

TO: Members, Fine Arts Faculty Council

FROM: Mary Perri, Secretary, Fine Arts Faculty Council

DATE: May 6, 2015

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Please be advised that the next meeting of Fine Arts Faculty Council will be held on **Wednesday, May 13, 2015 at 9:30 a.m.** in EV 2-776.

### **AGENDA**

#### **Closed Session at 9:30 a.m.**

1. Approval of Graduation Lists (Spring 2015 Convocation)

#### **Open Session**

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes of the Meeting of April 17, 2015
4. Business arising from the Minutes
5. Chair's Remarks
6. Question Period
7. Appointments (FFAC-2015-05-D1)
8. Presentation on Strategic Directions (10:30 – 11:30 am)  
Guests: Benoit-Antoine Bacon, Provost and Vice-President Academic Affairs  
Graham Carr, Vice-President, Research and Graduate Studies  
Jason Ens, Executive Director, Academic Policy, Planning & Strategic Initiatives
9. Presentation on the Creation of New Research Institute & Integration of Hexagram and TAG (11:30 – 11:50 am)  
Guest: Graham Carr, Vice-President, Research and Graduate Studies
10. Academic Affairs
  - 10.1. Curriculum Changes for the Department of Cinema (Dossier: CINE-18) (FFAC-2015-05-D2)
  - 10.2. Report of the Associate Dean, Academic Affairs (FFAC-2015-05-D4)\*
11. Planning and Academic Facilities
  - 11.1. Report of the Associate Dean, Planning and Academic Facilities (FFAC-2015-05-D5)\*
12. Research
  - 12.1. Report of the Associate Dean, Research (FFAC-2015-05-D6)\*

13. Committee Reports

13.1. Board of Governors Report – Prof. D. Cross

13.2. Senate Report – Prof. E. Griffiths

14. Other business

15. Next Meeting – September 2015

16. Adjournment

\* These documents will be distributed at the meeting.

**Concordia University**  
**Minutes of the Meeting of the Meeting of the Faculty of Fine Arts Council**  
**April 17, 2015**

**Present:** C. Wild (Chair), L. Adams, M. Andre, E. Belshaw, J. Berzowska, J. Bleuer, J. Blinkhorn, J. Brown, D. Cross, C. Cucuzzella, A. Dutkewych, W-E Isford, H. Kirschner, E. Little, M. Montanaro, L. Oades, D. Pariser, M. Rhyason, C. Sawadogo, G. Schwartz, S. Snow, M. Sussman, D. Totaro

**Non-Voting Members:** E. Murphy, M. Perri, J. Stuart, D. Thirlwall

**Regrets:** A. Cappelluto, C. Hammond, M. Mitchell, V. Venkatesh, A. Whitelaw

**1. Call to Order**

The Chair called the meeting to order at 9:35 a.m.

**2. Approval of the Agenda**

**MOTION:** (L. Adams, A. Dutkewych)

“that the agenda for the meeting of April 17, 2015 be approved.”

**CARRIED**

**3. Approval of the Minutes of the Meeting of March 20, 2015**

**MOTION:** (M. Sussman, E. Little)

“that the minutes of the meeting of March 20, 2015 be approved.”

**CARRIED**

**4. Business Arising from the Minutes**

There was no business arising from the minutes.

**5. Chair's Remarks**

- The Chair highlighted some recent year-end exhibitions and performances: the Theatre Department had a sold-out performance of *Antigone* on Saturday night; the Music Department has shows every night this week, and will be performing throughout the coming weekend; the student-organized cinema screenings start on April 29<sup>th</sup>; and the dates for visual arts outcomes will be posted on the website.
- SSHRC grant results have started coming in. Fine Arts has had a high rate of success at 40%, about twice that of the rest of the university, and a new partnership development grant. FQRSC results are not yet in hand.
- Fine Arts made a successful application for a CRC search in Indigenous Art Practice – this Chair will be situated in Studio Arts. Congratulations to all those who worked to make this proposal a success.
- The Theatre Department is currently in the active phase for the search for a CRC in Oral History Performance.
- The Sobey Art Award long list was announced and it includes seven students – 3 current students and 4 alumni from the Faculty of Fine Arts.

