

FACULTY OF FINE ARTS

TO: Members, Fine Arts Faculty Council

FROM: Helen Athanassiadis, Secretary, Fine Arts Faculty Council

DATE: January 13, 2016

Please be advised that the next meeting of Fine Arts Faculty Council will be held on **Friday, January 20, 2016 at 9:30 a.m.** in EV 2-776

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes of the Meeting of December 16, 2016
4. Business arising from the Minutes
5. Chair's Remarks
6. Question Period
7. Appointments (FFAC-2017-01-D1)
8. Presentation: Sustainability in the Cultural Realm (10:00 a.m.)
pk Langshaw, Chair, Department of Design and Computation Arts
9. Presentation: Report on Art and Design Conferences (10:45 a.m.)
Rebecca Duclos, Dean, Faculty of Fine Arts
10. Academic Affairs
 - 10.1. Curriculum Changes – no curriculum changes
 - 10.2. Report of the Associate Dean, Academic Affairs (FFAC-2017-01-D4)*
11. Planning and Academic Facilities
 - 11.1. Report of the Associate Dean, Planning and Academic Facilities (FFAC-2017-01-D5)*
12. Research
 - 12.1. Report of the Associate Dean, Research (FFAC-2017-01-D6)*
13. Committee Reports
 - 13.1. Board of Governors Report – no report
 - 13.2. Senate Report – no report
14. Other business
15. Next Meeting – February 17, 2016
16. Adjournment

* These documents will be distributed at the meeting.

Concordia University
Minutes of the Meeting of the Faculty of Fine Arts Council
December 16, 2016
9:00 a.m. – 11:00 a.m.
EV2.776

Present: R. Duclos (Chair), A. Aghdam, H. Athanassiadis, K. Austin, J.-C. Bustros, A. Cappelluto, G. Carr, E. Cheasley Paterson, M. Corwin, D. Douglas, J.-M. Edwards, R. Halary, pk Langshaw, A. Manicom, E. Mongerson, E. Murphy, A. Murdoch, M. Nye, S. Panet-Raymond, E. Regler, C. Russell, Y. Silverman, E. Simon, S. Snow, M. Sussman, M. J. Thompson, P. Visentin, A. Whitelaw, A. Zhao-Djokic

Regrets: E. Little, A. Manicom, D. Pariser, K. Thompson, R. Van Fossen, K. Walz

Guest: D. Cossette, J.-F. Hamel, B. Nelson

1. Call to Order

The Chair called the meeting to order at 9:05 a.m.

2. Approval of the Agenda

MOTION: (D. Douglas / E. Cheasley Paterson)

“that the agenda for the meeting of December 16, 2016, be approved as amended.”

CARRIED

3. Approval of the Minutes of the Meeting of November 18, 2016

MOTION: (D. Douglas / E. Mongerson)

“that the minutes of the meeting of November 18, 2016, be approved.”

CARRIED

4. Business Arising from the Minutes

A. Cappelluto reported on the space audit, the use of the D.B. Clarke Theatre, and the computer upgrades:

- The Registrar will be doing an audit of space use across the university. A first meeting of the Space Management Task Force has been held and Angela Tsafaras, Manager, Planning and Academic Facilities, is the representative for the Faculty of Fine Arts.
- The D.B. Clarke theatre is booked 50% of the time during the course of a year. Bookings for classes have priority over external bookings. The Department of Theatre is the greatest user.
- Faculty members are not to use their Professional Development Accounts to buy computers. Aging computers are to be upgraded to a maximum value of \$1,500 and new hires will be provided with desktop computers from the central pool.

5. Chair’s Remarks

- The Dean is representing Fine Arts at the cross-university Enrollment Management Retreat.
- The Dean attended various art and design conferences during the Fall semester and report on them at the January 20th, Council meeting.

6. Question Period

- There were no questions.

7. Appointments (FFAC-2016-09-D1)

MOTION: (E. Regler / D. Douglas)

“that the appointments listed in document FFAC-2016-09-D1 be approved.”

CARRIED

8. Academic Affairs

8.1 Curriculum Changes for the Department of Humanities (Dossier: HUMA-01) (FFAC-2016-09-D2)

MOTION: (M. Sussman / P. Visentin)

“that the HUMA-01 curriculum dossier from the Department of Humanities be passed.”

