

# Addendum to the Concordia University 2021-22 Undergraduate Calendar

Amendments to the following sections of the 2021-22 Undergraduate Calendar were approved by the Concordia University Senate on April 23, 2021, and on September 17, 2021, to accommodate the introduction of the Microprogram credential at the University, as well as the addition of two new programs, the Microprogram in Web Design and User Interface and the Microprogram in Screenwriting and Film Producing:

## **Section 13 Admission Regulations**

- 13.3.2 Applicants from Other Canadian Provinces
- 13.5.2 Deadlines

## **Section 14 Mature Entry**

- 14.2 Program Requirements

## **Section 16 Academic Information: Definitions and Regulations**

- 16.1 General Information
  - 16.1.5 Withdrawal
  - 16.1.8 Graduation
    - 16.2.1 Modifications to Academic Programs and Regulations
    - 16.2.2 Residence Requirements
    - 16.2.4 Concentration Requirements

## **Section 81 Faculty of Fine Arts**

- 81.10 Programs and Admission Requirements
  - 81.20.4 Academic Performance Requirements
  - 81.20.5 Lapsed Program

## **Section 81.60 Mel Hoppenheim School of Cinema**

- Programs
  - 81.60.1 Admission to Cinema Programs
- Courses

## **Section 81.90 Design and Computation Arts**

- 81.90.1 Design (Programs; Admission to the Major in Design and Microprogram in Web Design and User Interface)
- Courses

## Section 13 Admission Regulations

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### 13.3.2 Applicants from Other Canadian Provinces

When applying to a Faculty program, graduates of secondary schools in provinces and territories other than Quebec are considered for admission to the Extended Credit Program (ECP) at Concordia. The ECP requires completion of 30 credits in addition to the regular requirements. The duration of a degree program is normally four years. The BEng, BA (Early Childhood and Elementary Education), BEd (TESL), BSc in Athletic Therapy, and BFA (Specialization in Art Education) will generally require five years of full-time study to complete. The ECP requirements are not applicable to students applying for admission to microprograms.

To be considered for admission, students must have successfully completed prerequisites of the Concordia degree program for which they are applying. The specific admission requirements are listed on the Concordia website.

Students admitted to a particular program at the University and who subsequently wish to change to another program may have to complete specific prerequisites in addition to their regular program requirements.

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### 13.5.2 Deadlines

September is the normal point of entry to full-time and part-time studies. Entry in January is limited to certain programs. Students should refer to the admissions information within the relevant Faculty section on the Concordia website.

March 1 and November 1 are the application deadline dates normally set for the fall and winter terms respectively. However, candidates are encouraged to submit their applications well before the start of term to allow sufficient time for evaluation and notification. Candidates applying from outside of Canada should submit their applications by February 1 for September entry and September 1 for January entry. Application deadlines for microprograms may vary, and students should consult the relevant Faculty section on the Concordia website for specific dates.

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## Section 14 Mature Entry

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### 14.2 Program Requirements

Normally, Mature Entrants without any Diplôme d'études collégiales (DEC) or equivalent must complete at least 18 additional credits of preparatory or complementary courses. These additional credits are intended to help them to prepare for their subsequent studies. Students with a partial DEC or equivalent may be awarded transfer credits for some of the additional 18 credits.

When selecting courses to fulfill the additional credit requirements, Mature students are required to consult with advisors in the respective Faculty. When selecting program courses, all students are required to consult with their program advisor. Students in the Gina Cody School of Engineering and Computer Science are required to consult only with their Faculty program advisors.

The MEP requirements are not applicable to students applying for admission to microprograms.

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## Section 16 Academic Information: Definitions and Regulations

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### 16.1 General Information

The Calendar is an official University document defining academic programs and the regulations that pertain to them. It is accurate as of its publication date. The University Senate reserves the right to modify the academic programs and regulations at its discretion after the publication date of the Calendar. In addition, the University reserves the right to modify the published scale of tuition and other student fees at any time before the beginning of an academic term. The most current information is available from the Office of the Registrar and, for graduate programs, from the School of Graduate Studies. Moreover, the information contained in the Calendar or any other University document related to academic programs and regulations is subject to verification and correction by the Office of the Registrar and the School of Graduate Studies.

The regulations contained in this section apply to all students at the undergraduate level, whether they are enrolled in degree, certificate, microprogram, or Qualifying programs or registered as Visiting or Independent students, with the following exceptions:

- a) Degree, certificate, microprogram, and Qualifying program requirements are determined by those in effect in the year of the student's admission. (See §16.2)
- b) Regulations concerning residence requirements and academic performance are also governed by those in effect in the year of a student's admission.
- c) Determination of high academic achievement is governed by the most recent regulation in effect.

Regulations for graduate students can be found online at [concordia.ca/academics/graduate/calendar/current](http://concordia.ca/academics/graduate/calendar/current).

Students who were admitted or readmitted prior to the current academic year should consult the appropriate Calendar and the Office of the Registrar or, for graduate programs, the School of Graduate Studies, for information on the regulations appropriate to the academic year in which the student was admitted or readmitted.

Specific written permission must be obtained from the appropriate authority for exemption from any academic regulation.

Students must have a valid ID card to access certain services.

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### 16.1.5 Withdrawal

#### 1. The Student's Responsibilities

It is the student's responsibility to meet all deadlines and follow all necessary steps to withdraw from a course or courses, or from the University. Not attending classes or informing an instructor of intent to withdraw does not constitute withdrawal. Instructors are not required to provide students with any evaluation or feedback of their progress in a course before the withdrawal deadline. Students who do not properly withdraw before the published deadlines, and who do not complete assigned work, tests or exams, will receive failing grades.

#### 2. Withdrawal from a Course or Courses

There are two different types of course withdrawal:

- a) DNE (Did Not Enter)  
The DNE withdrawal has no academic or financial impact on the student. The course from which the student officially withdraws prior to the DNE deadline will be removed from the student record and official transcript and no fees will be charged for that course. The DNE deadline is usually within the first two weeks of the fall and winter terms and within the first week of the summer session. For exact dates, please refer to point 4. Withdrawal Deadlines.
- b) DISC (Discontinued)  
The DISC withdrawal has both academic and financial impact on the student. For the course from which the student officially withdraws between the DNE and DISC deadlines, the DISC withdrawal notation remains on a student record and official transcript, but does not affect the student's GPA. Nevertheless, the student is financially responsible for the payment of all tuition and other fees pertaining to the course. The DISC deadline is usually after the eighth week of classes of the term for fall and winter terms and within the first five weeks for the summer session. For exact dates, please refer to point 4. Withdrawal Deadlines.

Students who wish to withdraw (DNE or DISC) from a course or courses must do so online at [MyConcordia.ca](http://MyConcordia.ca) > My Student Centre > Enroll > Drop.

When dropping courses online, students must make sure to confirm the transaction and/or verify their registration record to make sure that the course was properly dropped.

#### 3. Withdrawal from the University

Students who wish to withdraw from the University must:

- a) Withdraw from their courses by the appropriate deadline (see §11 Academic Calendar) online at [MyConcordia.ca](http://MyConcordia.ca) > My Student Centre > Enroll > Drop.

and

- b) Notify the Office of the Registrar in writing, by:
  - i. Registered letter addressed to:

Office of the Registrar  
Records Office  
Room S-FB 900  
1455 De Maisonneuve Blvd. W. Montreal, Quebec  
H3G 1M8

The student's full name and Concordia student ID number must be clearly legible, and the letter must be signed by the student.

or

- ii. A signed fax sent to 514-848-2621. The student's full name and Concordia student ID number must be clearly legible, and the fax must be signed by the student.

Withdrawal from the University does not withdraw a student from his or her courses. A student enrolled at the University who wishes to withdraw from it must also withdraw from his or her courses.

Correspondence for course withdrawal must be received by the deadline dates (see §11 Academic Calendar).

#### 4. Withdrawal Deadlines

Withdrawal deadlines are published online at [concordia.ca/students/registration/term-dates-deadlines](http://concordia.ca/students/registration/term-dates-deadlines).

All financial regulations pertaining to course withdrawals, and refunds or financial credit for fees, are available online at:

- [concordia.ca/admissions/tuition-fees](http://concordia.ca/admissions/tuition-fees) > Fee Payment Deadlines
- [MyConcordia.ca](http://MyConcordia.ca) > My Student Centre > Finances > other financial (drop down menu) > Refund Request

#### 5. Lapsed Program Status

Students in the Faculty of Arts and Science who have been absent from their program for nine consecutive terms or more will be withdrawn from their program and must meet with an academic advisor before reinstatement into the program.

Students in the John Molson School of Business who have been absent from their program for six consecutive terms or more will be withdrawn from their program and must meet with an academic advisor before reinstatement into the program.

Students in the Gina Cody School of Engineering and Computer Science who have been absent from their program for six consecutive terms or more will be withdrawn from their program and must submit a new application for admission through the Admissions Application Centre.

Students in the Faculty of Fine Arts who have been absent from their program for nine consecutive terms or more will be withdrawn from their program and must meet with an academic advisor before reinstatement into the program. Students enrolled in a microprogram in the Faculty of Fine Arts who have not registered for a course for four consecutive terms or more will have a lapsed notation entered on their student record.

### 16.1.8 Graduation

Degree and certificate candidates who expect to complete requirements in a particular year must apply to the Office of the Registrar before July 15 for fall graduation and before January 15 for spring graduation. Students must complete the graduation application online by accessing the Concordia website: [MyConcordia.ca](http://MyConcordia.ca) > Student Information System > My Student Centre > Academics > Apply for Graduation. The graduation fee is payable whether or not a student attends convocation. Students enrolled in microprograms are not required to submit an application for graduation, but will graduate following completion of their program requirements.

### 16.2.1 Modifications to Academic Programs and Regulations

With the exception of the following conditions, the curriculum requirements in effect at the time students are admitted or readmitted to a program (e.g. BA, BFA, Certificate in Business Studies) and/or concentration (e.g. major, specialization), are the requirements that apply to them until they complete their program.

1. The University reserves the right to modify academic program requirements in the light of (a) changing trends in academic and professional fields, and (b) the availability of resources. In the exceptional event that a program is substantially altered by the University Senate, the University recognizes its responsibility to offer suitable transition arrangements for students. The new program requirements should become effective for all students no later than five years after the effective date of change for newly admitted students.
2. When a program is discontinued, the University recognizes its responsibility to offer courses in the program while phasing it out according to a schedule appropriate to the needs of the affected students. Students will be informed of the schedule when the decision is made to phase the program out.  
When students in a discontinued program have not been registered for three years, it may not be possible to enable them to complete that program. They may, however, transfer into another program in the University for which they meet the admission requirements.
3. Where students acquire credit towards a degree or certificate in a discontinuous manner and over a protracted time, the University reserves the right, at any time, to require them to take further credits or fulfill additional requirements to obtain that degree or certificate, or microprogram.
4. Modifications to the academic regulations in §16.1 and 16.3 become effective for all students on a given date regardless of the student's date of admission to a program, with the following exceptions:
  - 16.1.9 High Academic Achievement

#### 16.2.2 Residence Requirements

#### 16.3.10 Academic Performance

Modifications to these three regulations apply only to students admitted or readmitted to a program on or after the effective date of such modifications.

5. In the event a student is readmitted after failing an academic year, the University reserves the right to require the student to take additional credits or to repeat certain courses. The student is also subject to changes in academic regulations or program requirements in effect at the time of the student's readmission.
6. Notwithstanding the above, all students in Engineering programs are required to meet the Canadian Engineering Accreditation Board (CEAB) standards. Students are required to graduate having met the substantial equivalent of the curriculum in force in the winter term prior to degree conferral. It is the student's responsibility to ensure that their course selection meets the program requirements for their graduation. For further information, see §71.10.7.

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### 16.2.2 Residence Requirements

Residence requirements define the number of credits that students working towards a Concordia University degree must take at the University itself.

1. Of the total number of credits required for an undergraduate degree, students must take a minimum of 45 credits, normally the last 45, at Concordia University. The BEng, BA (Early Childhood and Elementary Education), BEd (Teaching English as a Second Language), BSc in Athletic Therapy, and BFA (Specialization in Art Education) require 60 credits, normally the last 60, at Concordia.
2. At least 50 per cent of the credits for honours, specializations, majors, minors, certificates or other concentrations must be taken at Concordia. The BComm and BAdmin programs also require that at least 50 per cent of the core courses be taken at Concordia. In the case of microprograms, 100% of the credits must be taken at Concordia.
3. Concordia University students who wish to include courses taken at another university within their residence requirements must obtain permission **in advance** from their Faculty Student Request Committee. Those wishing to engage in interuniversity exchanges in Quebec or student exchange programs must obtain authorization to cross-register from his or her academic advisor, the appropriate Associate Dean or delegate of the student's Faculty, and the University Registrar. For participation in the Concordia Student Exchange Program, the student must comply with the specific Faculty requirements outlined at [concordia.ca/students/exchanges/csep](http://concordia.ca/students/exchanges/csep).
4. Students who already have an undergraduate degree may undertake a second undergraduate degree, subject to the conditions below. Before registering, such students should consider whether their purpose might be better served by enrolling in a graduate degree, diploma, or certificate program. To obtain a second undergraduate degree, students must:
  - a) Apply and register in a program with a higher concentration than a minor, and
  - b) Complete at least two-thirds of the credits normally required for the second degree in courses other than those credited to the first degree — for example, a minimum of 60 credits must be completed when the normal requirement is 90 credits, and
  - c) Complete at least 36 credits in the new field of concentration.
5. An exception to 4b) above, is the BEd in TESL, for which students must complete at least half of the 120 credits required for the second degree in courses other than those credited to the first degree.
6. Any student who is accepted at Concordia University after failing or compiling an unsatisfactory record at another university, will generally be required to complete at least 60 credits at Concordia.

