

# WINTER 2021 SEMESTER PLANNER

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
<b>Jan 10-16</b> 1	10	11	12	13 First Day of Classes	14	15	16
<b>Jan 17-23</b> 2	17	18	19	20	21	22	23
<b>Jan 24-30</b> 3	24	25	26 Deadline to add/drop courses (DNE)	27	28	29	30
<b>Jan 31-Feb 6</b> 4	31	1	2	3	4	5	6
<b>Feb 7-13</b> 5	7	8	9	10	11	12	13
<b>Feb 14-20</b> 6	14	15	16	17	18	19	20
<b>Feb 21-27</b> 7	21	22	23	24	25	26	27
<b>Feb 28-Mar 6</b> 8	28	1 Midterm break begins	2	3	4	5	6
<b>Mar 7-13</b> 9	7 Midterm break ends	8	9	10	11	12	13
<b>Mar 14-20</b> 10	14	15	16	17	18	19	20
<b>Mar 21-27</b> 11	21	22	23	24	25	26	27
<b>Mar 28-Apr 3</b> 12	28	29 Deadline for academic withdrawal (DISC)	30	31	1	2 University Closed	3 University Closed
<b>Apr 4-10</b> 13	4 University Closed	5 University Closed	6	7	8	9	10
<b>Apr 11-17</b> 14	11	12	13	14	15	16	17
<b>Apr 18-24</b> 15	18	19	20 Last Day of Classes	21 Make-up Day for Apr 5 classes	22 Make-up Day for Apr 2 & 3 classes	23	24 First Day of Exams

**Exams end Sun. May 9**

 My final exams:

## HOW TO USE THE SEMESTER PLANNER

At the beginning of the semester, when you can still add, drop or change courses, find information pertaining to **all** evaluations (%), for each course, on MOODLE.  
Each course must have evaluation items that total 100%.

Record each item on your calendar, on its due date, with its course code (i.e. MATH 201) and important details such as-

1-What type of evaluation is it?

- assignment (AS),
- term paper (TP) & how many pages?
- book review (BR)
- annotated bibliography (AB)
- midterm exam (MT)
- quiz (Q)
- lab (LAB)
- problem set (PS)
- or create your own abbreviations!

2-How many marks % is the evaluation worth?

3- Record your final exams, and how much they're worth %, in the bottom margin of the calendar (you won't know the date for final exams until later in the semester).

If your course outline is missing information, ask the instructor for more details.

### LOOK AT THE BIG PICTURE

Decide if the work load is reasonable. If you think it is, refer to this planner weekly throughout the term to track and plan for upcoming evaluations.

If the schedule looks really unworkable, maybe you will need to drop, then add a different course or take fewer courses this semester.

### PLAN AHEAD

Think about 'Start Dates'. If you see that one week of your planner is particularly busy, you may need to complete an assignment early so that you can, for example, study for a mid-term exam. Or, you might need to start working on several things well ahead of their due dates, in order to get them all finished on time.

For the start date of the Summer term, please check the academic calendar:

<https://www.concordia.ca/academics/undergraduate/calendar/current/sec11.html>

If you would like assistance with evaluating whether or not your course load is reasonable for you, or with planning ahead, make an appointment with a Learning Specialist Call 514 848 2424 x3291 or Join the Virtual Q&A Drop in sessions at <https://www.concordia.ca/students/success/learning-support/specialists.html>.