

## **FACULTY OF FINE ARTS**

TO: Members, Fine Arts Faculty Council

FROM: Helen Athanassiadis, Secretary, Fine Arts Faculty Council

DATE: December 4, 2015

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Please be advised that the next meeting of Fine Arts Faculty Council will be held on **Friday, December 11, 2015 at 9:30 a.m.** in EV 2-776.

### **AGENDA**

1. Call to Order
2. Approval of the Agenda
3. Presentation by Benoit-Antoine Bacon, Provost and Vice-President, Academic Affairs, with Patrick Kelley, Interim Chief Financial Officer, Jean-François Hamel, Senior Director, Financial Planning and Budgets, Financial Services: *Financial Update and Discussion (9:30 – 10:30 a.m.)*
4. Approval of the Minutes of the Meeting of November 13, 2015
5. Business arising from the Minutes
6. Chair's Remarks
7. Question Period
8. Appointments (none)
9. Presentation by Raja Bhattacharya, Coordinator, Student Advocate Program (10:30 – 10:45 a.m.)
10. Presentation by Keroles Riad, Graduate Student Association, and Paul Goubko, Co-Curricular Record Assistant, Dean of Students Office: *Co-Curricular Record Reform (10:45 – 11:15 a.m.)*
11. Presentation by Sophy Johnston, FASA (11:15 a.m. – 11:30 a.m.)
12. Academic Affairs
  - 12.1. Curriculum Changes (none)
  - 12.2. Report of the Associate Dean, Academic Affairs (FFAC-2015-09-D4)\*
13. Planning and Academic Facilities
  - 13.1. Report of the Associate Dean, Planning and Academic Facilities (FFAC-2015-09-D5)\*
14. Research
  - 14.1. Report of the Associate Dean, Research (FFAC-2015-09-D6)\*
15. Committee Reports
  - 15.1. Board of Governors Report (no report)
  - 15.2. Senate Report – Johanne Sloan
16. Other business
17. Next Meeting – January 15, 2016
18. Adjournment

\* These documents will be distributed at the meeting.

**Concordia University**  
**Minutes of the Meeting of the Meeting of the Faculty of Fine Arts Council**  
**November 13, 2015**  
**9:30 am – 12 pm**  
**EV2.776**

**Present:** R. Duclos, L. Adams, H. Athanassiadis, B-A. Bacon, J. Blinkhorn, J. Butler, A. Cappelluto, C. Cucuzzella, G. Dionne, S. Johnston, pk langshaw, E. Little, M. Mitchell, E. Mongerson, F. Morelli, E. Murphy, L. Oades, S. Panet-Raymond, J. Potvin, E. Regler, C. Russell, D. Saenz, G. Schwartz, Y. Silverman, E. Simon, M. Sussman, P. Visentin, A. Whitelaw

**Regrets:** G. Baldassarre, L. Caminati, K. Caruso, C. Hammond, D. Pariser

**Guest:** P. Wood-Adams, P. Caignon

**1. Call to Order**

The Chair called the meeting to order at 9:35 a.m.

**2. Approval of the Agenda**

**MOTION:** ( M. Sussman / P. Visentin)

“that the agenda for the meeting of November 13, 2015 be approved”

**CARRIED**

**3. Approval of the Minutes of the Meeting of October 16, 2015**

**MOTION:** (J. Blinkhorn / E. Little)

“that the minutes of the meeting of October 16, 2015 be approved.”

**CARRIED**

**4. Business Arising from the Minutes**

There was no business arising from the minutes.