- The new FASA executive will take office on May 1, 2015. The general coordinator is Leyla Sutherland.
- The implementation of the Student Information System is still posing many challenges for staff and faculty. The Chair thanked everyone for their extra work throughout the admissions season. The Chair encouraged the departments to call and keep in touch with their top-ranked candidates to reassure them that they have been recommended for acceptance.
- No further news on the integration of the Hexagram infrastructure. The Provost and VPRGS are studying the issue and more information should be available in May.
- Fine Arts candidates from the 2014-15 tenure track searches are being confirmed. The Music Department has appointed Joshua Rager as Assistant Professor in Jazz Performance and Composition, and music is interviewing for an ETA appointment in composition. The Dance Department appointment is being finalized and the strategic appointment in Interaction Design is in the final stages.
- There is no news regarding the outcome of the search for a Fine Arts Dean. The appointment will have to be confirmed by the Board of Governors before any announcement is made and therefore an update is likely in May.

## 6. Question Period

Questions from Council focused on the new SIS and the acceptance process. Many concerns were expressed regarding the delay in getting acceptance letters out to students, and the impact that might have on acceptance rates. The Chair emphasized the importance of calling candidates to support them through the delay and if there were any particular cases of concern that needed immediate attention to forward those names to Jean-Pierre Duchesne.

## 7. Appointments (FFAC-2015-04-D1)

**MOTION:** (J. Berzowska, L. Adams)

“that the appointments to FFAC for 2015-16 be ratified.”

**CARRIED**

**MOTION:** (S. Snow, A. Dutkewych)

“that the appointments to the FPTC be ratified.”

**CARRIED**

## 8. Academic Affairs

### 8.1. Curriculum Changes for the Department of Theatre (Dossier: THEA-22) (FFAC-2015-04-D2)

**MOTION:** (E. Little, D. Pariser)

“that the THEA-22 curriculum dossier from the Department of Theatre be passed.”

Discussion of the dossier raised the question of cross-disciplinarity between the Department of Theatre and the Department of Studio Arts. In Studio Arts, the Intermedia (Video, Performance, and Electronic Arts) program covers several aspects of performance that could be seen to overlap with the proposed new Theatre Specialization in Performance Creation. More generally, performance is part of many disciplines. Given that there are opportunities for cross-collaboration in many areas of the Faculty, it was suggested that this particular discussion between the two departments continue outside of Council. It was requested that the question be called.

**8.2. Report of the Associate Dean, Academic Affairs (FFAC-2015-04-D4)**

There was no report submitted this month.

**9. Strategic Discussions: How can we have meaningful discussions about strategic priorities? (Dean Wild)**

On behalf of the Steering Committee, the Chair highlighted the need to continue to provide room for discussion of strategic priorities and explore how to have meaningful and productive discussion leading into the Faculty-level strategic directions process in fall 2015. This might include ensuring Faculty Council members are adequately informed through the dissemination of useful background documents, and the creation of small working groups to report to Council on specific issues, among other activities. Council's demonstrated interest in discussing how to better facilitate minors, accommodate cross-listed courses and cross-department/cross-disciplinary curriculum discussion, that began during the discussion of the Theatre Department's curriculum dossier, might be a good place to start. A working group should be created to discuss potential for cross-disciplinary collaboration across the Faculty, not only in the area of performance, and to consider in particular opportunities for cross-listing and new minors. This group will be constituted by Associate Dean Mark Sussman, will report back to Council regarding the current offering regarding minors, cross-listed courses, etc., and will consult with the Fine Arts' curriculum committee regarding the establishment of a small working group to address these issues going forward, that will bring a report and recommendations to Council for their consideration.

**10. Planning and Academic Facilities**

**10.1. Report of the Associate Dean, Planning and Academic Facilities (FFAC-2015-04-D5)**

Report distributed. Questions/comments may be directed to Ana Cappelluto at [ana.cappelluto@concordia.ca](mailto:ana.cappelluto@concordia.ca)

**11. Research**

**11.1. Report of the Associate Dean, Research (FFAC-2015-04-D6)**

Report distributed. Questions/comments may be directed to Anne Whitelaw at [anne.whitelaw@concordia.ca](mailto:anne.whitelaw@concordia.ca)

**12. Committee Reports**

**12.1. Board of Governors Report – Prof. D. Cross**

There was no report submitted.

**12.2. Senate Report – E. Griffiths**

There was no report submitted.

**13. Other business**

There was no other business.

**14. Next Meeting – May 13, 2015 at 9:30 a.m.**

## **15. Adjournment**

**MOTION:** (J. Stuart, L. Adams)

“that the meeting be adjourned.”

