

Take-home Exam Cover Form

1. General information

Course (eg ENGR 201): Type

of exam: Take-home

Date and time of exam
release: (eg NOV-20 09:00)

Deadline for exam submission:
(eg NOV-23 09:00)

Instructor Information:

2. Terms and Conditions

a) Use of the following materials during the exam is permitted (check indicates allowed, all blank for closed book):

course textbook.....
lecture notes.....
any book online.....
Moodle material.....
other.....

b) Online searching of subject material/related exam questions is permitted: Yes No

c) Communicating with classmates regarding any aspect of the exam or course once you begin the exam **is not permitted**.

d) Posting or sharing the exam content, including exam questions, or your answers both during and after submission **is not permitted**.

3. Exam details and instructions

4. Questions that arise during the exam

It is important to recognize that the type of questions that an instructor can respond to during an exam is limited.

Instructor: Please describe what kinds of questions you will answer. See example given

The Examiner will be responding to questions:

5. Academic integrity

Concordia University takes academic integrity very seriously and expects its students to do the same.

I understand that any form of cheating, or plagiarism, as well as any other form of dishonest behaviour, intentional or not, related to the obtention of gain, academic or otherwise, or the interference in evaluative exercises committed by a student is an offence under the Academic Code of Conduct.

I understand that the above actions constitute an offence by anyone who carries them out, attempts to carry them out or participates in them.

By way of example only, academic offences include:

- Plagiarism;
- Contribution by a student to another student's work with the knowledge that such work may be submitted by the other student as their own;
- Unauthorized collaboration;
- Obtaining the questions or answers to an exam or other unauthorized resource;
- Use of another person's exam during an exam;
- Communication with anyone other than the instructor/invigilator during an exam and any unauthorized assistance during an exam;
- Impersonation;
- Falsification of a document, a fact, data or a reference.

For more information about academic misconduct and academic integrity, refer to the Academic Code of Conduct and Concordia University's Academic Integrity webpage.

I have neither given nor received unauthorized aid on this exam and I agree to adhere to the specific Terms and Conditions that govern this exam.

Signature: