COVID-19 SAFETY GUIDELINES

Shared Computer Labs

*Updated September 3, 2021*

During the COVID-19 pandemic, special preventive measures to prevent transmission of the virus apply when using shared spaces, including computer labs.

**WHEN INSIDE A SHARED COMPUTER LAB:**

- Wear a **procedure mask** at all times.
- Sanitize your hands before and after using a computer or other shared equipment.
- **Eating or drinking** are not permitted within the lab.
- Avoid talking to other users.
- **Distance yourself from others** when occupancy allows it; physical distancing may not be possible in shared labs.
- Observe **good hygiene and respiratory etiquette** at all times:
  - Avoid touching your face;
  - Cough or sneeze into your elbow or a tissue, then sanitize your hands.

**CLEANING & DISINFECTION**

- **DO NOT** attempt to clean or disinfect computers, screens, or keyboards using general surface disinfectant. Electronics and other sensitive equipment require the use of a specific disinfectant solution that will not damage their surfaces.
- **DO NOT** spray disinfectant solution on computers or other electronics that are powered or still plugged in.
- **DO NOT** use compressed air to clean keyboards or other surfaces.
- Only attempt to clean or disinfect computers and other electronics if you have been instructed to do so and provided with appropriate cleaning materials and disinfectant solution.

**SUSPECTED OR CONFIRMED CASES OF COVID-19 ON CAMPUS**

If you or someone in your area experiences symptoms of COVID-19 while inside the computer lab:

- The symptomatic person must put on a **procedure mask** and maintain **2 metres of physical distance** from others at all times.
- The symptomatic person must **return home**. If assistance leaving campus is required, they must move to the isolation room and contact Concordia Security at 514-848-3717 for assistance.
- Once home, they must contact the Public Health COVID-19 Line at 1-877-644-4545 and complete the **Self-isolation form** located on their Student Hub (under My CU Account, COVID-19 Forms).

*Questions? Contact us at ehs@concordia.ca or by phone at extension 4877*