

**Minutes from a Meeting of the Concordia Council on Student Life  
Held on October 30, 2015  
Loyola AD-308 10am**

**PRESENT:** Mr. Andrew Woodall (Chair), Ms. Lauren Broad (Secretary), Ms. Marie-Josée Allard, Mr. Jeremy Blinkhorn, Mr. Patrick Boivin, Ms. Katrina Caruso, Ms. Jenna Cocullo, Mr. Théo Denieul, Ms. Lori-Marie Dimaria, Ms. Julie Gagné, Ms. Jana Ghalayini, Mr. Daniel Houde, Ms. Sharon Hunter, Mr. Howard Magonet, Dr. Laura Mitchell, Mr. Keroles Riad, Ms. Stephanie Sarik, Dr. Cameron Skinner, Ms. Lorraine Toscano.

**ABSENT WITH REGRETS:** Ms. Temi Akin-Aina, Dr. Guylaine Beaudry, Ms. Mary-Ann Jirjis, Dr. Brad Nelson, Dr. Lisa Ostiguy, Ms. Tanya Poletti, Ms. Dale Robinson, Ms. Emma Saboureau, Mr. Bradley Tucker.

**ABSENT:** Ms. Claudie Boujaklian, Mr. Darren Dumoulin, Mr. John Talbot, Mr. Rami Yahia.

**1. APPROVAL OF AGENDA**

Mr. Riad moved to approve the agenda. Ms. Dimaria seconded the motion.

*The motion passed unanimously.*

**2. REMARKS FROM THE CHAIR**

The Chair noted that the Council would be looking at five proposals for projects requesting over \$5,000 from the CCSL Special Projects Fund.

The Chair congratulated the men and women's rugby teams that had both qualified for the nationals in Ottawa. The men's football team had also made it to the playoffs.

**3. APPROVAL OF THE MINUTES FROM THE MEETING OF SEPTEMBER 18, 2015**

Mr. Riad moved to approve the minutes from the meeting of September 18, 2015 and Ms. Ghalayini seconded the motion.

For: 10

Against: 0

Abstentions: 1

*The motion passed.*

**4. BUSINESS ARISING FROM THE MINUTES OF SEPTEMBER 18, 2015**

**4.1 Update on CCSL Unused Funds Competition Proposal**

The Chair recalled that the updated CCSL Special Projects Unused Funds Proposal had been circulated by email prior to the meeting for the Council's review. He noted that the three points from the September 18, 2015 meeting had been added to the document: developing a relationship with Alumni to secure a donor base for future sustainability of the fund or projects; adding the desired criteria of aligning projects with the University's strategic directions; asking for justification of using external consultants or companies for the project. The Chair said that the goal would be to have a promotional campaign launched before the end of the fall semester with the competition itself in the winter semester. Mr. Woodall said that a sample timeline, as well as a reporting and claiming outline would be provided for the November 27, 2015 meeting for approval by the Council. He added that since the original proposal had been created, the unused funds had increased to just over \$123,000, with the addition of the 2014-2015 unused funds. Therefore, the Council could discuss at the November meeting the idea of increasing the maximum requested amount of each project from the current \$45,000 per project to something higher.

**5. REPORTS AND ITEMS OF INFORMATION**

**5.1 CCSL Sub-Committees**

**CCSL Special Projects:**

### **Update on review of projects requesting \$5,000 and under**

The Chair gave an overview of the sub-committee's review of Special Project applications requesting \$5,000 or less. He reminded the Council that there was \$165,000 in the fund, with \$20,000 earmarked annually for the CSU Housing and Job Bank (HoJo) and \$10,000 earmarked for the Committee Participation Awards Program (CPAP). After taking into consideration the annual contribution to HoJo and the CPAP, the Special Projects Fund had a balance of \$135,000 to be allocated over two submission deadlines. The Chair said that the sub-committee reviewed new projects before recurring ones and that the breadth and depth of each project was carefully considered. There had been a lot of discussion around the validity of supporting recurring projects, as well as whether or not the funds should be spread as widely as possible, or remain focused on fewer projects. The sub-committee planned to revisit these issues at a future meeting.