**5. Chairs Remarks**

- The Dean attended convocation where Dustin Garnet, Ph.D. Art Education, gave a meaningful valedictory address and Barbara Steinman received an Honorary Doctorate degree from Fine Arts. The Dean is hoping to invite her to give a lecture and do some Studio Arts critiques.
- The Dean attended the November 7<sup>th</sup>, Open House and was impressed by the magnitude of the event. She gave thanks to the Admissions and Communications staff.
- The Dean attended an event with university presidents, ministers, and VIPs at the MMFA where Nathalie Bondil, Director and chief curator, announced a major partnership with Concordia’s Faculty of Fine Arts, to create programs in education and art therapy for the Michel de la Chenelière International Atelier for Education and Art Therapy. (Programs being developed by Concordia Fine Arts researchers and their students are listed here: <http://www.concordia.ca/cunews/main/stories/2015/11/09/researchers-working-with-montreal-museum-of-fine-arts-to-develop-educational-programming.html>)

- The MMFA is interested in continuing to develop programs in partnership with the Faculty. Those interested in proposing programs are to inform the Dean.
- Hexagram hosted the 10<sup>th</sup> edition of the Media Art Histories conference, Re-Create 2015. Joan Jonas presented.
- Rebecca Bellmore gave an excellent talk to a full house at the Conversations in Contemporary Art (CICA) 2015-2016 event.
- Art Matters had its jury selection for the curatorial teams. It was the first time that Art Matters had a jury and the Dean and Skawannati Fragnito were privileged to be part of the process. Art Matters will be sending a call across the Faculty for artist proposals.
- The FoFA Gallery and the Ellen have been very active. Reading Exercises is opening at the Ellen. The Biomateria is ongoing at the FoFa.
- The Dean announced the Foyer initiative, an intellectual platform for terminal degree students from across the university to share their research affinities, interests and synergies. The first Meet & Greets are scheduled for November 16<sup>th</sup> and 30<sup>th</sup>. With support from the Provost's Office, Foyer can fund up to 14 projects and we expect the space will be inhabited by 10-20 students as of January 2016. Students are invited to co-propose research projects and Sarah Many is on hand to answer questions: '[FAFoyerproject@gmail.com](mailto:FAFoyerproject@gmail.com)'
- Afternoon Tea with undergraduate students will take place during the exam period.
- IdeaLab.02 was a success. IdeaLab.03 is scheduled for December 1<sup>st</sup>. Please encourage your students to come. IdeaLab.04 will take place in January in the BlackBox (tbc).
- A memorial for Christopher Jackson will be held in the Oscar Peterson Concert Hall on December 2<sup>nd</sup>.
- The Provost will be presenting the budget at the December 11<sup>th</sup> Faculty Council meeting and the Dean will be reporting on Academic Cabinet.

## 6. Question Period

There were no questions.

## 7. Presentation by Paula Wood-Adams, Dean, and Cynthia Raso, Postdoctoral Officer, School of Graduate Studies, on the Revised Postdoctoral Policy

Dean Wood-Adams presented a summary of the revisions to the Postdoctoral Policy, which is in keeping with the Canada Revenue Agency, the Quebec Labour Board rulings, and current practices at Quebec universities and institutions. The status change sees Postdoctoral Fellows falling into two categories: Postdoctoral Fellow as an award recipient and Postdoctoral Fellow as an employee.

Under the revised policy, supervisors will have to contribute to the postdoctoral employee's pension funds, employment insurance, parental leave and health benefits, for an additional cost of 26.9%. The second proposed change is the implementation of a minimum stipend of \$30,000.

Cynthia Raso will draft a letter for the Faculty to distribute, outlining the changes and asking researchers to build in the 26% benefit rate in their ask for funding.

Université de Montréal will be holding a Post-Doc Research Day and supervisors are encouraged to attend the events. Cynthia Raso will inform the Dean and Associate Deans of the event date.

## **8. Presentation Philippe Caignon**

Philippe Caignon presented on the services of the Centre for Teaching and Learning (CTL), its team, and facilities, and stayed on to discuss ways in which the faculty can be more involved in developing its teaching and learning in support of CTL's goals.

The centre is designed for instructors who want to try new teaching methods. The CTL team is available for consultations and can guide instructors on the development of technology-enhanced, blended or on-line learning, based on the best-suited pedagogical needs. Various workshops are listed on the CTL website and instructors can consult the CTL team to develop and organize workshops based on more specific needs.

