

Policy on the Distribution of Flyers by Students and Student Groups

The distribution by student associations of printed material on campus is governed by the existing University policy on publications. This policy, as all other University policies can be found at the following site: <http://secretariat.concordia.ca/policies>

The following are guidelines that clarify what sorts of materials will be permitted, as well as where and how they may be distributed. The intent is to allow student associations flexibility in promoting themselves and their events, while at the same time preventing maintenance and cleanliness problems caused by the uncontrolled distribution of printed material.

1. Student associations may distribute flyers¹ at tables booked on the Mezzanine and at tables outside the Hall Building's 7th floor cafeteria. The distribution of flyers is limited to the *space in the immediate vicinity* of booked tables. Every effort must be made to keep the escalators and walkways clear both of congestion and of paper which may damage escalator mechanisms.
2. Student associations may distribute flyers in the 7th floor cafeteria of the Hall building and in the Loyola cafeteria.
3. Distribution of flyers in other locations on campus is prohibited.
4. Other flyers that provide information about student association or University events will be prohibited. Flyers from groups not directly associated with the university are prohibited.
5. The distribution of flyers by student associations will be allowed only on the understanding that such distribution not interfere with the day-to-day routine of the University and its community and that the distributors are responsible for helping to keep the University clean.
6. Groups which demonstrate an unwillingness or inability to follow this policy will be denied permission to distribute flyers and may lose other privileges.

¹ The word "flyers" is used as a generic term to cover all forms of printed material distributed by hand.