Mr. Woodall provided a summary of the review meeting:

- The subcommittee considered the breadth and depth of applications.
- New projects were considered first, then recurring projects were considered.
- 73 applications requesting \$5,000 or less were considered, with a total amount requested of \$152,670.58.
- 58 projects were approved, with a total amount allocated of \$58,365.44.
- 15 projects were declined; some will be asked to re-apply in the winter semester for various reasons.
- There were 5 applications requesting over \$5,000, with a total requested amount of \$59,732.67.
- Total amount remaining in the fund for requests over \$5,000 and all winter 2016 applications was \$76,634.56.
- The number of applications received was slightly higher than usual: 10 more than fall 2014.
- As a reference, if the fund were split in two equal amounts, there would be \$67,500 per semester, leaving \$9,134.56 remaining for the 5 projects presenting to the Council.

### **Presentations by applicants requesting over \$5,000**

Applicants requesting over \$5,000 presented their projects to the Council. A brief question and answer period followed each presentation. The Council considered each project individually before presenting a motion for each project. The Chair suggested that the Council not concern itself with the amount remaining in the fund until after they had fully reviewed each project. After all projects were considered, the Chair said that the amounts allocated could be changed if necessary to leave a more or less conservative amount in the fund for the winter 2016 projects. Mr. Riad raised the question of whether or not the Council should allocate more than the amount available in the fund, considering there was consistently unused funds at the end of each funding year. Several members of Council did not agree with this idea, as they felt it was not a responsible way to conduct business. At Mr. Riad's request, the Chair said that a comparison of the amount not dispersed and the amount unclaimed would be provided at the November 27, 2015 meeting.

### ***"ASFA's Rad SexEd Week"*, presented by Ms. Jenna Cocullo. Amount requested: \$9,000.00**

The Council admired the premise of the project, however had a difficult time accepting the fact that almost all the budget was for the honorarium of the guest speaker. Although it was acknowledged that the guest speaker was instrumental in the success of the project, the Council did not feel comfortable providing the full asking amount.

Mr. Magonet put forth the following motion, seconded by Ms. Gagné:

*Be it resolved that the project "ASFA's Rad SexEd Week" be approved for \$1,500.00 of funding from the CCSL Special Projects Fund.*

For: 5

Against: 4

Abstentions: 3

***The motion passed.***

Ms. Sarik requested to amend the motion to the following, seconded by Ms. Ghalayini:

*Be it resolved that the project “ASFA’s Rad SexEd Week” be approved for \$2,000.00 of funding from the CCSL Special Projects Fund.*

For: 7  
Against: 3  
Abstentions: 2

***The amended motion passed.***

**“ConU Hacks”, presented by Mr. Philippe Miriello, Mr. Philippe Hébert and Ms. Kim Noel. Amount requested: \$14,015.00**

Several members of the Council were supportive of a generous allocation for this project considering it was a new initiative and CCSL support would help bring success this year by allowing them to secure more sponsorship in future years. Although the competition would be open to students from outside Concordia University as well, the CCSL felt that this would help raise the University’s exposure. A concern was that other sources of funding for the project were not included and it appeared from the presentation that additional funding had been secured since they submitted their proposal. The Council felt that perhaps the project did not require as much funding as the original proposal had indicated.

Mr. Blinkhorn put forth the following motion, seconded by Ms. Gagné:

*Be it resolved that the project “ConU Hacks” be approved for \$5,000.00 of funding from the CCSL Special Projects Fund.*

A discussion followed in which many members of the Council felt that \$5,000.00 would not make a significant impact on the success of the project. The motion was put to a vote.

For: 7  
Against: 1  
Abstentions: 4

***The motion passed.***

After more discussion and support was voiced to increase the allocated amount, Mr. Riad requested to amend the motion to the following:

*Be it resolved that the project “ConU Hacks” be approved for \$8,000.00 of funding from the CCSL Special Projects Fund.*

For: 1  
Against: 6  
Abstentions: 4

***The amended motion did not pass.***

Ms. Dimaria requested to amend the motion to the following, seconded by Ms. Ghalayini:

*Be it resolved that the project “ConU Hacks” be approved for \$7,000.00 of funding from the CCSL Special Projects Fund.*

For: 8  
Against: 2  
Abstentions: 1

***The amended motion passed.***

**“Hive Free Lunch”, presented by Ms. Ev Daoust and Mr. Jordan Lindsay. Amount requested: \$9,200.00**

The Council was very supportive of this project and felt that its success would benefit Concordia students in a very real way. Concern was raised as to how many non-Concordians were attending the free lunch, however the Council agreed that it might not be a significant number and that monitoring this might not be a productive use of their limited resources. Some Council members questioned the salary aspect of the budget, but concluded that this did not discount the fact that demand for their services had increase by 50%.

