

CONCORDIA COUNCIL ON STUDENT LIFE BIG HAIRY IDEAS APPLICATION FORM

COMPLETE all information on this form and email it, along with a detailed project description and budget summary, to: ccsl@concordia.ca

Incomplete applications may not be considered.

Along with this application form, two (2) supporting documents must be submitted – SEE CHECKLIST BELOW:

- 1) A maximum 5-page detailed description of your project
- 2) A budget summary, listing all expenses and any other sources of revenue (anticipated or confirmed). See the [budget template](#) for guidance.

PROJECT NAME: _____

NOTE: Proposals must include collaboration between students and faculty and/or staff.

Student/Student Group Applicant: _____

Contact Name: _____

Student ID#: _____

Internal address (if applicable): _____

Phone: _____

E-mail: _____

Staff/Faculty/Department: _____

Contact Name: _____

Staff/Faculty ID#: _____

Internal address: _____

Phone: _____

E-mail: _____

Project Summary (100 words or less):

Funding requests may range from \$10,000.00 to \$45,000.00

Total expenses: _____

Amount requested from CCSL: _____

CCSL Special Projects Application Checklist

- Completed application form
- Maximum 5-page detailed description of your project
- A detailed budget listing all expenses and any other sources of revenue if applicable (anticipated and confirmed)

Please refer to the Guidelines for all Criteria

The detailed description should include, but is not limited to:

- How the project will have a significant and direct impact on student life at Concordia. Please describe the breadth and depth of this impact.
- For on-going projects, please provide a detailed timeline and a financial sustainability plan.
- If the project requires a university space, the applicant must have confirmation of the space before receiving funding.
- If the services of an external company or consultant are required, the project applicants must demonstrate why this is essential for success and keep these fees to a minimum.

Deadline: November 10, 2022