

**WHAT CAN I DO WITH MY MAJOR IN****ACCOUNTANCY****OVERVIEW OF MAJOR**

Through the John Molson School of Business, Concordia University offers a Bachelor of/Baccalaureate in Commerce with a Major in Accountancy as well as a minor in Financial Reporting, a minor in Management Accounting and a minor in Assurance, Fraud Prevention and Investigative Services. Students enrolled in the BComm program and majoring in Accountancy may apply to the Accountancy Co-operative program. JMSB, in addition, cooperates with L'Ordre des comptables agréés du Québec, L'Ordre des comptables en management accrédités du Québec and L'Ordre des CGA du Québec to offer special programs leading to a Certificate in Accountancy.

For the latest information on undergraduate and graduate programs, go to the Department of Accountancy's website at:  
<http://johnmolson.concordia.ca/en/facultyresearch/departments/accountancy>

Today's accountant commonly performs a wide range of responsibilities, often acting as a business advisor and part of the management team.

**CELEBRATED MAJORS IN ACCOUNTING**

**Henry Simmons.** Hollywood Actor

**Luca Paciola.** Father of Accounting

**Ellen Louks Fairclough.** Canadian. 1<sup>st</sup> Female  
Federal Cabinet Minister

**Gerald McCaughey.** Canadian. CIBC President and  
CEO. **Concordia Alumnus**

**Richard Pound.** Canadian. President, World Anti-  
Doping Agency. **Concordia Alumnus**

**EXAMPLES OF JOBS ACQUIRED BY  
CONCORDIA GRADUATES**

The following job titles are representative of the types of entry-level positions for which Concordia University students are qualified upon graduation. Note that the numbers following each job title refer to Canada's National Occupational Classification (NOC) code. For details on these titles go to <http://www5.hrsdc.gc.ca/NOC/>

- Accountant (1111)
- Accounting Clerk (1431)
- Administrator
- Auditor (1111)
- Bank Clerk (1434)
- Bookkeeper (1231)
- Business Analyst (1122)
- Certified General Accountant (1111)
- Chartered Accountant (1111)
- Comptable (1111)
- Cost Accountant, Entry-Level (1111)
- Cost Analyst (1112)
- Credit Analyst (1232)
- Financial Analyst (1112)
- Financial Planner (1114)
- Forensic Accountant
- Invoicing Clerk (1431)
- Junior Accountant (1111)
- Junior Financial Analyst (1112)
- Loan Officer (1232)
- Management Accountant (1111)
- Payroll Clerk (1432)
- Risk Analyst (4162)
- Tax Accountant, Entry-Level (1111)
- Tax Specialist (1111)

## MORE JOB TITLES

The titles below are not meant to be exhaustive but are representative of fields which those with a major in accounting pursue. Keep in mind that some occupations require further education (e.g., a higher degree, second degree, diploma). Note that the numbers following each job title refer to Canada's National Occupational Classification (NOC) code.

For details on these titles go to <http://www5.hrsdc.gc.ca/NOC/>.

- Analyst & Portfolio Manager (1112)
- Assistant Controller (1111)
- Assistant Manager (0122)
- Assistant Treasurer (0111)
- Bank Manager (0122)
- Bank Officer (1433, 1232)
- Bank Teller (1433)
- Benefits Administrator/ Benefits Officer (1432)
- Broker (1113)
- Budget Analyst (1112)
- Cashier (6611)
- Chief Financial Officer (0013)
- Controller (0111)
- Credit Manager (0122)
- Director of Accounting (0111)
- Director of Finance (0111)
- Entrepreneur
- Financial Aid Officer/ Financial Trust Officer (1114, 1221)
- Financial Underwriter (1114)
- Insurance Agent (6231)
- Investment Strategist/ Investment Manager (0122)
- Management Consultant (1122)
- Mortgage Manager (0122)
- Reinsurance Analyst (1111)
- Security Sales Agent (1113)
- Small Business Owner (0621)
- Statistician (2161)
- Tax Director (0412)
- Tax Manager (0412)
- Teacher (4131)
- Trader (1113)
- Treasurer (0111)
- Vice President of Finance (0013)

## POTENTIAL WORK SETTINGS

Accountants work in private industry and government agencies. They are often employed by accounting firms or by public accounting, tax preparation, bookkeeping and payroll services firms. To research specific employers who hire those in the field, there are many resources available in such locations as the Career Resource Centre, the Webster Library, Vanier Library and the Internet.

