

## Open Call Internship, Native Montreal

*This is an opportunity created through the Community-Based Internship Program at Concordia University.*

### Description of Organization

Founded in 2014, Native Montreal exists to support the self-determination, holistic well-being, and cultural vitality of Indigenous families, youth, and individuals in the greater Montreal area. As an Indigenous-led organization, we provide a continuum of culturally rooted services that empower our community to thrive—whether through early childhood support, youth programming, health and wellness services, or cultural transmission programs. In 2015, we became a proud member of both the **Regroupement de centres d'amitié autochtones du Québec (RCAAQ)** and the **National Association of Friendship Centres (NAFC)**, integrating our work within the broader friendship center movement. As part of a network that includes 13 friendship centers in Quebec and 111 across Canada, we uphold the movement's values of inclusivity, empowerment, and cultural continuity, ensuring that Indigenous peoples in Montreal have access to the services, opportunities, and advocacy they need to flourish.

### Responsibilities and deliverables

Native Montreal has various projects in the organization available to an intern. Your internship role will be tailored based on your interests, strengths, and skills. You will have support from a supervisor.

Examples of projects you could collaborate on:

- Improving the organization's events planning system
- Creating communication material

### Assets and Requirements

- Enrolled Concordia students in an undergraduate or graduate degree program until the winter 2026 term.

- Priority is given to First Nation, Métis and Inuit students. Students not identifying as Indigenous in Canada should have a good understanding of Indigenous realities and allyship.
- Experience in the community sector.
- French and English.
- Self-starter with communications and/or event planning experience.

**Duration:** Week of September 2 - Week of December 5, 2025 and Week of January 12, 2026 - Week of March 30, 2026 (2 x 12 weeks)

*\*The internship has a possibility for renewal in the summer, provided the intern remains eligible (i.e., still registered in a degree program) and the host is interested.*

**Site of employment: In-person**

**Address (if applicable):** 3183 Saint-Jacques, Montreal

*\*All interns are also welcome to come [co-work at the SHIFT Centre \(LB-145\)](#) throughout the work week.*

**Hours: 240 hours (10 hours/week)**

**Remuneration: \$4,800**

*Please note that the awards are sent in 2 instalments at mid-semester and the end of the semester.*

**Deadline: August 10, 2025**

**Application process (step-by-step):**

1. Create one Word document that includes the following information:
  - Resume
  - Personalized cover letter stating interests and strengths
2. Save your document as a PDF with following the naming convention:  
OrganizationName\_PositionTitle\_YourName
3. [Fill out our internship application form](#) with your information and attach your document(s). Please note that each internship will ask for different documents/information. If you are applying for 3 positions, you will be uploading 3 documents within your application.

If you have any questions about the application process, please reach out to [shinling.low@concordia.ca](mailto:shinling.low@concordia.ca).