

**STATEMENT OF STUDENT ACTIVITY**

**CONCORDIA UNIVERSITY**, a corporation duly incorporated by the *UNIVERSITY ACT* S.Q. 1948, c. 91 as amended by S.Q. 1959, c. 191 and S.Q. 2006, c. 69 having its head office at 1455 de Maisonneuve Boulevard West, suite GM-804, City of Montreal, Province of Quebec, H3G 1M8;

(hereafter referred to as “**Concordia**”)

**HOST****LEGAL NAME**

Address

France

(hereafter referred to as the “**Hosting Organization**”)

**STUDENT****NAME**

Address

Canada

(hereafter referred to as the “**Student**”)

**WHEREAS**

The Hosting Organization agrees to receive, for the purposes of a research activity (the “**Activity**”) as defined and described below and in accordance with the conditions set out in the present Statement, the Student.

**1. Duration of the Activity**

- a) The Activity shall begin on [REDACTED] and end on [REDACTED]

**2. Nature of the Activity and schedule**

- a) The Student’s work will be assigned and supervised by: [REDACTED]  
Name (the “**Supervisor**”)
- b) The Student’s schedule shall be established between the Student and the Hosting Organization.

**3. Duties**

- a) Student:
- i. Perform all assigned work.
  - ii. Respect all obligations set out in the present Statement.

- iii. Students are subject to the rules and regulations of Concordia notably those concerning discipline, health and safety.
- iv. During their stay abroad, the Student shall comply with all federal, provincial and host country laws, regulations and all Concordia policies/codes/regulations and/or procedures.
- v. When applicable, the Student is responsible for ensuring that his/her Visas and/or any other required travel documentation is valid, correct, up to date and in compliance with all host country laws and regulations, at all times during his/her Activity.
- vi. The Student is responsible for all expenses, travel and living arrangements associated with the Activity.
- vii. The Student must be fully qualified and have obtained the required approvals to perform all tasks.

b) Hosting Organization:

- i. Provide the Student with appropriate work, guidance and supervision.
- ii. At the end of the Activity, the Hosting Organization shall provide the required report/appreciation/evaluation of the Student's work.
- iii. Provide certain equipment and/or materials deemed necessary by agreement between the Student and the Hosting Organization, for the purposes of the Activity.

**4. Status of the Student**

- a) It is the Student's responsibility to maintain his student status as set out in the relevant admissions regulations and procedures of Concordia.
- b) If the Student receives any privileges at the Hosting Organization, he/she is responsible for respecting the conditions and limitations associated with such privileges, as set forth by the Hosting Organization.

**5. Remuneration or 'Gratification'**

The Student shall receive remuneration, '*gratification*' or any other compensation in accordance with what was agreed to between the Student and the Hosting Organization, as set forth below:



Any and all deductions to any remuneration, '*gratification*' or any other compensation received by the Student, payable to any governmental authority, shall be the sole responsibility of the Student and the Hosting Organization, in accordance the agreements between such parties. For the sake of clarity, Concordia shall not be responsible in any way for any deductions, fees or levies payable to any governmental authority or to any other person pursuant to the relationship between the Student and the Hosting Organization or pursuant to this Statement. In no event shall the Student be considered to be an employee of Concordia.

## **6. Confidentiality**

The Student agrees that during the Activity and at all times following the end of this Statement, s/he will protect the confidentiality of all confidential information. Such confidential information includes but is not limited to information acquired in the course of the provision of services hereunder and all reports, documents and any other work accomplished and/or documentation acquired, generated and/or produced during the Activity.

## **7. Intellectual property**

With regard to intellectual property, the Student is bound by the regulations and applicable policies of Concordia including but not limited to the *Policy on Intellectual Property*, VPRGS-9. If the abovementioned policy is not applicable in the present instance, intellectual property shall be governed in the accordance with what was agreed to between the Student and the Hosting Organization, or if no such agreement was concluded, by the applicable laws.

## **8. Insurance**

- a) The Student is responsible for and shall obtain all necessary health, travel, accident and personal insurance coverage prior to his/her departure for the Activity.
- b) The Student shall, upon request, furnish Concordia with any required proof of such insurance.
- c) Notwithstanding Section 8 a) hereof, the Hosting Organization and the Student hereby confirm that, further to what was agreed between them, the Student will obtain any and all insurance that, acting a prudent and diligent manner, should be obtained with regard to the activities set forth in the present Statement. For the sake of clarity, Concordia is in no way responsible for obtaining any insurance with regard to any activities set forth in the present Statement.

## **9. Termination**

- a) Concordia, the Hosting Organization and the Student may, for any reason or cause and without engaging any liability, terminate this Statement before the end of the Activity. Notice of termination shall be provided in writing at least two (2) weeks prior the effective date of termination and in accordance with the Section 11, herein.
- b) If the Student violates any of the Hosting Organization's, policies, rules or procedures or adopts a conduct which, in the opinion of the Hosting Organization, is deemed unacceptable, the Hosting Organization may immediately and without notice terminate the present Statement.

## **10. Modification of the terms of the present Statement**

Concordia, the Hosting Organization and the Student may agree to modify the terms herein. Such modifications shall be confirmed in writing, signed by the authorized representatives and communicated following the procedure set out in the Section 11 Notice.

## **11. Notice**

Any and all notices required or permitted to be given under this Statement must be made in writing (“**Notice**”) and shall be effectively given if delivered personally, sent by courier, registered mail or fax to:

Office of Student Life and Engagement  
Concordia University  
1455, boul. De Maisonneuve Ouest, H-637  
Montréal (Québec) H3G 1M8

Attention: David Baker  
Office of Student Life and Engagement  
david.baker@concordia.ca  
Telephone : 514 848-2424, poste 3517

Or, in the case of the Student’s Hosting Organization:

Name  
Title  
Address  
France  
Telephone :  
Fax :

## **12. Warranty**

Concordia makes no representations, warranties or conditions, express or implied, with regard to the Student or the Hosting Organization. Concordia does not warrant that the Student’s work will be error free or that they will meet Hosting Organization’s requirements.

## **13. Liability**

- a) Concordia shall not be liable for any damages arising from or out of or relating (directly or indirectly) to the Activity, or damages to any property of the Hosting Organization or the Student, from any cause whatsoever including without limitation for disruption or non-performance of services, whether or not such Damages results from the negligence of the Owner, its agents, servants and employees or other persons for whom it may in law be responsible.
- b) The Hosting Organization and the Student shall indemnify Concordia against all costs, suits, or claims resulting from the use by the Hosting

Organization or its customers or licensees of any project results developed pursuant to the Activity.

#### **I 4. Jurisdiction and Governing Law**

Any dispute arising from the present Statement and/or the Activity will be submitted exclusively to the jurisdiction of the Courts of the Province of Quebec, Canada, located in the City of Montreal. Any dispute arising from the present Statement and/or the Activity will be submitted exclusively to the jurisdiction of the Courts of the Province of Quebec, Canada, located in the City of Montreal.

**Signed in four (4) originals**

**HOME UNIVERSITY: CONCORDIA UNIVERSITY**

PER: Katie Broad, Dean of Students

Date: \_\_\_\_\_

**HOSTING ORGANIZATION: NAME OF ORGANIZATION**

PER: Name of Signatory and Title

Date: \_\_\_\_\_

**THE STUDENT**

Name and signature of Student

Date: \_\_\_\_\_