- Actuarial Science Settings
- Advertising Agencies
- Audit Agencies
- Banks
- Brokerage Industry
- Business Offices
- CA Firms
- Canada Revenue Agency
- Corporation Accounting
- Departments
- Educational Institutions
- Factories/ Plants
- Financial Institutes
- Government Offices
- Hospitals
- Hotels/ Restaurants
- Human Resource Firms
- Insurance Companies
- Labour Unions
- Local Public Accounting Firms
- Logistics Departments
- Mortgage Companies
- Multinational Firms
- Nonprofit Organizations
- Political Parties
- Provincial Treasury Departments
- Public Administration Settings
- Regional Public Accounting
- Firms
- Religious Organizations
- Revenue Québec
- Securities Firms
- Social Service Agencies
- Stock Exchange
- Tax Departments

## SKILLS AND CHARACTERISTICS

Success in the field requires not only mathematical ability and the capability to adeptly analyze facts and figures but also expertise with a variety of technologies. Accountants must have strong communication skills in order to interpret the complex results of their work clearly to other members of a team and be able to perform in leadership roles. In addition, students will find the following skills, interests, values and other characteristics valuable for succeeding in the field.

- Ability to Handle Stress
- Ability to Interpret Information
- Ability to Work Independently
- Active Learning
- Attention to Accuracy

## CON'T. – SKILLS AND CHARACTERISTICS

- Communication Skills
- Computer Skills
- Confidence
- Critical Thinking
- Decision Making Skills
- Detail Oriented
- Financial Reasoning
- Initiative
- Integrity
- Judgment
- Leadership
- Mathematical Reasoning
- Negotiation
- Operations Analysis
- Organizational Skills
- Personal Integrity
- Presentation Skills
- Problem Solving
- Professionalism
- Self-motivation
- Time Management
- Team Management Ability
- Written Comprehension

## PROFESSIONAL ASSOCIATION AND OTHER LINKS

Making wise career decisions requires exploring your field. A multitude of Internet sites and other resources will help you do this to the best of your ability. Professional association sites, in particular, are very useful for their career descriptions and job hunting tips. Moreover, these authoritative sites frequently provide links to Internet sites which announce job openings and list potential employers. A few recommended sites are included below.

### CANADIAN

#### **CPA – Chartered Professional Accountants Canada**

<http://cpacanada.ca>

This new national organization was established to support the unification of the Canadian accounting profession under the Chartered Professional Accountant (CPA) designation. Formed by the merger in 2013 of the Canadian Institute of Chartered Accountants (CICA) and the Certified Management Accountants (CMA Canada). Explore website for the latest information on this evolving Initiative.

#### **Certified General Accountants CGA Canada**

<http://www.cga-canada.org/>

Presents information on events, professional development opportunities, awards and trends in the field. CGA - Canada is working in 2014 to integrate its operations under the CPA banner. See website above.

#### **Ordre des comptables professionnels agréés du Québec**

<http://cpaquebec.ca>

Bilingual site. View information under Becoming a CPA and/or Professional Development Centre.

### INTERNATIONAL

#### **American Institute of Certified Public Accountants**

<http://www.aicpa.org/>

Click on Career to access career path profiles, salary information, job boards etc.

#### **Association of Accountants and Financial Professionals in Business**

<http://www.imanet.org/>

Click on Your Career to access information on mentoring/networking opportunities, professional development, career resources and a job board.

## CREATE YOUR AMAZING CAREER – CAREER RESOURCE CENTRE TITLES

For those who need more help with their career and educational planning, the Career Resource Centre (CRC) offers books, pamphlets, DVDs and recommended Internet sites. It is located in the Hall Building, H-440, at 1455 de Maisonneuve Blvd. West. The following titles are just a few of the titles available in the CRC.

- A Career in Statistics
- Career Insider Accounting
- Career Opportunities in Banking, Finance, and Insurance
- Careers in Accounting
- Careers for Financial Mavens & Other Money Movers
- Exploring Careers in Accounting
- Financial Services Canada
- 101 Careers in Mathematics
- 101 Questions Answered on Accounting Careers
- Opportunities in Accounting Careers
- Real-Resumes for Financial Jobs
- Vault Career Guide to Accounting
- Vault Guide to the Top 50 Finance Employers