CARRIED

8.2 Report of the Associate Dean, Academic Affairs (FFAC-2016-09-D4)

Report distributed. Questions/comments may be directed to Mark Sussman at mark.sussman@concordia.ca

9. Planning and Academic Facilities

9.1 Report of the Associate Dean, Planning and Academic Facilities (FFAC-2016-09-D5)

Report distributed. Questions/comments may be directed to Ana Cappelluto at ana.cappelluto@concordia.ca

10. Research

10.1 Report of the Associate Dean, Research (FFAC-2016-09-D6)

Report distributed. Questions/comments may be directed to Anne Whitelaw at anne.whitelaw@concordia.ca

11. Committee Reports

11.1 Board of Governors Report – (no report)

11.2 Senate Report – Danica Jojich (report submitted)

12. Presentation: Certificate in University Teaching

B. Nelson, Associate Dean, Academic Programs and Development, School of Graduate Studies presented on the Graduate Certificate in University Teaching (UNIT).

13. Presentation: Budget Conversation 2016-2017

G. Carr, Provost and Vice-President of Academic Affairs, D. Cossette, Chief Financial Officer, Financial Services, and J.-F. Hamel, Senior Director, Financial Planning and Budgets, Financial Services, presented on the 2016-2017 budget. For further information:

- 2016-17 Budget:
www.concordia.ca/about/administration-governance/office-chief-financial-officer.html
- 2016-17 Budget Highlights web page:
www.concordia.ca/about/administration-governance/office-chief-financial-officer/2016-17-budget.html

14. Next Meeting – January 20, 2016

15. Adjournment

The meeting was adjourned at 11:20 a.m.

Submitted by E. Murphy
December 16th, 2016

Appointments to be Ratified

Faculty of Fine Arts Council (FFAC) Voting Members

- Dave LeRue, GSA Representative (January 20, 2017 – May 31, 2017)

Faculty of Fine Arts Council Steering Committee Members

- Dave LeRue, GSA Representative (January 20, 2017 – May 31, 2017)

Special Advisory Search Committee (SASC) Members to Evaluate 2017 CURC LOIs and CURC Mid-Term Reviews

- Associate Dean, Research – SASC Chair
- Martha Langford, Department of Art History
- Kathleen Vaughan, Department of Art Education
- Thomas Waugh, Mel Hoppenheim School of Cinema



FACULTY OF FINE ARTS

Report to Fine Arts Faculty Council

Submitted by:

Mark Sussman, Associate Dean, Academic Affairs

Erica Howse, Facilitator, Academic and Student Affairs

Active Curriculum Dossiers

Department & Program	Dossier	Level	Date	Details	Current Step
Art Education / Certificate in Museum Education	ARTE-19	Grad	TBD	Proposes a new program: an 18-credit graduate certificate in Museum Education	Faculty Curriculum Committee
CISSC / Humanities	HUMA-01	Grad	Feb. 27, 2017	Proposes a reorganization of the core courses and the addition of upper-level courses and newly designed electives	Council of the School of Graduate Studies
Creative Arts Therapies / Music Therapy Option	CATS-24	Grad	Jan. 20, 2017	Adds a Music Therapy Advanced Practice Option	Senate
Design and Computation Arts / Computation Arts	DART-15	UGrad	Jan. 20, 2017	Proposes changes to the Specialization, Major, and Minor; Clarifies the program's identity, and consolidates key aspects and areas	Faculty Curriculum Committee
Design and Computation Arts / Design	DART-16	UGrad	Jan. 20, 2017	Reduces the required credits in the Major in Design to 66 credits from 72; revises requirements and makes several special topics courses permanent	Faculty Curriculum Committee
Design and Computation Arts / Master of Design	DART-17	Grad	Jan. 20, 2017	Adds new courses to account for directed studies, professional internships, special topics in contemporary Indigenous art and design, and in design research	Faculty Curriculum Committee

Humanities GPD Search

The call for applications for the position of Graduate Program Director for the Humanities program in the Centre for Interdisciplinary Studies in Society and Culture will go out early next week. Nominations will be due on Monday, February 13. The job description will be distributed with the call but if you have any additional questions about the position please contact David Howes, CISSC Director, at David.Howes@concordia.ca.