Multiple ideas for workshops were proposed during a discussion that followed, including: Workshop or conversation designed to modify class dynamics in order to attract more women students in electroacoustic music; Student or Teacher's Assistant led workshops to discuss students' preferred curriculum-delivery models; Professor to Teacher's Assistant training workshops (P. Caignon to discuss with Catherine Bolton); Support to technicians workshops to help with group dynamics, transfer of information and provide Health & Safety information to students; Workshops to increase use of visual resources units: MIRC and DISC.

Associate Dean Cappelluto will invite CTL to visit the MIRC and DISC resource units and members of Faculty Council are encouraged to reach out to the CTL to schedule a visit of their areas of the Faculty in order to initiate discussions regarding their teaching and learning needs.

The CTL will be holding a Teach for Tomorrow Lab on December 4<sup>th</sup>, and Mark Sussman is to send out a hold the date to department Chairs and the curriculum committee.

Website: <http://www.concordia.ca/offices/ctl.html>, Email: [teaching@concordia.ca](mailto:teaching@concordia.ca), Ext.: 2495

## **9. Academic Affairs**

### **9.1 Report of the Associate Dean, Academic Affairs (FFAC-2015-08-D4)**

Report distributed. Questions/comments may be directed to Mark Sussman at [mark.sussman@concordia.ca](mailto:mark.sussman@concordia.ca)

## **10. Planning and Academic Facilities**

### **10.1 Report of the Associate Dean, Planning and Academic Facilities (FFAC-2015-08-D5)**

Report distributed. Questions/comments may be directed to Ana Cappelluto at [ana.cappelluto@concordia.ca](mailto:ana.cappelluto@concordia.ca)

## **11. Research**

### **11.1 Report of the Associate Dean, Research (FFAC-2015-08-D6)**

Report distributed. Questions/comments may be directed to Anne Whitelaw at [anne.whitelaw@concordia.ca](mailto:anne.whitelaw@concordia.ca)

### **11.2 Proposal for the creation of the Distinguished University Research Professor Award**

The members of Faculty Council are to send their feedback on the proposal to Anne Whitelaw at [anne.whitelaw@concordia.ca](mailto:anne.whitelaw@concordia.ca)

## **12. Committee Reports**

**12.1 Board of Governors Report** (H. Wasson – no report was submitted)

**12.2 Senate Report** (D. Jojich – the report was distributed at the meeting)

The recording secretary is to request and distribute the Senate-approved Code of Conduct for the Audio and Video Recording of Lectures, to the members of Faculty Council.

## **13. Other business**

- Marina Polosa, Event Coordinator, is to send the Dean a list of the people who presented at the IdeaLab.02.
- The Dean announced the departure in January 2016, of Danièle Lavoie, Principal Director of Development for the Faculty of Fine Arts.
- Jennifer Dorner, FoFA Gallery Director, has requested that the university's Legal Counsel revise the Temporary Loan and Display of Artwork Agreement faculty members, with artwork currently on loan in the Office of the Dean and Student Academic Services, are being asked to sign.

## **14. Next Meeting – December 11, 2015 at 9:30 a.m.**

## **15. Adjournment**

The meeting was adjourned at 12:05 p.m.

Submitted by E. Murphy

November 18<sup>th</sup>, 2015



# Source of revenue

Fall 2015



# FTEs/WFTEs: The Basis of Everything We Do

- Raw FTE
  - A full time equivalent (FTE) is a measure of extent of teaching activities
  - 1 FTE = A student taking 30 credits
- Weighted FTE
  - $\text{Weighted FTE} = \text{FTE} \times \text{Weighting Factor}$
  - Weighting factor is a function of cycle of the program and financial sector, suppose to be a measure of teaching cost
- Different cycles and program are weighted differently
  - An undergraduate FTE in Fine Arts is on average 2.36 Weighted FTEs
  - A Masters degree graduate student FTE in Physical Education is 4.42 Weighted FTEs