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### 16.2.4 Concentration Requirements

Every undergraduate program requires a cohesive sequence of courses. To graduate in a degree program, a student must complete one of the following concentrations: honours, specialization, major. Under certain conditions, a student may be eligible to obtain a baccalaureate degree through the accumulation of certificates. In the Gina Cody School of Engineering and Computer Science, concentrations are referred to as programs. Most of these programs have options, where students take a number of related courses in a chosen area. Honours is a highly concentrated program with a required performance level; the specialization and the major require varying degrees of concentration, normally without a performance requirement. An honours, specialization, or major can be combined with a minor. In some circumstances, a double major is also possible.

#### 1. Honours Programs

The University offers programs leading to an honours degree in certain disciplines. The honours program consists of 60 or more credits in a discipline, with superior performance required to enter and remain in the program. In their first year, students may register in honours program courses, but their acceptance as honours **students** will depend on their performance. Students who do not meet requirements for honours standing may proceed in either a specialization or a major program.

There are minimum academic standards for honours programs. The honours student must:

1. meet general degree requirements and the specific requirements for an honours program.
2. maintain a grade point average (GPA) of 3.00 in all honours courses; the minimum acceptable grade in any honours course is "C."

3. have a minimum GPA of 2.70 for honours courses taken each year. For part-time students this is calculated in 18-credit blocks.
4. have a GPA of no less than 2.00 in non-honours courses.

Honours students who do not meet these standards will be withdrawn from the honours program and will proceed in the major or specialization program. Reinstatement in the honours program is possible only with the permission of the Faculty Honours Committee. The programs and particular Faculty regulations are listed in the Faculty sections under "Honours Programs."

## **2. Specialization Programs**

A specialization is a sequence of courses totalling 60 or more credits. In a few cases it includes a performance requirement. In addition to courses in a particular discipline, the specialization may include courses in other closely related fields.

## **3. Major Programs**

A major is a sequence of courses totalling 36 or more credits, except in the John Molson School of Business where the major consists of at least 24 credits in a particular discipline in addition to the required 42-credit core. The major may include certain courses in other closely related fields.

## **4. Minor Programs**

A minor is a sequence of courses totalling 24 or more credits, except in the John Molson School of Business where the minor consists of at least 12 credits in the chosen discipline in addition to the required 42-credit core.

## **5. Combined Programs**

An honours, specialization, or major program may be combined with a minor or a certificate program. In some circumstances, a major program may also be combined with another major program.

## **6. Certificate Programs**

An undergraduate certificate is a coherent program, usually of 30 credits, made up of regular undergraduate courses. Courses taken as part of a certificate program are normally applicable to the appropriate undergraduate degree. There is no guarantee that a certificate program can be completed in one academic year.

## **7. Microprograms**

An undergraduate microprogram is a coherent program, usually of 9-15 credits, made up of regular undergraduate courses. A microprogram is normally completed within one academic term.

## **8. Baccalaureate by Accumulation**

Under certain conditions, a student may earn a baccalaureate degree through the accumulation of a minimum of three certificates in eligible disciplines. The Faculties and Schools under which the baccalaureate degree is offered shall determine criteria for specific certificate programs eligible for application towards the degree.

