

Adding a sub-channel to a course channel

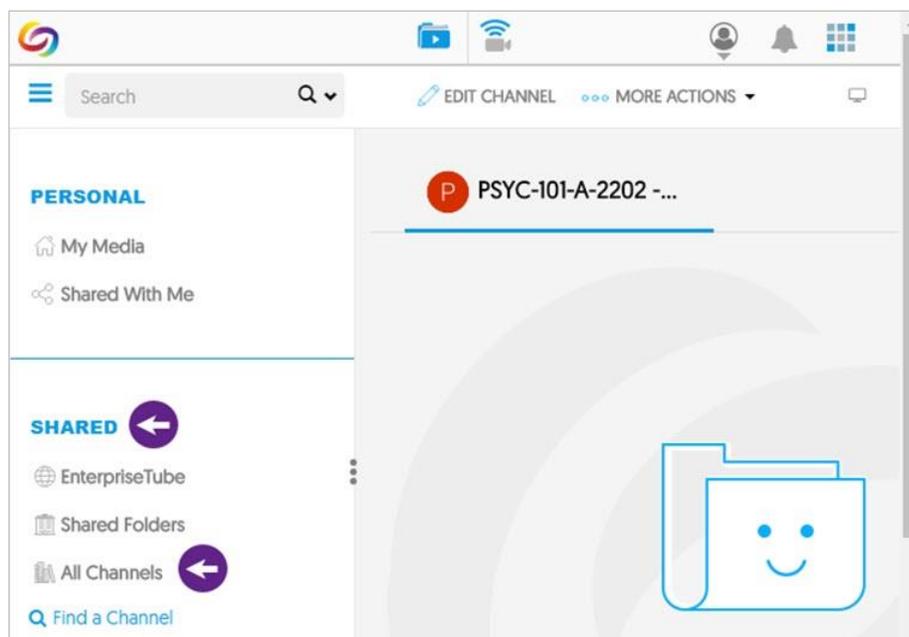
Your main course channel is automatically generated when you add the YuJa activity to your Moodle course page. At any time, you can add additional sub-channels to organize videos into weeks and topics or to create a space where students can publish class presentations.

To add a sub-channel:

1. Go to moodle.concordia.ca and log in with your Concordia netname and password.
2. On the **My Concordia Courses** block, select the course name.
3. On the course homepage, select the YuJa activity link.

Your personal media library (**My Media**) is displayed.

4. On the left-side navigation bar, scroll down to the **Shared** section, and then select **All Channels**.

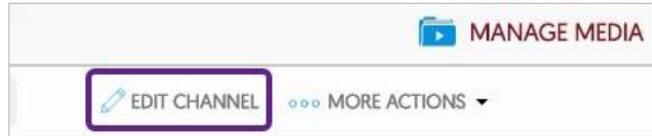


A list of your course channels is displayed.

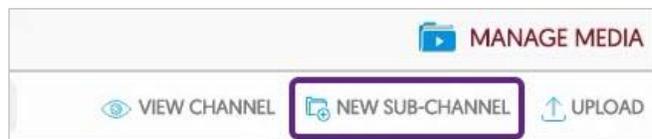
5. Select the name of the course (for example, **PSYC 101 2202 A**).

The course channel page is displayed.

6. On the channel's action bar, select **Edit Channel**.



7. Select **New Sub-Channel**.



8. In the **New sub-channel name** box, enter the sub-channel name, and then select **Save**.

A new sub-channel folder is displayed on the main course channel page.

 **Note:** To exit editing mode, you can select **View Channel**. The sub-channel is displayed as a new tab.

GETTING HELP

For more information about these features, contact the IITS Training and Support team at moodle@lists.concordia.ca.