

**QUESTIONNAIRE**

**Related to the application for a reunion permit submitted by a natural person in his name or on behalf of a group or association**

**The application for a reunion permit is submitted by a natural person in his name :**

- Complete points 1 to 9 of the questionnaire only

**Tip: If you are requesting on behalf of a group/association, you must complete the entire form.**

**1. What is the character of the event?**

- Family       Social       Cultural       Educational       Sporting       Promotional       Other

Explain : \_\_\_\_\_  
 \_\_\_\_\_

**2. Who will attend the event?**

- Friends       Family       Public       All of these answers

**TIP: Public means open to the Internal and External Community. If for Internal members of the Community only: Indicate this INTERNAL MEMBERS ONLY.**

**3. How many are expected at the event?**

\_\_\_\_\_

**4. Is there an entry fee charged to the participants of the event?**

- No       Yes, for an amount of : \_\_\_\_\_ \$ / person

**5. Are there any tickets sold (access cards)?**

- No       Yes, for an amount of : \_\_\_\_\_ \$ / ticket

**6. What will the entry fee be used for?**

- Defray the expenses inherent to holding the event  
 Other

Explain : \_\_\_\_\_  
 \_\_\_\_\_

**Tip: Entry Fees should be applied to defray the expenses incurred for the event.**

**7. The alcoholic beverages are :**

- Brought by the guests  
 Offered by the group or association  
 Both situations at the same time (brought by the guests and offered by the group or association)  
 Sold for :  
 \_\_\_\_\_ \$ per beer;  
 \_\_\_\_\_ \$ per glass of wine;  
 \_\_\_\_\_ \$ per glass of liqueur

8. *Is a profit foreseen by holding this event?*

No Yes, the profits generated by the event will  
be  
used for : \_\_\_\_\_

**TiP: ONLY Registered NON Profit Group with a Registered NEQ number CAN make a PROFIT from Alcohol Sales. If not, Alcohol Sales must go towards defraying the expenses as indicated above - you should select NO.**

9. *Produce and detail the expenses incurred by holding the event and the revenues generated by same event :*

Expenses :		Revenues :	
<b>TiP: Include each line item</b>	\$	<b>TiP: Include Registration Fee and</b>	\$
Expense associated in	\$	Alcohol Sales only if you are selling it.	\$
Organizing event, such as :	\$	Your revenue CANNOT be greater	\$
Room rentals	\$	Than your expenses, otherwise you	\$
Equipment rentals	\$	are showing a profit.	\$
Food	\$	ONLY Registered Non Profit Groups	\$
Alcohol	\$	Can show a profit here.	\$
Advertising, etc	\$		\$
<b>Total :</b>	\$	<b>Total :</b>	\$

10. *Is the applicant a member of the group or the association?*

Yes No

11. *Is the group or association registered with the Registre des entreprises?*

No

Yes, the Québec enterprise  
number (NEQ) is : \_\_\_\_\_

The group exists since : \_\_\_\_\_ / year(s)

The legal constitution is : \_\_\_\_\_

12. *What are the goals and ends pursued by the group or association?*

Goals : \_\_\_\_\_

Ends : \_\_\_\_\_

13. *What is the number of members which comprise the group or association?*

\_\_\_\_\_ / members

14. *Indicate all other information demonstrating the existence of the group or association:*

\_\_\_\_\_

\_\_\_\_\_

Signature of designated person : \_\_\_\_\_

Date : \_\_\_\_\_