Students must satisfy the following conditions in order to qualify for a Baccalaureate by Accumulation:

1. A declaration of intention to complete a Baccalaureate by Accumulation must be submitted at the time of admission to the third certificate.
2. A minimum of 90 credits must be obtained through the accumulation of a minimum of three certificates in order to qualify for the degree. Students admitted to the Extended Credit Program (ECP) and the Mature Entry Program (MEP) are required to take additional credits. See §14 of the Calendar for regulations pertaining to the Mature Entry Program (MEP). See §13.3.2 of the Calendar for regulations pertaining to the Extended Credit Program (ECP).
3. The credits obtained for any course may not be used to satisfy the requirements of more than one program of study, including certificate, minor, major, specialization, and honours programs.
4. Under certain conditions, where admission requirements permit, students may apply a certificate completed at an institution other than Concordia towards the Baccalaureate by Accumulation. The following conditions must be met:
  - a) At least 50 per cent of the credits for the Baccalaureate by Accumulation must be taken at Concordia.
  - b) The final certificate must be completed at Concordia.
5. Students who already have a baccalaureate degree and wish to pursue a second degree through the Baccalaureate by Accumulation program are subject to the conditions below. Before registering, such students should consider whether their purpose might be better served by enrolling in a graduate degree, diploma, or certificate program. To obtain a second undergraduate degree, students must:
  - a) Apply, register and successfully complete two additional certificates (a minimum of 60 credits total) eligible to be applied towards a Baccalaureate by Accumulation.
  - b) At least two thirds of the credits applied towards the second degree must be in courses other than those credited to the first degree — for example, a minimum of 60 credits must be completed when the normal requirement is 90 credits.  
Students who already have a Baccalaureate by Accumulation who wish to undertake a second Baccalaureate degree through the traditional structure are subject to the Residence Requirements outlined in §16.2.2.
6. Only specific certificates may be deemed as eligible for application towards a Baccalaureate by Accumulation by the granting Faculty or School. All baccalaureate degrees are subject to the admission and graduation criteria established by the Faculties and Schools under which they are offered.

7. All candidates must satisfy the admission criteria for each certificate; admission into one certificate does not guarantee admission into other certificates. The specific admission requirements are listed on the Concordia website.
  8. Students are eligible for graduation only once they have satisfied all of the above criteria. Eligibility for graduation is normally assessed following the successful completion of a minimum of three certificates deemed eligible for application towards a Baccalaureate by Accumulation by the granting Faculty or School.
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## Section 81 Faculty of Fine Arts

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### 81.10 Programs and Admission Requirements

General admission requirements are listed in §13. Specific requirements for admission to the various programs leading to the BFA degree are set out in the first column of the following listings. They refer to the table of Cegep profiles and other specific requirements defined below.

#### Profile Requirements

0.00	Diploma of Collegial Studies (DEC — Diplôme d'études collégiales)
10.12	Mathematics 103, 105, 203
A	Interview/Audition
G	Letter of intent
K	Submission of a portfolio of representative work

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Programs offered:

*For information concerning any of the following programs, please consult the calendar section listed opposite each program.*

Recommended Profile and Specific Requirements	Program	Calendar Section
	<i>Specializations:</i>	
0.00, A,G	Acting for the Theatre	81.120
0.00, G,K	Art Education – Visual Arts	81.40
0.00, A,G,K	Design for the Theatre	81.120
0.00, G,K	Film Production	81.60
0.00	Film Studies	81.60
0.00, A	Jazz Studies	81.100
0.00, A	Music Performance	81.100
0.00, A	Music Composition	81.100
0.00, A,G	Performance Creation	81.120
	<i>Majors:</i>	
0.00, G,K	Art Education – Visual Arts	81.40
0.00	Art History	81.50
0.00	Art History and Film Studies	81.50, 81.60
0.00, G,K	Art History and Studio Art	81.50
0.00, G,K	Ceramics	81.110
0.00, 10.12, G,K	Computation Arts	81.90
0.00, A	Contemporary Dance	81.70
0.00, G,K	Design	81.90
0.00, G,K	Electroacoustic Studies	81.100
0.00, G,K	Fibres and Material Practices	81.110
0.00, G,K	Film Animation	81.60
0.00, G,K	Film Production	81.60
0.00	Film Studies	81.60
0.00, G	Interdisciplinary Studies in Sexuality	31.560
0.00, G,K	Intermedia (Video, Performance and Electronic Arts)	81.110
0.00, A	Music	81.100
0.00, G,K	Painting and Drawing	81.110
0.00, G,K	Photography	81.110

0.00, G,K	Print Media	81.110
0.00, G,K	Sculpture	81.110
0.00, G,K	Studio Art	81.110