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,

E. Howse

April 17, 2015

**Appointments to be Ratified**

**Faculty of Fine Arts Council Steering Committee (1-year term – June 1, 2015 – May 31, 2016)**

Full-time Faculty

- Carmela Cucuzzella, DCART (full-time faculty representative)
- Edward Little, Theatre (full-time faculty representative)
- Yehudit Silverman, CATS (full-time faculty representative)
- TBC (full-time faculty representative)

Part-time Faculty

- Lorraine Oades, Studio Arts (CUPFA representative)

## Internal Memorandum

**To:** Catherine Wild, Dean, Faculty of Fine Arts  
**From:** Mark Sussman, Associate Dean, Academic and Student Affairs, Fine Arts  
**Date:** 28 April 2015  
**Re:** Curriculum dossier Cine-18, from the Mel Hoppenheim School of Cinema

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The Faculty of Fine Arts Curriculum Committee reviewed and unanimously approved the Cine-18 dossier from the Mel Hoppenheim School of Cinema. We hereby submit this dossier for review at Faculty Council on Wednesday, May 13, 2015.

This dossier addresses an oversight in the dossier Cine-14, passed in 2013-14 and implemented this academic year. It involves deleting one course and creating another. These changes are not substantive and there are no resource implications.

With thanks for your consideration.



Mark Sussman, PhD

Associate Dean, Academic and Student Affairs

Faculty of Fine Arts

[mark.sussman@concordia.ca](mailto:mark.sussman@concordia.ca)

514.848.2424 ext. 4604



Department of Cinema

**INTERNAL MEMORANDUM**

**TO:** Mark Sussman, Chair, Faculty Curriculum Committee

**FROM:** Daniel Cross, Chair, Department of Cinema

**DATE:** April 17<sup>th</sup>, 2015

**SUBJECT:** Curriculum Dossier CINE 18

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The Department of Cinema reviewed a proposal from the Film Studies and Moving Images program area to replace FMST 886 with FMST 888 by way of deleting FMST 886 and changing the description of FMST 888. The rationale, that the curriculum change approved in 2013 overlooked the deletion of the course FMST 886 and the creation of the course FMST 888, was clearly explained and unanimously supported by Departmental Council at its meeting on Wednesday April 15<sup>th</sup>, 2015.

Thank you,



Catherine Russell (Acting Chair)  
for Daniel Cross  
Chair, Mel Hoppenheim School of Cinema  
Faculty of Fine Arts  
Concordia University  
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Montreal, Quebec, Canada H3G 1M8  
Tel.: (514) 848-2424 ext. 4798  
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**COURSE CHANGE:** FMST 886      New Course Number:**Proposed** ☐ Undergraduate or ☒ Graduate Curriculum Changes**Calendar for academic year:** 2016/2017  
**Implementation Month/Year:** January 2016**Faculty/School:** Fine Arts  
**Department:** Mel Hoppenheim School of Cinema  
**Program:** PhD in Film and Moving Image Studies  
**Degree:** PhD  
**Calendar Section/Graduate Page Number:** <http://www.concordia.ca/academics/gradu>**Type of Change:**

<input type="checkbox"/> Course Number	<input type="checkbox"/> Course Title	<input type="checkbox"/> Credit Value	<input type="checkbox"/> Prerequisite
<input type="checkbox"/> Course Description	<input type="checkbox"/> Editorial	<input type="checkbox"/> New Course	
<input checked="" type="checkbox"/> Course Deletion	<input type="checkbox"/> Other - Specify:		

Present Text (from 2014/2015) calendar	Proposed Text
<p><del><b>FMST 886 Synthesis Exam</b> (3 credits)</del>  <del>A synthesis examination which will consist of a 40 to 60 page essay in which the candidate situates his/her work within the context of fields pertinent to training received in the School of Cinema.</del></p>	
<b>Rationale:</b> The revisions to the doctoral program approved in 2013 overlooked the deletion of the course FMST 886.	
<b>Resource Implications:</b> There are no resource implications.	
<b>Other Programs within which course is listed:</b>  None.	

