

Faculty of Fine Arts

CROSS FACULTY DOUBLE MAJOR PROGRAM REQUEST FORM

Instructions:

- 1) Complete this form.
- 2) Write a rationale explaining why you wish to be accepted for the double major program and explain how the two programs interrelate and/or intersect and attach it to your completed form. Also attach a student copy up-to-date copy of your Concordia record (available through your myconcordia portal).
- 3) **If you are requesting to add a program in the Faculty of Fine Arts**, you must submit this form and your rationale to the department housing the program you wish to add prior to March 1st (**February 1st for all majors within the Department of Studio Arts**). In addition, you must fulfill any additional requirements (eg. portfolio or audition) stipulated by that program by their published deadline dates. After assessment of your portfolio or audition, your form will be automatically forwarded to the Faculty of Fine Arts Office of Student Academic Services with their recommendation.

If you are requesting to add a program OUTSIDE of the Faculty of Fine Arts, you must submit the form and rationale to the Faculty of Arts and Science to obtain the recommendation from an Academic Counselor of the Faculty of Arts and Science - AD-202. (*Some programs also require the permission of the department prior to submitting it to the Academic Counselor for recommendation. Those departments are: Early Childhood and Elementary Education, Teaching English as a Second Language, Journalism, Communication Studies, SCPA and Applied Human Sciences. Please refer to the latest Undergraduate Program Guide for details.*) Upon receipt of the required signature(s), you must submit the signed form and letter of intent to the Faculty of Fine Arts Office of Student Affairs (EV 2.705).
- 4) You will be informed of a final decision in writing. Please note that having recommendations for approval by both programs does not automatically guarantee final approval. Final decisions also require the appropriate Faculty level approval.
- 5) Please be advised that students enrolled in a double major program do NOT graduate with two separate degrees. The degree awarded is determined by the program with the highest number of credits required. If a change of degree is required, you will be transferred automatically and your account will be billed a degree transfer fee.

Please note that students are seldom approved for cross-faculty double major programs from faculties other than Arts and Science and Fine Arts.

Student Name: _____ ID#: _____
 Address: _____ Email: _____
 _____ Tel: _____

CURRENT PROGRAM OF STUDY:

Degree: _____ Concentration: _____ Discipline: _____
 (BA, BFA, BSc) (Major, Specialization, Honours) (ie. Studio Arts, Linguistics, etc)

PROGRAM YOU WISH TO ADD:

Concentration: _____
 (Major, Specialization, Honours)
 Discipline: _____
 (ie. Studio Arts, Linguistics, etc)

Office Use Only:

PROGRAM TO BE ADDED RECOMMENDATION:

☐ Approved

☐ Refused

Name: _____
 please print

Signature: _____

Student Signature: _____ Date: _____