*Minors:*

0.00, G,K	Art Education – Visual Arts	81.40
0.00	Art History	81.50
0.00, G	Cinema	81.60
0.00, G,K	Computation Arts	81.90
0.00, G,K	Electroacoustic Studies	81.100
0.00, G,K	Film Animation	81.60
0.00	Film Studies	81.60
0.00, G,K	Game Design	81.90
0.00	Interdisciplinary Studies in Sexuality	31.560
0.00, Theory Test	Music	81.100
0.00, G,K	Photography	81.110
0.00, G,K	Print Media	81.110
0.00	Theatre	81.120

*Microprograms:*

0.00, G	Microprogram in Screenwriting and Film Producing	81.60
0.00, G	Microprogram in Web Design and User Interface	81.90

### 81.20.4 Academic Performance Requirements

The system used by the Faculty of Fine Arts to assess academic performance at the undergraduate level is based on the assessment grade point average (AGPA). See §16.3.10 for definition of AGPA.

*Acceptable standing* requires that a student obtain an AGPA of at least 2.00.

*NOTE:* Although a “C-” grade (1.70 grade points) is designated as satisfactory for an individual course in §16.1.11, an AGPA of 2.00 is required to remain in acceptable standing.

*Conditional standing* results when a student obtains an AGPA of less than 2.00, but at least 1.50. A student is not permitted to obtain two consecutive conditional standing assessments.

Students in conditional standing may not write supplemental examinations and will not be permitted to register for further study until their program has been approved by the appropriate advisor in their Faculty or department. They must obtain acceptable standing at the time of their next assessment.

*Failed standing* results when a student obtains an AGPA of less than 1.50, or conditional standing in two consecutive periods of assessment.

Failed students may not write supplemental examinations. In order to continue in their program, failed students must apply for readmission through Student Academic Services. If readmitted, failed students will be placed on academic probation. In addition, there may be other conditions determined by the Faculty at the time of readmission. Decisions of the relevant authority in the Faculty are final. Failed students wishing to be admitted to another Faculty must apply through the Dean’s Office of the Faculty to which they wish to be admitted. Credits achieved at another institution while on failed standing may not be transferred to a program at Concordia University. These credits, however, may be used to determine a student’s potential for readmission. If 24 or more credits are successfully completed at another institution while on failed standing at Concordia, students will be required to submit a new application for program admission and not an application for readmission.

The Academic Performance Requirements for acceptable standing, conditional standing and failed standing do not apply to students enrolled in microprograms.

#### Graduation Requirements

Students must satisfy all course requirements, be in acceptable standing, and have a minimum final graduation GPA of 2.00.

Potential graduates who fail to meet the requirements of acceptable standing, but meet the requirements of conditional standing, will have the following options:

- a) register for an additional 12 credits and, at the next assessment, meet the requirements for acceptable standing;

or

b) register for fewer than 12 additional credits. In this case, standing will be determined on the basis that these extra credits constitute an extension of the last assessment period.

For both option a) and option b), the additional courses taken must be selected in consultation with the student's department.

#### **Graduation Requirements for Microprograms**

Students will be considered eligible to graduate from a microprogram if they have passed all of the required courses.

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#### **81.20.5 Lapsed Program**

Students enrolled in a specialization or major program in the Faculty of Fine Arts who have not registered for a course for nine consecutive terms or more will have a lapsed notation entered on their student record. Lapsed students must meet with the appropriate advisor in order to resume their program and be made aware of possible program modifications. In some cases, students might be required to submit a new application. Students enrolled in a microprogram in the Faculty of Fine Arts who have not registered for a course for four consecutive terms or more will have a lapsed notation entered on their student record.

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## Section 81.60 Mel Hoppenheim School of Cinema

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### Programs

Students are responsible for fulfilling their particular degree requirements; hence, the following sequences must be read in conjunction with §81.20.

The superscript indicates credit value.

<b>9</b>	<b>Microprogram in Screenwriting and Film Producing</b>
9	FMPR 336 <sup>3</sup> , 341 <sup>3</sup> , 441 <sup>3</sup>

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### 81.60.1 Admission to Cinema Programs

For programs in Film Animation and Film Production, the Mel Hoppenheim School of Cinema has distinct admission procedures in addition to the normal admission process of Concordia University. In order to allow sufficient preparatory time, applicants are strongly urged to visit the School's website at [concordia.ca/finearts/cinema](http://concordia.ca/finearts/cinema) to obtain important information regarding portfolio submission procedures and deadline dates. Applicants to the Microprogram in Screenwriting and Film Producing must submit a letter of intent as part of the application process. There are no additional requirements for admission to Film Studies.

