student Research Award (CUSRA)

Application deadline for proposals to department chairs was February 10, 2017, with the ranked nominations from each department due to my office by **March 3, 2017**.

## Concordia Board of Governors meeting and Retreat on January 19, 2017

The Board meeting was very short approx. 20 minutes with the annual retreat following immediately afterwards.

The Board convened for the presentation of the Environmental Health and Safety Report for the third quarter 2016 presented by Roger Côté. The report covered Safety Performance Indicators, Injury Investigations, Internal Inspections, Non-Compliance Citations, Corrective Action Completion Rates, Work Related Injuries, Worker Compensation Claims and Hazardous Spills.

These key indicators were presented in comparison tables for 2015 and 2016 up to Quarter 3. The results were very comparable to 2015 with a slight increase in the number of participants receiving Training Safety. The Board was pleased with the results documented in the report. The major question was, can the report include comparative stats between other universities to compare how we fare within our sector. There was also the suggestion to reach out to hospitals and see how they report, as they are the most advanced in reporting complexities.

The board unanimously approved the Environmental Health and Safety report.

### January 19, 2017 Board of Governors Retreat

The focus of the retreat was experiential learning centered around the strategic direction: *Get Your Hands Dirty*, discussing co-op education and how students can get work placement training within their education.

Rather than having a lot of formal presentations, the retreat included current students speaking to their experiences in small groups and the deans of each faculty speaking to the aspirations of academic colleagues in terms of building on the experiential learning opportunities currently in place.

One of the presentations was from MITACS who mentioned their intentions to grow from 4,500 student placements to 10,000 placements in the near future.

Afterwards there was a small cocktail where the Board was able to meet the students and continue the dialogue in informal conversations.

Daniel Cross

## **SENATE Meeting Report**

**Held on: 20 JANUARY 2017 Report by:**

**John Potvin, Art History**

### **General Note and Comments Made by President Dr Alan Shepard:**

- President's remarks: strong enrolment for the winter term
- Strongest enrolment to date!
- American enrolment up this term, including students transferring from American universities
- CRC announced recently in Theatre, and renewals in the sciences
- The University signed a collective agreement with TRAC
- Dr. Shepard made note of the Public Scholars program in collaboration with *The Gazette* – to train grad students for public scholar work
- Alumni Association has initiated a connection program with students to better make the transition to the work world
- Announced that CU now has over 170 courses which include an 'experiential learning' component as part of their mandate
- Campus safety: practice exercise/simulation has been implemented for the university's actual response to safety events
- Next Board of Governors' Retreat topic will be: academic freedom

### **Committee reports:**

Academic update by Provost Dr Graham Carr:

- News story: UCS, Lab in Engineering on Cyber Security, first time the University has been featured in a live prime-time news media feature
- 'Concordia Hack', student-led, annual 'hackathon', to take place in the JMSB
- 'First Voices Week' to be held 30 January – 3 February, program includes speakers, exhibitions, film screenings, etc
- Daniel Therrien has accepted the position of Registrar
- Dr. Carr announced two new vice-provost positions: Dr Anne Whitelaw (Vice-Provost, Planning and Positioning) and Nadia Bhuiyan (Vice-Provost, Partnerships and Experiential Learning)
- Dr. Carr announced that Dr. Claude Martel is the new director of the Institute for Co-operative Education

### **Open Questions:**

1. A previous question to senate was concerned with the threshold number of students for a grad course, and a commitment that courses would not be cancelled after the course has begun. This term, however, a course was cancelled in a department with a threshold of 25 students. The question was raised whether there exists discrepancies (in terms of threshold numbers) between faculties and departments? Dr Carr indicated: 1] there are a number of rationales for cancelling courses; 2] a decision to cancel is subject to the department's situation and; 3] the timing of them is never good, but cancelling does not happen lightly. President Shepard did indicate that there are not standard decisions across the university. The practice of cancelling after the term has begun is never easy and is avoided whenever possible.

2. It was also indicated that EAP provider was going to change, and the rationale for the change was simply a case of one company offering a better tender.