

Instructions

Use this form to obtain updated income information from the student if their study period and/or program changes during the 2022-23 academic year, as long as the school they are attending has not changed.

Note: This form is only for students attending McGill University, Concordia University, or Dalhousie University.

School completes:

- Section A: Student and School Information
- Section B: Change to Study Period and/or Program of Study
- Section C: Declaration and Signature of School Official.

Student completes:

- Section D: Student Income Update
- Section E: Child Care Costs Update (if applicable)
- Section F: Declaration and Signature of Student.

Section A: Student and School Information (to be completed by school)

OSAP Access Number (OAN):

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Student number:

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First name:

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Last name:

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Institution name:

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Institution code:

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Section B: Change to Study Period and/or Program of Study (to be completed by school)

Provide the information listed below for the following two time periods:

- Study Period 1: From the student's study period start date to the date of the study period and/or program change.
- Study Period 2: From the date of study period and/or program change to student's study period end date.

Study Period 1

Program name:

Study Period 1 start and end dates:

From			To		
Day	Month	Year	Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Cost code:

Year entering: Number of weeks in study Period 1: Course load: %

Study Period 2

Program name:

Study Period 2 start and end dates:

From			To		
Day	Month	Year	Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Cost code:

Year entering: Number of weeks in study Period 2: Course load: %

Section C: Declaration and Signature of School Official

Institution stamp or seal:

Note: if an institution stamp or seal cannot be provided on the form, please attach a letter on official school letterhead confirming why one was not provided.

I confirm that the information I provided in Sections A, B, and C is complete and true.

Note: if you are completing this form electronically, use the "Fill & Sign" feature or "Digital ID" in Adobe Reader or your PDF program to add your signature.

Signature of school official:

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Date:

Day Month Year

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Section D: Student Income Update (to be completed by student)

Instructions

Use the dates provided by your school in **Section B: Change to Study Period and/or Program** when providing the income details for **Study Period 1** and **Study Period 2**.

Study Period 1 information

623 Do you expect to earn or receive other income totaling more than \$5,600 per term during Study Period 1?

If you expect to earn or receive any other income totalling more than \$5,600 per term during Study Period 1 (e.g., income from employment, Teaching or Research Assistantships, child support and/or spousal support, rental income, investment income including interest and dividends and support provided through the Wage Earner Protection Program) report the full amount here.

For OSAP purposes, the word “term” refers to the following:

- 1 term = 12 to 20 study weeks
- 2 terms = 21 to 40 study weeks
- 3 terms = 41 to 52 study weeks

☐ Yes

☐ No

If “Yes”, estimate the amount of income you will earn or receive during Study Period 1:

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626 Do you expect to receive scholarships, bursaries, and/or awards during Study Period 1?

Report scholarships, bursaries or awards from external organizations (e.g., Pathways, Métis Nation of Ontario, Inspire, Clark Bursary, Children’s Aid Foundation, etc.).

Report all scholarships, bursaries, awards and/or tuition waivers from your school. If you are attending a public Ontario college or university, do not include any amounts that your school has told you in writing that they will report directly to OSAP.

If you are over the age of 21 and receiving support from a Children’s Aid Society or Child and Family Services Agency, report this funding here.

Do not report OSAP funding you expect to receive or entrepreneurial grants you’ve received to start a business.

☐ Yes

☐ No

If “Yes”, indicate the estimated amount:

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631 Do you expect to receive an allowance from the Continued Care and Support for Youth (CCSY) program during your study period?

☐ Yes

☐ No

If “Yes”, indicate the first date and last date you will receive CCSY while in studies:

From			To		
Day	Month	Year	Day	Month	Year

Study Period 2 information

Income received before Study Period 2

601 Do you expect to receive social assistance from Ontario Works (OW) or Ontario Disability Support Program (ODSP) in the month before the start of Study Period 2?

☐ Yes

☐ No

If “Yes”, indicate source of income:

☐ Ontario Works (also known as social assistance)

☐ Ontario Disability Support Program

623 Do you expect to earn or receive other income totaling more than \$5,600 per term during Study Period 2?

If you expect to earn or receive any other income totalling more than \$5,600 per term during Study Period 2 (e.g., income from employment, Teaching or Research Assistantships, child support and/or spousal support, rental income, investment income including interest and dividends and support provided through the Wage Earner Protection Program) report the full amount here.

For OSAP purposes, the word “term” refers to the following:

- 1 term = 12 to 20 study weeks
- 2 terms = 21 to 40 study weeks
- 3 terms = 41 to 52 study weeks

☐ Yes

☐ No

If “Yes”, estimate the amount of income you will earn or receive during Study Period 2:

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626 Do you expect to receive scholarships, bursaries, and/or awards during Study Period 2?

