

This form is intended for graduates from the Spring 2020, Fall 2020, Spring 2020 or Fall 2021 graduating classes who prefer to have their diploma sent to International destinations (excluding USA) via courier rather than Canada Post Registered mail. Diplomas will be sent by Canada Post XpressPost to US and Canadian destinations. You may also request certified copies using this form.

PLEASE PRINT CLEARLY

Family Name _____ **Concordia ID Number** _____

First Name _____ **Date of Birth** _____
DAY MONTH YEAR

Address Attn: _____ **Telephone (Day)** _____
AREA CODE / COUNTRY CODE

ADDRESS 1 _____ APT. _____

ADDRESS 2 _____

CITY _____ PROVINCE _____

COUNTRY _____ ZIP / POSTAL CODE _____

E-mail _____

Graduating Year _____ **Spring** (completed courses in December or April)
OR
 Fall (completed courses in summer)

Degree Earned _____

\$60 — Courier to international addresses (typically 4-6 business days).
This option is **not** available for destinations in Canada and the United States.

I would like _____ certified copies of my diploma.
The fee is \$10 CDN per copy.

Student's Signature _____ **Date** _____

OFFICE USE ONLY	<input type="checkbox"/> Mailed	Name: _____	Signature: _____	Date: _____
	<input type="checkbox"/> Payment Processed			

Payment Information

The total amount can be paid by credit card (VISA or MasterCard), provide the information below.

PLEASE PRINT CLEARLY

Student ID #	Student Family Name	Student First Name
Card: <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard		Courier \$60 \$ _____
PLEASE NOTE: We do not accept Visa or Mastercard Debit.		_____ (quantity) Certified Copies (\$10 each) \$ _____
		Total Amount: \$ _____
Card Number: _____ - _____ - _____ - _____		Expiry Date: _____ - _____ <small>MM YY</small>
3 Digit CVD Security Code: _____ <small>(Located on back of card)</small>		Phone: () _____
PLEASE SIGN Cardholder's Signature: _____		

Notes:

- **Payment will not be processed without a signature and total amount indicated.**
- **We do not accept cheques, money orders or bank drafts.**
- **Concordia University will not be responsible for additional costs associated with items returned as unclaimed or with incomplete / incorrect mailing addresses.**

E-MAIL

To send the completed form via e-mail (with credit card payment): diplomamailin@concordia.ca

FAX

To send the completed form via fax (with credit card payment): 514-848-2837 (Attention: Events Office)

MAIL

To send the completed form via mail (with credit card payment):

Concordia University
 Enrolment Services: Attention – Events Office
 1455 De Maisonneuve Blvd. West, FB-900
 Montreal, Quebec H3G 1M8