*NOTE: The Specialization in Film Production is offered at the third-year level. Students taking FMPR 332, in the Major in Film Production, may apply for transfer to the Specialization in Film Production by March 1.*

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### Courses

#### **FMPR 336 Introduction to Film Producing** (3 credits)

Prerequisite: FMPR 231 or permission of the School of Cinema or enrolment in the Microprogram in Screenwriting and Film Producing. This comprehensive course introduces students to the creative and administrative challenges of producing. This includes strategies for fundraising, pre-production, budgeting and scheduling techniques, legal, financial and insurance concerns, post-production, distribution, and exhibition. A broad range of genres and platforms are covered.

#### **FMPR 341 Writing for Film I** (3 credits)

Prerequisite: Enrolment in the Major in Film Production; FMPR 231, 239; one of FMST 201, 202 or 203; FMST 220; or enrolment in the Microprogram in Screenwriting and Film Producing. This course is an introduction to writing for film. Students explore the written word as a means to convey and clarify visual ideas and cinematic stories. Synopses, treatments and scenarios for various genres are explored. Students are required to submit their own writing for discussion and analysis.

#### **FMPR 441 Writing for Film II** (3 credits)

Prerequisite: FMPR 341. This course is an advanced exploration of topics covered in FMPR 341. Additional topics include adaptations of existing work for the screen and developing longer film projects. Three-act structures as well as new narrative formats and documentary approaches are explored. Students are required to submit their own writing for discussion and analysis.

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## Section 81.90 Design and Computation Arts

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### 81.90.1 Design (Programs; Admission to the Major in Design and Microprogram in Web Design and User Interface)

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#### Programs

*Students are responsible for fulfilling their particular degree requirements; hence, the following sequence must be read in conjunction with §81.20.*

*The superscript indicates credit value.*

#### **9 Microprogram in Web Design and User Interface**

9 CART 214<sup>3</sup>, DART 349<sup>3</sup>, DART 449<sup>3</sup>

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#### Admission to the Major in Design and Microprogram in Web Design and User Interface

In addition to the normal admission procedure of Concordia University, there is a distinct admission procedure for applicants to the Major in Design and the Microprogram in Web Design and User Interface. All applicants to the Major in Design must submit a *portfolio* of their own work, as well as a *letter of intent*, as part of the admission process. All applicants to the Microprogram in Web Design and User Interface must submit a *letter of intent*, as part of the admission process. For more information concerning these additional requirements and submission deadline dates, please visit the following website: [concordia.ca/finearts/future-students/applying-undergraduate](http://concordia.ca/finearts/future-students/applying-undergraduate).

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#### Courses

##### **CART 214 Visual Form and Communication** (3 credits)

Prerequisite: Enrolment in a Computation Arts program or the Microprogram in Web Design and User Interface or permission of the Department. Key themes of visual communication are explored in the context of computation arts. This studio course considers design elements such as line, pattern, shape, texture, interpretation of space, surface, perspective, dimension, repetition, randomness, colour and colour spaces, typography, drawing from observation, layout and composition and conceptualization. This class is predominantly non-digital and discusses the relationships between analog and digital approaches.

*NOTE: Students who have received credit for CART 254 may not take this course for credit.*

##### **DART 349 Introduction to Web Design** (3 credits)

Prerequisite: 24 credits in the Major in Design or enrolment in the Microprogram in Web Design and User Interface or permission of the Department. This studio course introduces students to such aspects of web design as graphic user interface; navigation and information hierarchies; the differences between screen and print; and user experience; and explores the challenges facing designers working in an online environment. Students create websites for multiple platforms and mobile devices, as well as experiment with innovative ways of organizing information.

*NOTE: Students who have received credit for this topic under a DART 398 number may not take this course for credit.*

##### **DART 449 The Language of the Web** (3 credits)

Prerequisite: DART 349; 48 credits in the Major in Design or enrolment in the Microprogram in Web Design and User Interface or written permission of the Department. In this studio course, students develop online applications and innovative methods for organizing and disseminating information. Issues of interactivity, navigation, and opensource media are emphasized.

*NOTE: Students who have received credit for DART 410 or 411 may not take this course for credit.*