**COURSE CHANGE:** FMST 888      New Course Number:**Proposed** ☐ Undergraduate or ☒ Graduate Curriculum Changes**Calendar for academic year:** 2016/2017  
**Implementation Month/Year:** January 2016**Faculty/School:** Fine Arts  
**Department:** School of Cinema  
**Program:** PhD in Film and Moving Image Studies  
**Degree:** PhD  
**Calendar Section/Graduate Page Number:** <http://www.concordia.ca/academics/gradu>**Type of Change:**☐ Course Number      ☐ Course Title      ☐ Credit Value      ☐ Prerequisite  
☐ Course Description      ☐ Editorial      ☒ New Course  
☐ Course Deletion      ☐ Other - Specify:

Present Text (from 20XX/20XX) calendar	Proposed Text
	<b>FMST 888 <i>Specialization Examination Essay</i> (3 credits)</b> <u>This course functions as a written case study that demonstrates the candidate's capacity to perform critical analysis of research material and address research questions as outlined in the thesis proposal.</u>
<b>Rationale:</b> The curriculum change approved in 2013 overlooked the creation of FMST 888.	
<b>Resource Implications:</b> There are no resource implications.	
<b>Other Programs within which course is listed:</b>    	



## **FACULTY OF FINE ARTS**

Report to Fine Arts Faculty Council

Mark Sussman, Associate Dean

Academic and Student Affairs

### ***Active Curriculum Dossiers***

<b>Department/Program</b>	<b>Dossier</b>	<b>Level</b>	<b>Dates</b>	<b>Details</b>	<b>Current Step</b>
<b>Creatives Arts Therapies – Undergraduate course offerings</b>	CATS-22	Ugrad	May 20, 2015	Adds an undergraduate online course Introduction to Creative Arts Therapies	Faculty Curriculum Committee
<b>Cinema PhD in Film and Moving Image Studies</b>	CINE-18	Grad	Jan. 12, 2015 (FCC) May 13, 2015	Updates a course listing that was overlooked in the 2013 round of changes.	Faculty Council
<b>Cinema BFA in Film and Moving Image Studies</b>	CINE-19	Ugrad	May 20, 2015	Changes a note governing student access to the course FMST 200	Faculty Curriculum Committee
<b>Design and Computation Arts Minor in Game Design</b>	DART-13	Ugrad	May 20, 2015	Creation of a new Minor in Game Design	Faculty Curriculum Committee
<b>Faculty of Fine Arts Courses of General Interest</b>	FFAR-7	Ugrad	May 20, 2015	Revises the FFAR course listings and text, brings in special topics courses as permanent offerings	Faculty Curriculum Committee
<b>Theatre Major in Theatre, Specializations in Playwriting and Theatre and Development</b>	THEA-22	Ugrad	Aug. 26, 2014 (FCC) Dec. 3, 2014 (FCC) Jan. 12, 2015 (FCC) March 16, 2015 (FCC) April 17, 2015 (FC) TBC	Combines three majors in the Department of Theatre into the new Specialization in Performance Creation	Academic Programs Committee

### ***Curriculum updates***

The Creative Arts Therapies Diploma in Music Therapy was approved at Senate on April 17<sup>th</sup>. This program will be welcoming its first students in September 2015.

### ***Working group on cross-departmental curricular initiatives***

At last Council it was suggested that a working group on cross-departmental curricular initiatives be formed to discover and assess opportunities for departments to work collaboratively on curriculum. It was felt that there were many areas of cross-fertilization that would be interesting for both faculty members and students to explore. A short questionnaire will be circulated to find out the opportunities either consistently available or needed for your students in other departments, or available to students from other departments in your program, as well as suggestions you might have for co-teaching, or courses that could be shared between departments. The Faculty Curriculum Committee will take up this topic at its next meeting.

***Academic misconduct***

This year has seen a significant increase in the numbers of academic misconduct incident reports. We ask that all faculty continue to address this topic and direct their students to the revised Academic Code of Conduct (<http://www.concordia.ca/content/dam/common/docs/policies/official-policies/Academic-Code-Conduct-2015.pdf>) as well as ensure the information is included in your course syllabi.

***Changes in the new TRAC Collective Agreements***

The new TRAC collective agreements are being distributed – both for research and teaching assistants. The hourly rates have not yet been determined, but please note that these will no longer be based on a grade system, but on the academic program [undergraduate, Master's, or PhD] of the RA or TA. Copies are available at: <https://cspace.concordia.ca/services/hr/dept/employee-labour-relations/labour-agreements.html>

***Student Information System***

All requests for access and instructions can now be sent to Jean-Pierre Duchesne at [jeanpierre.duchesne@concordia.ca](mailto:jeanpierre.duchesne@concordia.ca) and he will re-distribute them as needed. Technical issues should be reported to [help@concordia.ca](mailto:help@concordia.ca). A new support team is being put in place to provide direct support for academic units within the university. They are going to be known as the PRESTO group (Personalised Response for End-user Support & Training Office). Their email address will be distributed shortly.

