**GradProSkills**

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### Early Program

- Meet with your academic advisor/supervisor to plan program requirements
- Prepare for your increased graduate reading requirement
- Brush up on writing and presentation skills
- Adjust to your new school and work, and keep your life in balance
- Explore on-campus employment opportunities, including TA and RA positions
- Be aware of scholarship, bursaries and fellowship application procedures

### Suggested GradProSkills Workshops

- **GPLL 31** - Know the Codes: Graduate Student Rights and Responsibilities
- **GPLL 18** - Building an Effective Relationship with Your Supervisor
- **GPLL 17** - Succeeding in the Canadian Graduate Classroom

- **GPLL 231** - Library Skills & Resources: Maximize Your Graduate Research Potential
- **GPLL 24** - Effective Reading Strategies

- **GPSC 482** - Grammar for Graduate Students
- **GPSC 483** - Editing Principles for Graduate Students
- **GPSC 420** - Communicate Effectively
- **GPSC 28** - Graduate Presentation Skills Essentials

- **GPWL 909** - How to Stay Healthy in Grad School
- **GPWL 918** - Mobility Exercise for Studious Graduates: Revitalize Your Mind and Body
- **GPLL 10** - Graduate School Success: How to Make the Most of Your Education
- **GPWL 921** - Balancing Life as a Graduate Student

- **GPCB 811** - Launch your Career, Volunteer!
- **GPTK 725** - So You Want to be a TA? An Information Session

- **GPLL 466** - Funding Opportunities for All Graduate Students
- **GPLL 465** - Fund Writing Strategies for Graduate Students
- **GPCB 410** - Research Funding and Networking Strategies with Mitacs

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For a complete list of GradProSkills workshops visit: [concordia.ca/gradproskills](http://concordia.ca/gradproskills)

gradproskills@concordia.ca

514-848-2424 ext.5615
### Academic, Professional & Personal Goals

- **Deepen your understanding of subject-matter expertise and dig into your research**
- **Enlarge your professional network**
- **Explore the range of post-graduate employment options**
- **Practice your French if you wish to work in French speaking Canada**
- **Manage your time effectively and maintain a healthy lifestyle**
- **Enhance your IT Skills**

### Suggested GradProSkills Workshops

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| | | **GPLL 238** - Engineering & Computer Science Graduate Research Essentials  
**GPLL 235** - Canadian Statistics and Microdata for the Social Sciences  
**GPLL 250** - Ethics in Research Involving Human Participants  
**GPLL 37** - Writing a Literature Review  
**GPRM 252** - Intellectual Property: Introduction and Case Study |  |
| | | **GPCB 460** - Networking 101 with Successful Concordia Alumni  
**GSPC 613** - Effective Networking & Job Search using LinkedIn & Twitter  
**GPCB 438** - Academic Networking Online: Building a Professional Academic Profile  |
| | | **GPCB 695** - Following the Academic Career Path  
**GPTK 703, 704, 711** - Graduate Seminar in University Teaching  
**GPCB 594** - How to Turn Your Idea into a Business  |
| | | **GPLT 331, 330, 335, 340, 341, 320** - French Conversation Groups (5 levels)  |
| | | **GPWL 901** - Stress Management: A Practical Guide  
**GPWL 910** - Juggling it All - Find balance of Body, Mind and Spirit  
**GPLL 50** - Time Management Techniques for Research Projects  
**GPLD 650, 651** - Project Management  |
| | | **GPD 505, 510** - Microsoft Excel for Graduate Students (Intermediate & Advanced)  
**GPD 508, 514** - Photoshop (Introduction & Intermediate)  
**GPD 512** - Build Your First Website using WordPress  |

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**Early Program**

- **Academic, Professional & Personal Goals**
  - Complete your academic requirements (write and defend your thesis)
  - Ensure you have a well-rounded skill set to meet the demands of your employer
  - Find a job that applies your knowledge, skills and experience
  - Successfully pitch your strengths to potential employers

**Mid-Program**

- **Suggested GradProSkills Workshops**
  - GPRM 249 - Thesis Boost: 3-day Writing Retreat
  - GPLL 51 - Perfecting the Paragraph: Graduate Writing Peer Review
  - GPSC 36 - Crafting Strong Thesis Statements and Introductions
  - GPLD 650, 651 - Project Management
  - GPLD 140-146 - Leadership Essentials Series (Emotional Intelligence, Leading Teams, Negotiation, Motivation, Managing People)
  - GPLD 150-158 - Business School Essentials Series (Marketing, Accounting, Human Resources, Information Management)
  - GPCB 622 - The People Principle: Soft Skills and the Graduate Student
  - GPCB 634, 619 - Job Search Strategies
  - GPCB 602 - Optimizing LinkedIn and Optional Photo Shoot
  - GPCB 410 - Research Fund and Networking Strategies with Mitacs
  - GPCB 460 - Networking 101 with Successful Concordia Alumni
  - GPCB 631 - Negotiating Your Job Offers
  - GPCB 609, 630 - Interview Strategies
  - GPCB 606, 632 - Résumé Writing Strategies
  - GPSC 422 - Perfecting Your Research Pitch
  - GPSC 405 - Concordia Three Minute Thesis and Project Competition
  - GPCB 621 - Developing a Graduate CV for Academic Positions

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