New Curriculum and Calendar Software

The contract for the new curriculum and calendar management software has just been signed. The software is offered by Digarc, and consists of Curriculog, for curriculum management, and Acalog, for catalog management. Implementation plans are being made and will involve the associate deans, academic as well as the curriculum administrators in each Faculty.

Jerusalem Field School

Twenty-three applications with research proposals and letters of recommendation were received and of them fifteen participants have been chosen for the inaugural Jerusalem Field School this summer. Selected students come from the departments of Art History, Art Education, Computation Arts, Film Production, Film Studies, Studio Arts and Theatre. Agreements have been made with a number of institutions and organizations including Musrara (The Naggara Multidisciplinary School of Art and Society), Bezalel Academy of Arts and Design, Hazira – Performance Art Arena, the Mamuta Project, the Jerusalem Academy of Music and Dance, and the Yellow Submarine. The field school will include a number of tours and workshops.

Graduate Certificate in Entrepreneurship

JMSB is proposing a graduate certificate in entrepreneurship specifically designed to respond to the needs of graduates from diverse disciplines who are ready to start their professional practice. The program, which focuses on microbusinesses (1-5 employees) is intended for graduates or graduate students in the fine arts, social sciences, humanities, engineering and health disciplines. The program can be taken simultaneously with a graduate degree.

Undergraduate Student Show at the FOFA Gallery

Now on view at the FOFA Gallery, Making Spaces, the annual undergraduate student exhibition. Showing from January 16 to February 17, the exhibition expands to include performers from the Department of Contemporary Dance. As in recent years, students in the Department of Art History and Design and Computation Arts have collaborated on a uniquely designed catalogue that reveals the diversity of works and breadth of talent in the Faculty.

Curriculum Innovation

Please submit your proposals for support for innovative forms of curriculum development by 5 p.m. on January 24. As a reminder, this is an opportunity for program areas to request to work with the new curriculum experts hired by the Vice-Provost, Teaching and Learning. Please get in touch if you have questions.

Distinguished Teaching Awards

This is a friendly reminder that nominations for the Faculty of Fine Arts Distinguished Teaching Awards are due on or before January 27. Please submit your complete nomination via email to Mark.Sussman@concordia.ca. For any questions reach out to Erica.Howse@concordia.ca.

Graduate Supervision Forms

Another friendly reminder, this one to ask that you return your completed graduate supervision forms by end of day Monday, January 30. Departments are asked to collect the forms and submit as a group to the dean's office at Erica.Howse@concordia.ca. If you have questions or need more information please feel free to get in touch.

**Report for Faculty Council –
January 20, 2017**

**Ana Cappelluto, Associate Dean,
Planning and Academic Facilities**

Facilities Active Project:

- #2015-063 VA Vestibule scheduled for approximate May 2017 completion
- #2015-007 Retrofit of MB9 – Effect on MB8 (Music department) and MB7 (Theatre and Dance department) Contract awarded to Sutura Inc. **On site set-up on MB to begin mid-February 2017**
- HBI30 auditorium renovation scheduled for February to August 2017

Capital Investments – New process

- Fine Arts capital project proposals for 2016/17 to 2019-20 submitted centrally to the Office of the Treasurer. **Thank you to all units and departments who submitted their needs in a timely manner.**

Results for funding requests pertaining to Recurring Refresh Programs will be forthcoming:

- Information technology requests
- Non-Information technology requests
- Furniture and fixtures requests

Facilities overall:

- Faculty wide machine assessment under way. Fine Arts units have three years to complete all recommendations. Costs involved to be funded from Faculty's operating budget. Fine Arts estimated cost over three years is \$100K
- Safety training –
 - WHMIS training offered online and through workshops – students, staff and faculty must ensure they have valid certification. Register for January and February 2017 sessions here: <https://www.concordia.ca/campus-life/safety/fine-arts-safety.html>
 - Supervisor safety training – rollout of program in 2017 by Environmental Health and Safety.

CDA projects

Ongoing/Active

- IT Capital Request Process for 2016-17. Information gathering is near completion. The process to request funding has begun.
 - Teaching computer labs – This category includes Fine Arts computers in edit suites and technical centres and academic software
 - Faculty and staff computers and software
 - Classroom fixed audio-visual new installations
 - Classroom Presentation Computers