# Raw/Weighted FTEs

	<b>2014/15</b> Raw FTE 28,140 Funded WFTEs = 52,124	2015/16 ( <b>Budget</b> ) Raw FTE 28,639 Funded WFTEs = 53,324
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2014-2015  
Distribution of  
FTEs by  
Faculty

	Raw	Weighted
<i>Arts and Science</i>	14,274	23,148
<i>John Molson</i>		
<i>School of Business</i>	6,144	7,147
<i>Engineering and</i>		
<i>Computer Science</i>	4,976	14,889
<b><i>Fine Arts</i></b>	<b>2,564</b>	<b>6,703</b>
<i>School of Extended</i>		
<i>Learning</i>	148	160
<i>Privatized</i>	34	77
<b><i>Total</i></b>	<b>28,140</b>	<b>52,124</b>



# Revenue

## Tuition Revenue

- Base Tuition rate of \$2,273.13 per raw FTE, paid by the student

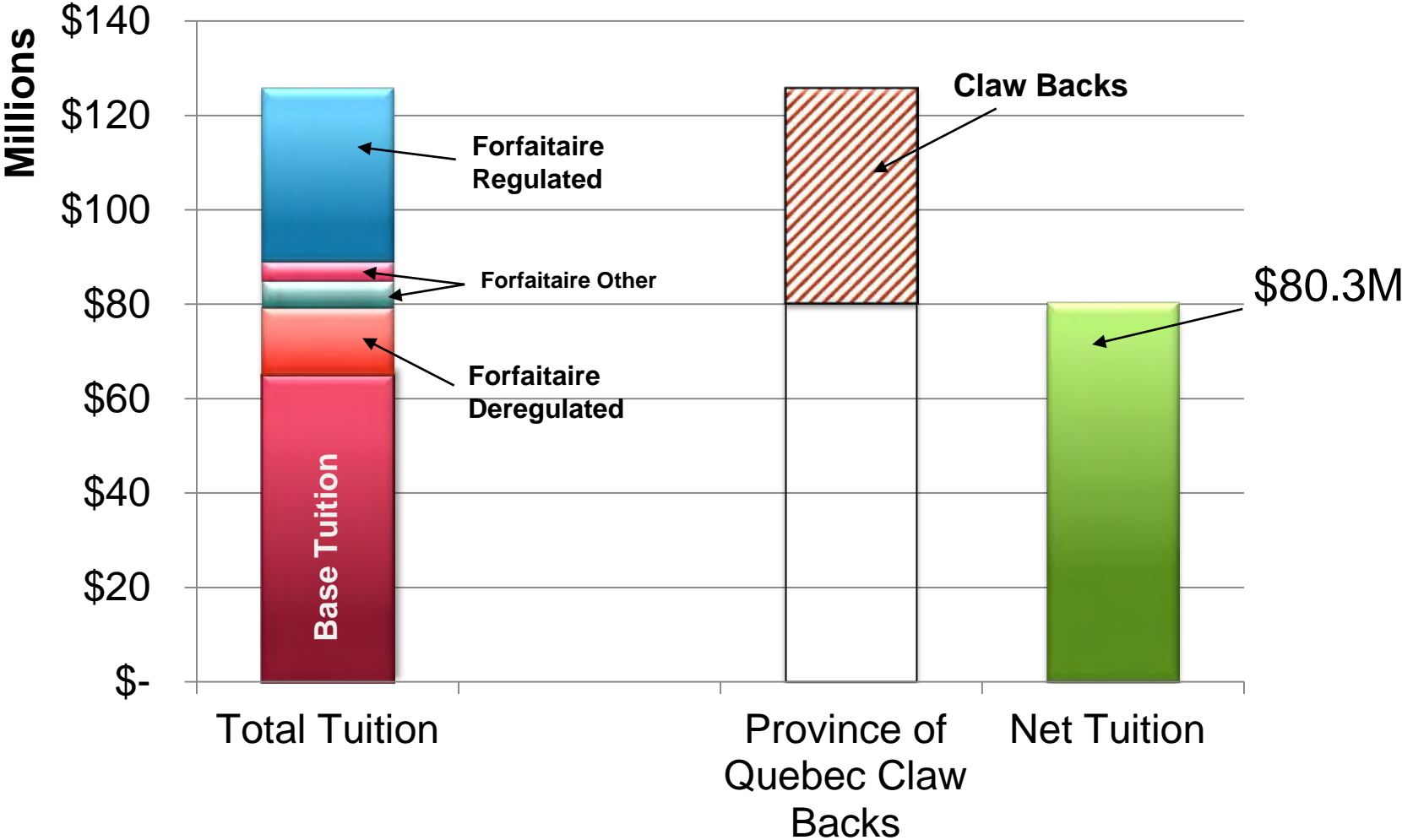
## Forfaitaire Revenue

- Additional tuition paid by International and Rest of Canada students. Most of this revenue is clawed back by the government.

## Operating Grant Revenue

- Teaching grant
  - Rate of \$3,655.10 per Weighted FTE , paid by Quebec
- Support Grant
  - Rate of \$1645.60 per Raw FTE, paid by Quebec

# Budgeted Tuition revenue for 2015/16



# Financial Impact of “Claw Backs”

For 2015/16, we forecast tuition for all students totalling **\$125.8M**

Student Aid  
Claw Backs:  
**\$8.2M**

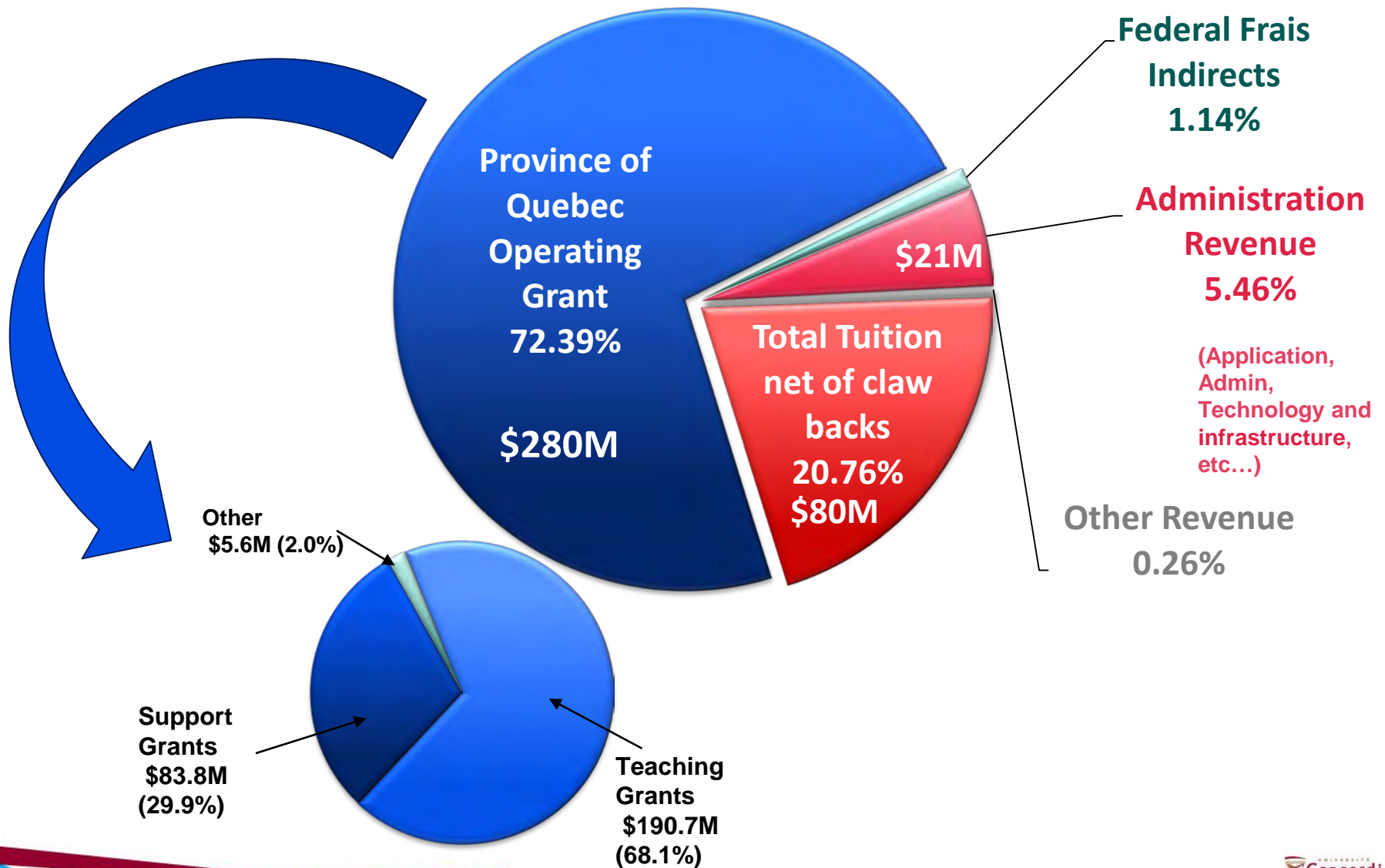
International Student  
Forfaitaires:  
**\$27.6M**

