

Earth Tech Canada
123 Sustainable Way
Montreal, Quebec

DATE

Dear Hiring Manager:

Earth Tech's commitment to sustainable and high quality development is both important and inspirational. I have long hoped to implement my civil engineering experience and innovative outlook to a company that looks to make our lived environment more solid and effective. Therefore, I am applying for the position of Junior Civil Engineer within your company, as listed on the Careers section of your website.

I recently completed my Masters degree in Civil Engineering from Concordia University. As a student in the course-option, I took a range of civil engineering courses which have solidified my understanding of Canadian codes and standards. For a major course project, I worked as part of a team of 4 to re-design Montreal's water pipe-line system. When designing the system using Auto-cad, we took extreme care in measuring the environmental impact that this hypothetical re-design would have, and would not rest until it was not only up to code but also as environmentally sustainable as possible.

Prior to completing my Masters degree, I completed a Bachelor of Civil Engineering in 1996 at the Hefei University of Technology in China. Following this, I took a post as a civil engineer with the Chinese government, a position I held for well over ten years before I immigrated to Canada. From this position, I became adept and efficient at designing infrastructure projects, implementing designs, leading teams of engineers, and negotiating with distributors. Beyond this, however, I earned my stripes as a true professional, and learned the importance of dedication, teamwork, and a results-oriented approach to engineering.

I urge you to consider my application. My strong experience and dedication to the field would make me an asset to your team, and a chance to prove that is what I need. I can be reached either by telephone at 514.555.5555, or by email at henry.chang@encs.concordia.ca.

Thank you for your time and consideration,

Henry Chang.