## Assignment Overview

[provide a brief introduction or overview of the assignment]

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|  **Assignment name/number**:  |
| **Due Date** | date & time (also list any penalties for late assignments) |
| **Deliverable** | What is the expected format of the assignment? What other pieces do you want them to submit? (e.g. drafts, outlines, sketches, script, storyboard, research notes, etc.) |
| **Specs** | (media type, file type, number of pages, text, citation format, etc.) |
| **Submission Instructions** | How will students submit this? (i.e. Moodle submission, email, in class) |
| **Purpose/Rationale****&****Associated Course Learning Outcomes** | What is the purpose of the assignment? What are the goals of the assignment?Which course learning objectives/outcomes/competencies are you measuring with this assignment? |
| **Instructions** | What exactly should students do? What are the steps? What are the major components that must be included? |
| **Use of AI** | Are students permitted to use AI for this assignment? If so: in what ways are they permitted to use it? How should they declare their use of AI?  |
| **Criteria** | Attach a rubric or list major items you will be looking for that will influence the grade |
| **Evaluation** | How much is this assignment worth? (e.g. 20% of course grade) |

Adapted from: [Linking Assignments to Course Outcomes](http://faculty.academyart.edu/faculty/teaching-topics/tips/linking-assignments-to-course-outcomes.html) & [Effective Assignment Sheets & handouts](http://faculty.academyart.edu/faculty/teaching-topics/teaching-curriculum/effective-assignment-sheets-handouts.html) [retrieved October 8, 2021]