
COVID-19 SAFETY GUIDELINES

Shared Computer Labs

Updated September 3, 2021

During the COVID-19 pandemic, special preventive measures to prevent transmission of the virus apply when using shared spaces, including computer labs.

WHEN INSIDE A SHARED COMPUTER LAB:

- Wear a **procedure mask** at all times.
- Sanitize your hands **before** and **after** using a computer or other shared equipment.
- **Eating or drinking** are not permitted within the lab.
- **Avoid talking** to other users.
- **Distance yourself from others** when occupancy allows it; physical distancing may not be possible in shared labs.
- Observe **good hygiene and respiratory etiquette** at all times:
 - o Avoid touching your face;
 - o Cough or sneeze into your elbow or a tissue, then sanitize your hands.

CLEANING & DISINFECTION

- **DO NOT** attempt to clean or disinfect computers, screens, or keyboards using general surface disinfectant. Electronics and other sensitive equipment require the use of a specific disinfectant solution that will not damage their surfaces.
- **DO NOT** spray disinfectant solution on computers or other electronics that are powered or still plugged in.
- **DO NOT** use compressed air to clean keyboards or other surfaces.
- Only attempt to clean or disinfect computers and other electronics if you have been instructed to do so and provided with appropriate cleaning materials and disinfectant solution.

SUSPECTED OR CONFIRMED CASES OF COVID-19 ON CAMPUS

If you or someone in your area experiences symptoms of COVID-19 while inside the computer lab:

- The symptomatic person must put on a **procedure mask** and maintain **2 metres of physical distance** from others at all times.
- The symptomatic person must **return home**. If assistance leaving campus is required, they must move to the isolation room and **contact** Concordia Security at 514-848-3717 for assistance.
- Once home, they must contact the Public Health COVID-19 Line at 1-877-644-4545 and complete the **Self-isolation form** located on their Student Hub (under My CU Account, COVID-19 Forms).

Questions? Contact us at ehs@concordia.ca or by phone at extension 4877