

## **Jack Zemin**

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### **OBJECTIVE**

Seeking a challenging and demanding summer internship position in Information Systems

### **EDUCATION**

**Bachelor of Computer Science, Information Systems**  
*Concordia University, Montreal, Quebec*

Expected DATE

**Diploma of Computer Technology**  
*China University of Technology, Tianjin, China*

DATE

### **COMPUTER SKILLS**

**Programming Languages:** C, C++, Html, Java, Visual Basic 4.0, COBOL, Perl, XML, CGI

**Operating Systems:** UNIX, DOS, Windows 95/98/XP, Mac OS

**Software Packages:** MS Office, Visio, Photoshop, Peoplesoft, Siebel, SAP

**Databases:** Access, SQL, Oracle, DB2

### **LANGUAGES**

English and French

### **ACADEMIC PROJECTS**

#### **Student Information System**

- Designed and implemented an information system for managing certain aspects of registration, course delivery and student records
- Devised an Entity-Relationship diagram for databases involved
- Designed a multi-table relational database using Access and created run-time query statements using SQL to access data
- Constructed a graphic user interface program using Visual Basic 5.0
- Coordinated team of five people
- **Technologies:** Windows 2000, Visual Basic 5.0, SQL, Access

#### **Object Oriented Card Game**

- Designed multi-player card game using OOP features
- Implemented classes and GUI using Visual C++
- Created a user manual and help file
- **Technologies:** UNIX, Visual C++, Oracle, Java, Swing

## **Web Page Development**

- Developed a web page to publish various j-maps in MS Excel
- Worked as part of a team of ten individuals in Windows NT 4.0 environment
- Conducted project status meetings to address difficulties and integration issues
- Explored j-maps method for process and product documentation
- Designed and implemented several Visual Basic Macros in Excel to construct j-maps
- **Technologies:** Windows NT 4.0, Visual Basic, Excel, Access

## **CAREER RELATED EXPERIENCE**

### **Programmer Analyst**

DATE

*Merck Frosst Canada Inc., Kirkland, Quebec*

- Designed and programmed utilities that supported all aspects of product distribution
- Produced detail specifications, defined and executed test plans and coded modules
- Collaborated with members of other departments to ensure system-wide solutions
- Provided users with extensive technical support

### **Service Technician**

DATE

*Bytes Innovations, Beijing, China*

- Installed, implemented and integrated network applications for PCs
- Provided on-site and telephone support for major problems
- Trained service engineers and sales personnel
- Implemented a preventative maintenance program

## **ADDITIONAL EXPERIENCE**

### **Customer Service Representative**

DATE

*Chapters, Montreal, Quebec*

- Provide customers with extensive information based on their needs
- Deal with difficult situations in a calm and diplomatic manner
- Take initiative to help wherever needed

## **EXTRA-CURRICULAR ACTIVITIES**

### **External Liason**

DATE

*International Students Association – Concordia, Montreal, Quebec*

- Helped organize a cultural exposition at the university
- Recruited new members and participated in telephone fund-raising campaign
- Informed members of upcoming events and meetings

## **INTERESTS**

Chess, hiking, basketball, canoeing, reading computer journals and detective novels

*References Available Upon Request*