Report scholarships, bursaries or awards from external organizations (e.g., Pathways, Métis Nation of Ontario, Inspire, Clark Bursary, Children's Aid Foundation, etc.).

Report all scholarships, bursaries, awards and/or tuition waivers from your school. If you are attending a public Ontario college or university, do not include any amounts that your school has told you in writing that they will report directly to OSAP.

If you are over the age of 21 and receiving support from a Children's Aid Society or Child and Family Services Agency, report this funding here.

Do not report OSAP funding you expect to receive or entrepreneurial grants you've received to start a business.

☐ Yes

☐ No

If "Yes", indicate the estimated amount:

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630 Do you expect to receive income from any government programs during Study Period 2?

☐ Yes

☐ No

If "Yes", indicate the source and estimated amount of government income.

Better Jobs Ontario or WSIB funding:

If you receive Better Jobs Ontario or WSIB funding, enter the full amount of funding you are receiving to support this period of study, including amounts for tuition fees, books, transportation costs, dependent care, basic living costs, and any other costs. Do not include amounts you will receive, if any, for disability-related expenses.

Ontario Disability Support Program or Ontario Works:

If you receive income from the Ontario Disability Support Program or Ontario Works, enter the total amount you will receive during your study period. You must report the OSAP funding you will receive to your OW or ODSP caseworker. If your spouse or parent(s) receives income from ODSP or OW, do not enter it here.

☐ Employment Insurance

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☐ Loss of Earnings Benefits (WSIB)

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☐ Ontario Disability Support Program

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☐ Ontario Works

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☐ Canada Pension Plan (Disability Benefits, Orphans' Benefits, Survivors' Benefits, Disabled Contributors' Child's Benefits)

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☐ Better Jobs Ontario

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☐ Canada-Ontario Job Grant

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☐ Other

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Specify program:

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631 Do you expect to receive an allowance from the Continued Care and Support for Youth (CCSY) program during your study period?

☐ Yes

☐ No

If “Yes”, indicate the first date and last date you will receive CCSY while in studies:

From

Day Month Year

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To

Day Month Year

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Complete this section if you have dependent children with child care costs during Study Period 2. Use the **Study Period 2** dates provided by your school in **Section B: Change to study period and/or program**. If you have more than three dependent children, provide the information requested in a separate letter and attach it to this form.

- under 18 years of age; or
- 18 years of age or older, single; and
 - is enrolled in high school and taking at least 60% of a full course load; or
 - is a full-time college or university student and has been out of high school less than six years (if the child moved away to go to school and you are separated or divorced, you must be the parent(s) that the child last lived with); or
 - has a disability and is wholly dependent on you.

- The child is single and lives with you;
- The child is, by reason of a mental or physical disability, dependent on others for their personal needs and care; and
- The child is claimed by you or your spouse for tax purposes and Canada Revenue Agency (CRA) has accepted the child as being wholly dependent upon you for tax purposes.

Age Group	Percentage
18-24	10%
25-34	15%
35-44	20%
45-54	25%
55-64	30%
65-74	35%
75-84	40%
85+	45%

Age Group	Number of People
0-10	100
11-20	80
21-30	70
31-40	60
41-50	20

First name:

A horizontal number line with 15 tick marks, labeled from 0 to 14. The line is used for plotting the data from the frequency table.

First name:

A horizontal number line with 11 equally spaced tick marks. The first tick mark on the left is labeled '0'. Each subsequent tick mark to the right is labeled with an integer from 1 to 10. The line extends slightly beyond the '0' and '10' marks.

Age Group	Percentage
18-24	10%
25-34	15%
35-44	20%
45-54	25%
55-64	30%
65-74	35%
75-84	40%
85+	45%

Country	Percentage (%)
Spain	85
Greece	75
Ireland	70
Portugal	70
France	65

Note: if you are completing this form electronically, use the “Fill & Sign” feature in Adobe Reader or your PDF program to add your signature.

Day Month Year

Country	Number of people (approx.)
Argentina	40,000,000
Brazil	60,000,000
Canada	20,000,000
China	90,000,000
France	25,000,000
Germany	20,000,000
India	80,000,000
Italy	25,000,000
Japan	20,000,000
Korea	25,000,000
Mexico	40,000,000
Netherlands	15,000,000
Norway	5,000,000
Sweden	10,000,000
Switzerland	10,000,000
Taiwan	20,000,000
Thailand	20,000,000
United Kingdom	20,000,000
United States	100,000,000

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