

PROCEDURE FOR CONFERRING THE STATUS OF "DISTINGUISHED PROFESSOR EMERITUS"

The eligibility requirements for the status of "Distinguished Professor Emeritus" as adopted by Senate, are the following:

- the candidate will have retired or will have chosen to retire from full-time service to the University;
- the candidate will normally have held the rank of Full Professor and will normally have been a member of the faculty at Concordia for at least ten years; and
- over the course of his or her career, up to retirement, the candidate will have made a demonstrably outstanding contribution to either teaching or research; or will have combined a distinguished academic career with an outstanding contribution to academic administration/service.

These eligibility requirements shall be circulated to all academic unit heads by their respective Faculty Council on an annual basis. Nominations for "Distinguished Professor Emeritus" shall be made and received in accordance with the internal nomination process of each Faculty. The call for nominations should be done in the Spring.

Nomination letters must include sufficient information about the candidate's achievements to warrant serious consideration. The nominations shall be reviewed by the appropriate Faculty Council in a closed session early in the Fall semester. The Faculty Council will vote on the nominations presented and the Dean will submit the approved recommendation(s) supported by a statement of rationale and the candidate's curriculum vitae to the Distinguished Professor Emeritus Committee. This seven-member Committee, established annually, will evaluate all recommendations received and shall be constituted as follows:

- the Provost and Vice-Rector, Research, as Chair;
- three Full professors from the Faculty of Arts and Science, one each from the Social Sciences, Humanities and Sciences disciplines, nominated by Faculty Council in accordance with its internal nomination process;
- one Full professor each from the John Molson School of Business, the Faculty of Engineering and Computer Science and the Faculty of Fine Arts, nominated by Faculty Council in accordance with each Faculty's internal nomination process.

The Committee will assess the submissions on their merit. Deans, or their representative, will be invited to elaborate on the recommendations of their Faculty Councils.

The Committee will select retiring professors whom it deems merit the designation "Distinguished Professor Emeritus." Only positive recommendations will be forwarded to Senate which may or may not approve these recommendations. Senate will not be called upon to adjudicate negative decisions of the Committee.

The final decision(s) shall be reported to the Board of Governors, for information only, via the Provost.

Adopted by the Concordia University Senate at its meeting of March 9, 2001

Danielle Tessier
Secretary of the Board of Governors and Senate

CONCORDIA UNIVERSITY
Office of the Board of Governors and Senate

Decision of Senate

Meeting date: March 9, 2001, Open Session

Subject: Professor Emeritus Status - Procedure and title for retirees in good standing

To: Mohsen Anvari, Dean, John Molson School of Business
Nabil Esmail, Dean, Faculty of Engineering and Computer Science
Barbara Harris, Executive Assistant to the Dean, Faculty of Arts and Science
Marilyn Howell, Assistant to the Dean, John Molson School of Business
Christopher Jackson, Dean, Faculty of Fine Arts
Jack Lightstone, Provost and Vice-Rector, Research
Frederick Lowy, Rector and Vice-Chancellor
Shirley McLeod, Assistant to the Dean, Faculty of Fine Arts
Clara Paradisi, Executive Assistant to the Dean, Faculty of Engineering and Computer Science
Martin Singer, Dean, Faculty of Arts and Science
Angela Wilson-Wright, Assistant to the Provost and Vice-Rector, Research ✓

Resolution: Whereas at its meeting of April 7, 2000, Senate adopted resolution 2000-3-12 establishing that an appropriate designation be given to all faculty retiring in good standing together with the criteria to be applied to the selection of candidates nominated for recognition as "Professor Emeritus".

Whereas discussions have taken place between the Provost and the Faculty Deans concerning (i) the appropriate designation for faculty retiring in good standing, (ii) the title to be awarded to those deemed having made outstanding contribution as well as the selection procedure of candidates;

Whereas, further to discussion and review of same, Steering Committee recommends to Senate:

That the designation to be given to all faculty members retiring in good standing be that of "Professor Emeritus";

That the title to be awarded to a retiring faculty member deemed to have made an outstanding contribution to the academic life of the University be that of "Distinguished Professor Emeritus";

That the title of all persons having received the title of "Professor Emeritus" in the past be amended to that of "Distinguished Professor Emeritus" and that such persons be advised thereof in writing;

That all other faculty members retired in good standing be advised in writing that they can use the title of "Professor Emeritus";

That the first line of paragraph 2 of the motion passed by Senate on April 7, 2000 be amended to read "To be eligible for nomination for the status of "Distinguished Professor Emeritus";

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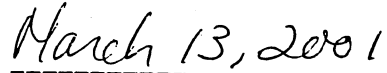
That the procedure for conferring the status of "Distinguished Professor Emeritus", set out in document US-2001-3-D8, be approved as amended.

Enclosure: Document US-2001-3-D8 (revised)

Certified to be a true copy



Danielle Tessier
Secretary of the Board of Governors and Senate



Date