

EVENT-RELATED SUPPLIERS

INTERNAL RESOURCES				
SERVICE	DEPARTMENT	CONTACT	TELEPHONE Main Line: 514-848-2424 Ext.:	EMAIL
General inquiries: Room Bookings	Hospitality Concordia	Booking Officer	Ext. 5981	hospitality.booking@concordia.ca
General inquiries: Student events	Dean of Students	David Baker	Ext. 3517	david.baker@concordia.ca
Audio-Visual equipment rentals: i.e. projectors, microphones, etc.	SGW Audio Visual LOY Audio Visual	General	Ext. 3444/3435 Ext. 3465	sgwbooking-IITS@concordia.ca loyolabooking-IITS@concordia.ca
Cleaning Services	Custodial Services	Andale Evans Brian Noseworthy	Ext. 3840 Ext. 3839	andale.evans@concordia.ca brian.noseworthy@concordia.ca
Hospitality Concordia Equipment Rentals	Hospitality Concordia	Mathieu Lavoie	Ext. 5010	mathieu.lavoie@concordia.ca
Furniture and room set-ups anywhere else on campus (SGW or LOY campuses)	Distribution Services	Mike Russo	Ext. 3485	mike.russo@concordia.ca
For Deliveries, Moves, Loading Dock Access	Facilities Management	General	Ext. 2400	N/A
Electrical, Carpentry and Air-Quality	Facilities Management	General	Ext. 2400	N/A
Security Services	Security	General	Ext.3717 dial 2 for non-urgent situations	security@concordia.ca
Event Analysts	Event Review	Luc Fillion Valerie Bolduc	Ext. 5709 Ext. 5700	event.analyst@concordia.ca
Food, Health & Safety Issues	Food, Health & Safety	Lina Filaccione	Ext. 5423	ehs@concordia.ca
Parking Services	Parking	Nerissa Gore	Ext. 8777	parking@concordia.ca

EVENT-RELATED SUPPLIERS

EXTERNAL RESOURCES				
SERVICE	DEPARTMENT	CONTACT	TELEPHONE/FAX	EMAIL /WEBPAGE
Alcohol Permits for Events	Regie Des Alcools, des Courses et Jeux	General	Tel: (514) 873-3577 Fax: (514) 873-5861	http://www.racj.gouv.qc.ca/
Tagged Alcohol (Staff/Faculty) for Events	Hospitality Concordia	Alcohol Coordinator	Ext. 5010	alcohol.coordinator@concordia.ca
Event equipment rentals	Celebrations	General	Tel: (514) 738-4755	info@celebrationsgroup.com http://www.celebrationsgroup.com
	Bravo Party Rentals	General	Tel: (514) 685-8000	angela@partyrentals.ca http://www.bravoparty.com
Food Permits for Events	MAPAQ	General	Tel : (418) 380-2130 Toll Free: (800) 463-6210 Fax : (418) 380-2169	http://www.mapaq.gouv.qc.ca

Updated as of May 24, 2018