

# RoundTable<sup>o</sup>

## on Black History Month

### INTERNSHIP OPPORTUNITY

#### SHORT DESCRIPTION

Under the supervision of the Executive Director, carry out tasks related to Black history in Quebec; in the context of student placement, priority given to an Afro-descendant.

- Research and write texts
- Data collection, related clerical tasks for external communications: social media and newsletters
- Participation in the content and logistics of events: exhibit, Canada Day and Emancipation Day.

#### REQUIREMENTS

- \* Only enrolled Concordia students in an undergraduate program are eligible for this position.
- \* Desired competency: understanding communication issues in 2025.
- \* Preparation of reports on research and writings found and archived.
- \* Responsible, adaptable, autonomous, rigorous, resourceful, conscientious.
- \* Bilingualism (French and English) required for this position
- \* Ease of communication - Ability to analyze, learn quickly and meet deadlines.

*The candidate will "travel" mainly in the Montreal area.*

#### DURATION and SITE OF EMPLOYMENT

Hours: 200 hours (20 hours/week)

Start: June 2, 2025

End: August 8, 2025

Position will be hybrid through a combination of in-person and remote hours. Some expected availability on evenings and weekends for events.

#### REMUNERATION

Honoraria: \$4000



Please note that this internship is paid through Concordia's Office of Community Engagement. Payments are made as an award, sent in 2 instalments at mid-internship and the end of the internship.

#### APPLICATION PROCESS and DEADLINE

Interested candidates can apply now through this link ([click me](#)).

Application deadline: **May 18, 2025 at 11:59pm.**

#### ABOUT THE INTERNSHIP HOST

The Black History Month Round Table is a benchmark and a key player when it comes to promoting and showcasing Quebec's Afro-descendant communities. Through our actions and programming, we've been fulfilling this mission for nearly three decades.