Mark Sussman @ [mark.sussman@concordia.ca](mailto:mark.sussman@concordia.ca) ; Erica Howse @ [erica.howse@concordia.ca](mailto:erica.howse@concordia.ca)

**Report for Faculty Council – M a y 13, 2015**  
**Ana Cappelluto, Associate Dean, Planning and Academic Facilities**

**Facilities projects**

- Ongoing/Active (Project Management)
  - #2012-109 VA Building Air Conditioning (Summer 2015)
    - Interior installation is complete
    - Testing of the new chilling system on April 21, 2015.
    - Deficiency evaluation – in process
  - #2012-113 MFA Gallery Visibility Project (Summer 2015)
    - Project issued for tender.
  - Cinema Film Animation FB430 – (Summer 2015)
    - reconfiguration of animation lab
  - Faculty of Fine Arts Display Case – Dean's office
    - Installation complete April 2015
- Ongoing/Active (Maintenance)
  - VA 2<sup>nd</sup> floor roof repair – update forthcoming
  - VA 433 Seminar room renovations to include paint, replacement of carpet and new furniture. – Summer 2015

**Faculty Research Infrastructure**

- Ongoing/Active
  - Starting January 5th, 2015 the Faculty of Fine Arts transferred operations of the 11th floor game lab (EV11.425) to the TAG research group. This project has been successful and has been approved to continue for the next year.
  - This years Research Space Application will be posted soon. Each year, all Fine Arts researchers can apply for a space to help support their projects and research team.

**CDA projects**

- AV Upgrades
  - York amphitheatre EV 1.605 is scheduled for AV upgrade by the end May and will mirror the configuration in EV 1.615 upgraded last summer. Equipment is purchased and EV 1.605 spring / summer class scheduling has been blocked.
  - Dean's office conference rooms EV 2.773 and EV 2.776 AV upgrade. Equipment is on order and will be installed during the summer.
- Other Projects
  - DISC imaging service management system upgrade – migration of existing data has begun. Completion expected this summer.
  - CDA Lab Computer Upgrades – the funding request has been approved by the ISAC (Information Systems Advisory Committee) to upgrade 68 of 135 CDA lab computers in 2015-16. Implementation will begin this summer.

## **Report of the Associate Dean, Research**

**May 13, 2015**

**Prepared by Anne Whitelaw with Lyse Larose and Donna Caputo**

### **1. External Grants**

The FRQ SC results have been come in and 4 FA researchers were successful: one in the *Etablissement de Nouveaux Chercheurs* program, one in the *Appui a la recherche creation* program, another in the *Appui aux arts et technologies mediatiques*, and yet another in the *Soutien aux revues scientifiques* program. Still to be announced are the results from SSHRC's Insight Development Grant program.

### **2. OVRGS Internal Funding Programs**

We received the results for the Internal Funding Competitions from the OVRGS. Of the 8 ARRE applications forwarded by the Faculty Research Committee, 6 were awarded by the OVRGS. Of the 6 Individual Seed/Accelerator applications forwarded, 5 were awarded. The only Team Start Up/Accelerator application forwarded by the FRC was also awarded. Congratulations to all the award recipients!

### **3. CRC and CURC**

We are pleased to announce that we received the news that Joshua Neves was successful in his application for CRC funding. The Faculty is now home to the Canada Research Chair in Global Emergent Media. Congratulations, Joshua!

As reported in the last ADR report, faculty nominations for Concordia University Research Chairs (CURC) were forwarded to the OVRGS for consideration by the University Research Committee last month. The URC is still considering nominations from all four faculties and we hope to hear the results within the next few weeks.

### **4. Faculty Awards**

We are also pleased to report that two faculty members have been named to the Provost's Circle of Distinction: congratulations Erin Manning and Eleanor Bond!

## 5. Graduate Studies / Awards

The *In-Course Award Competition Call for Applications* was recently sent to Fine Arts Departments as well as the Ph.D Humanities and INDI programs to circulate to their Graduate Students. GPDs will be expected to assemble a committee and forward a ranked list of candidates. The deadline for departments to submit their shortlisted candidates is **May 19, 2015**. The Faculty Research Committee will be meeting to adjudicate the applications at the end of May.

## 6. Concordia Undergraduate Student Research Award (CUSRA)

The final results for the *Concordia Undergraduate Student Research Award* have been announced. As reported in the last Faculty Council report, the Faculty forwarded the 8 top ranked applications along with a ranked list for 2 additional applications. We are happy to announce that all 10 applications were awarded CUSRAs. Congratulations to all award recipients and supervisors!