Non-Quebec Canadian  
Student Forfaitaires:  
**\$9.7M**

**\$45.5 to the MESRS**

**= \$80.3M Net Tuition to the University**

# Net revenues by source for 2015/16





CONCORDIA.CA

Graduate Student Association Proposed Concordia Co-Curricular Record Reforms  
October 2014

**Objective**

To utilize Concordia Co-curricular Record (CCR) by fully integrating it in societies' activities using a seamless process and have it properly recognized and rewarded by the university.

**Aspects**

For this objective to be achieved, actions in three aspects need to be taken in parallel:

- 1) Integrating it in societies' framework through student association's policies.
- 2) The process of having activities recorded need to be simpler and more automated.
- 3) The university need to automatically include it for consideration, recognition and rewarding in internal awards applications as well as suitable graduate programs' applications of Concordia students.

**Current Process of adding activities to CCR**

- 1) An organization fills an online form to add an activity to be considered for CCR database.
- 2) The activity is validated by the dean of students' office
- 3) Students who participated apply to have that activity mentioned in their CCR. (The activity must already be in the database)
- 4) After validation with the organizer, the activity is added to the student CCR.

**Student associations' role**

- To pass a resolution modifying the Funding policies with the following proposed modifications:

- 1) Each applicant must apply to register at least one activity that is recorded in CCR database each semester.
- 2) Every half a year the society's president will act as a validator and must provide a list of students that participated in the registered activities and their number of hours.
- 3) Higher society's activity based on CCR is an asset (not a requirement).
- 4) Create a most active society award.

- To ensure that the following activities are in the CCR database and updated every semester with names of students and number of hours:

- 1) All students' members of committees.
- 2) Councils/execs for associations.

**Office of the Dean of students' role**

- 1) Create a more automated process that skips the step where the student applies to have an activity added and simply use the list provided by societies while still allow for the manual process for other activities where a list is not available.

- 2) Create a more organized interface to facilitate finding activities by interested students looking for co-curricular activities to do.
- 3) Ensure that the CCR exist in an information system that is easily accessible by SGS for it to be automatically added to applications similar to normal transcripts.

**School of Graduate Studies' role**

- 1) Recognize and include CCR in applications for internal awards to be recognized and rewarded by considering it as an asset. (Applicable in all university not just SGS)
- 2) Identify suitable graduate programs (practical programs), clearly state and emphasize that extra-curricular work is an asset and include CCR for applicants with a history in Concordia University.