

Employee Sustainability Ambassadors Program

Departmental approval for employee participation

The Employee Sustainability Ambassadors Program is an applied volunteer program offered through the Office of Sustainability and recognized by the university. The program has been endorsed at the level of the President's Executive Group.

Program goals and objectives

- Increase sustainability awareness and knowledge among colleagues
- Engage colleagues in activities that advance sustainability at Concordia
- Identify actions that departments can undertake to become more sustainable and encourage their adoption
- Build relationships and knowledge capacity among colleagues

Overview

Staff members will spend 4 hours per month on program activities. Each month, Sustainability Ambassadors will:

- Attend a training session on a particular topic offered by program partners
- Undertake a simple audit based on the training topic and using program resources
- Present audit results and recommendations to department members and collaborate on improvement plans
- Collaborate with other Employee Ambassadors on problem-solving through a dedicated Microsoft Team

Eligibility

Employees must have taken, or commit to take, the two-hour "Introduction to Sustainability at Concordia for Employees" professional development course.

Additionally, employees must be available to participate in the training sessions taking place by Zoom from 10 a.m. to 12 p.m. on the following dates: January 19, February 16, March 16, April 13, May 11, September 14, October 12, November 9, December 7.

Employees must obtain the approval of their manager and departmental director (or equivalent) to participate.

Benefits for employees

- Targeted training by sustainability professionals at Concordia (Office of Sustainability, Facilities Management, Hospitality Concordia, and others)
- Resources and materials to help enact change within your department
- Community-building with peers
- Annual sustainability appreciation luncheon
- Employer-supported sustainability volunteering during summer hours
- Opportunity to receive a Sustainability Champions award

Benefits for departments

- Targeted, department-relative support for implementation of sustainability best practices
- Audits and implemented measures will tie directly into Sustainable Office Certification

Statement of approval from manager and departmental director

We, the undersigned, give _____ permission to participate in the Employee Sustainability Ambassadors Program.

We understand that the program is recognized by the University, as endorsed at the level of the President’s Executive Group, and departments across Concordia are encouraged to participate.

We understand that _____ will spend 4 hours per month on program activities from January–May and September– December 2022 and we will integrate their recommendations into departmental activities on an ongoing basis.

Furthermore, we understand that they will have the option to volunteer with on-campus sustainability initiatives for 2-4 hours per month from June – August 2022.

Name:
Title:
Date:

Name:
Title:
Date:

PLEASE USE “FILL & SIGN” IN ABOBE TO ADD TEXT AND SIGNATURES