

## TUITION WAIVER ELIGIBILITY

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### **Clause 19.03 of the CUPFA collective agreement:**

#### **Tuition waiver eligibility**

Part-time faculty members shall receive tuition fee waivers for courses (including continuing education) at Concordia University taken personally or by a part-time faculty member's recognized spouse or dependent children as follows:

1. Part-time faculty members who have acquired twenty four (24) credits or more of seniority on February 1 of any Academic year shall be entitled to receive a tuition fee waiver prior to the registration of courses for the subsequent academic year, subject to the Tuition Benefits Policy (HR-19)
2. Tuition fee waivers will be limited to no more than two (2) family members (including the part-time faculty member) per academic year. Such individuals shall each be entitled to the equivalent of one (1) full time course load per term (i.e. ten (10) three credit courses per academic year).
3. A copy of the most recent seniority list shall accompany the application forms currently in use by the University for processing tuition waivers.
4. Part-time faculty members (or their spouse or children) receiving tuition fee waivers are responsible for the payment of other educational costs, including student fees, books, supplies, etc.
5. Part-time faculty members (or their spouse or children) must apply for admission and meet all admissions standards for the desired course/program.
6. Tuition fee waivers are non-transferable to academic institutions other than Concordia University.

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7. If an eligible part-time faculty member retires while a child or spouse is already enrolled in a program of study or degree program, the child or spouse may complete such a program with the same tuition remission waiver.
8. If an eligible part-time faculty member who has completed at least ten (10) years at the University dies, the surviving spouse and children already enrolled in a program of study or degree program, may complete such a program with the same tuition remission waiver.

### **Clause 19.04 of the CUPFA collective agreement:**

#### **Tuition fee waivers: Language and technology fluency**

Both parties recognize the importance to part-time faculty members of fluency in the French language and computer technology. Up to twenty (20) part-time faculty members a year shall be entitled to non-credit courses offered by the University in the French language and in computer courses. Part-time faculty members may enrol in such courses directly with Continuing Education. Part-time faculty members will be required to submit a two hundred (\$200) dollar deposit to Continuing Education at the time of Registration. These deposited funds shall be returned to the part-time faculty member provided 80% of the course has been completed by the part-time faculty member.