Mr. Riad put forth a motion to support the project for the full asking amount, however there was no seconder to the motion.

Mr. Blinkhorn put forth the following motion, seconded by Ms. Caruso:

*Be it resolved that the project "Hive Free Lunch" be approved for \$3,000.00 from the CCSL Special Projects Fund".*

For: 6

Against: 4

Abstentions: 2

***The motion passed.***

Mr. Magonet requested to amend the motion to the following, seconded by Mr. Riad:

*Be it resolved that the project "Hive Free Lunch" be approved for \$5,000.00 from the CCSL Special Projects Fund".*

For: 9

Against: 1

Abstentions: 2

***The amended motion passed.***

**"Engineering and Commerce Case Competition (ECCC)", presented by Mr. Emran Ghasemi. Amount requested: \$10,000.00**

The Chair noted that although this was a unique project, it was recurring and the first time it had been presented for funding, the applicants reassured the Council that they would not return for funding in future years.

Ms. Gagné proposed the following motion, seconded by Mr. Blinkhorn:

*Be it resolved that the project "Engineering and Commerce Case Competition (ECCC)" be approved for \$3,000.00 from the CCSL Special Projects Fund.*

For: 2

Against: 3

Abstentions: 7

***The motion did not pass.***

Mr. Riad was not supportive of the project, reflecting on the fact that the budget had increased significantly from the previous year, due mainly to logistical costs. The Council members agreed that the added expenses were not necessary for the success of the project and that outside sponsorship should play a larger role in funding of the project.

Mr. Riad put for the following motion, seconded by Dr. Skinner:

*Be it resolved that the project "Engineering and Commerce Case Competition (ECCC)" not be funded by the CCSL Special Projects Fund.*

For: 7

Against: 3  
Abstentions: 2

*The motion passed.*

Ms. Hunter asked that the applicants be encouraged to seek coaching from within the University, a strategy that could help them greatly reduce their costs.

**“Space Concordia Mission”, presented by Mr. Konrad Obritzhauser. Amount requested: \$17,517.67**

The Council wrestled with the fact that this was a recurring project and that it did not appear that they would become less dependent on funding from the CCSL in future years. It was noted that the project received \$3,000.00 in 2014-2015 and more notably \$15,000.00 in 2013-2014. Ms. Sarik felt that since the expenses necessary to complete the project itself were so substantial, the Council should provide a significant amount of funding if it were to support the project at all.

Ms. Sarik put forth the following motion, seconded by Mr. Riad:

*Be it resolved that the project “Space Concordia Mission” be approved for \$10,000.00 in funding from the CCSL Special Projects Fund.*

A discussion ensued in which the Council questioned the lack of detail in the budget. It was also brought to light that at least one division of the project, Rocketry, was part of a capstone project for some of the students involved. The Chair reminded the Council that the guidelines of the CCSL Special Projects Fund clearly state that it will not support activities associated with a university course requirement. The Chair stated that perhaps other aspects, those not related to a capstone project, could be supported by the fund. The Council felt that without further clarification, they could not make a decision on funding for the project.

Mr. Riad proposed to table the motion until the November 27, 2015 meeting, so that more clarification could be gathered from the applicant and an informed decision could be made regarding the funding. Ms. Sarik supported his proposal, which was put to a vote.

For: 11  
Against: 0  
Abstentions: 1

*The motion was tabled until the November 27, 2015 meeting.*

## **6. NEW BUSINESS**

No new business was discussed.

## **7. NEXT MEETING**

The next meeting will be held on November 27, 2015 at 10am in SGW-H-769.

## **8. TERMINATION OF MEETING**

Dr. Skinner motioned to terminate the meeting. Ms. Ghalayini seconded the motion.

*The motion passed unanimously.*