

3D Printer Registration Form

All 3D printers **must be registered** with Environmental Health & Safety **prior to being installed and used** on University premises. Prior to purchasing a 3D printer, please consult the [3D Printer Safety Guidelines \(EHS-DOC-148\)](#)¹. If you have any questions, contact EHS at 514-848-2424 ext. 4877 or at ehs@concordia.ca.

Contact Information

Name _____ Phone _____
Email _____
Dept. / Assoc. _____
Bldg-Room _____ Lab Ext. _____
Supervisor _____ 24 hr. Ph. _____

3D Printer Information

Manufacturer _____
Model name/number _____
Serial number _____
Intended location Building: _____ Room #: _____
Description of location Wet Lab Dry Lab Workshop Office Other _____
Heating bed NO YES If YES, specify temperature used: _____ °C
Type(s) of filament used:

Description of Purpose (e.g. research, academic, work):

¹ http://www.concordia.ca/content/dam/concordia/services/safety/docs/EHS-DOC-148_3DPrinterSafety.pdf

Who will operate the 3D printer?

Compliance, Controls and Safety

	YES	NO	Not Sure
Will the 3D printer be located inside an enclosure?			
Will the 3D printer be connected to a supplementary exhaust system?			
Will the 3D printer be connected to a filtration unit with carbon or HEPA filters? If yes, what type of filters:			
Is personal protective equipment (e.g. gloves, safety glasses, masks) required to operate the 3D printer? If yes, please specify:			
Will training be required to operate the 3D printer?			

Who will provide training for all individuals who will operate the 3D printer?

I attest to have read the 3D Printer Safety Guidelines (EHS-DOC-148).

Signature

Date