

## 3D Printer Registration Form

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All 3D printers **must be registered** with Environmental Health & Safety **prior to being installed and used** on University premises. Prior to purchasing a 3D printer, please consult the [3D Printer Safety Guidelines \(EHS-DOC-148\)](#)<sup>1</sup>. If you have any questions, contact EHS at 514-848-2424 ext. 4877 or at [ehs@concordia.ca](mailto:ehs@concordia.ca).

### **Contact Information**

Name \_\_\_\_\_ Phone# \_\_\_\_\_

Email \_\_\_\_\_

Department \_\_\_\_\_

Supervisor/PI \_\_\_\_\_

### **3D Printer Information**

Manufacturer \_\_\_\_\_

Model name/number \_\_\_\_\_

Serial number \_\_\_\_\_

Location or intended location Building: \_\_\_\_\_ Room #: \_\_\_\_\_

Description of location Wet Lab ☐ Dry Lab ☐ Workshop ☐ Office ☐ Other ☐ \_\_\_\_\_

Heating bed NO ☐ YES ☐ If YES, specify temperature used: \_\_\_\_\_ °C

Type(s) of filament used: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will the 3D printer be used for research purposes? Yes No

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<sup>1</sup> [http://www.concordia.ca/content/dam/concordia/services/safety/docs/EHS-DOC-148\\_3DPrinterSafety.pdf](http://www.concordia.ca/content/dam/concordia/services/safety/docs/EHS-DOC-148_3DPrinterSafety.pdf)

Who will operate the 3D printer?

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**Compliance, Controls and Safety**

	YES	NO	Not Sure
Will the 3D printer be located inside an enclosure?			
Will the 3D printer be connected to a supplementary exhaust system?			
Will the 3D printer be connected to a filtration unit with carbon or HEPA filters? If yes, what type of filters:			
Is personal protective equipment (e.g. gloves, safety glasses, masks) required to operate the 3D printer? If yes, please specify:			
Will training be required to operate the 3D printer?			

Who will provide training for all individuals who will operate the 3D printer?

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I attest to have read the 3D Printer Safety Guidelines (EHS-DOC-148).

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**